



**Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Monday, February 1, 2016**

Mayor:	Joedy Wall	Councillors:	Rob Tizzard
Deputy Mayor:	Mark Vardy		John Sainsbury
			Tish Williams
			Robert Brink
Town Manager/Clerk:	Barbara Tilley		
Executive Clerk:	Susan O'Keefe		

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:30pm.

2. ADOPTION OF THE AGENDA

16-012 Motion: T. Williams/R. Brink

Motion to approve the agenda for February 1, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

3. ADOPTION OF THE MINUTES

A. Regular Meeting of Council held January 11, 2016

16-013 Motion: R. Brink/T. Williams

Motion to approve the minutes of a Regular Council Meeting dated January 11, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

4. BUSINESS ARISING

There is no Business Arising from the previous minutes.

5. PROCLAMATION

Mayor J. Wall proclaimed that Heritage Day will be February 15, 2016.

6. CORRESPONDENCE

A. Art Exhibition Proposal

16-014 Motion: R. Tizzard/R. Brink

Motion to create a rental policy for town-owned buildings.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

Ms. Markus will then be informed based on the terms of the policy.

B. Environment Committee Member

16-015 Motion: R. Brink/R. Tizzard

Motion to approve Kevin McNally as a new member of the environment committee.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

7. BUSINESS

A. DEVELOPMENT

i) House – 19 Sullivan’s Loop

16-016 Motion: R. Brink/J. Sainsbury

Motion to approve application for a single family dwelling located at 19 Sullivan’s Loop.

Motion: Defeated

Against: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

This application was not approved because the proposed rear yard depth of the proposed dwelling does not meet the minimum requirements of The Town of Pouch Cove Municipal Plan. According to the plan the proposed dwelling, which is to be built in the Residential Serviced zone, must have a minimum rear yard depth of 14 metres. The drawings indicate a 10.78 rear yard depth at its maximum point. It was noted that with a 10% variance the minimum would be 12.6 metres.

ii) National Building Code

16-017 Resolution: R. Brink/T. Williams

BE IT RESOLVED that the Town of Pouch Cove adopt the National Building Code in accordance with subsection 414(3) of the Municipalities Act, 1999, regulations made by a Town controlling and respecting the design, construction, alteration, reconstruction, minimum lot size and occupancy of buildings in their community should be in accordance, at a minimum, with the National Building Code of Canada.

AND WHEREAS that the Town of Pouch Cove confirm the responsibility for compliance with the National Building Code in regard to these regulations is with the home owner and/or developer/contractor.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

iii) New Build Requirements

16-018 Motion: R. Brink/J. Sainsbury

Motion to require a New Build Drawing with all development applications.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

iv) Requirement for Drawings for Renovations

16-019 Motion: R. Brink/R. Tizzard

Motion to require drawings for any type of addition or extension application equal to or larger than 25% of existing dwelling.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

v) Requirement for Advertising for Variances

The Development Committee will now follow our town plan regarding variances. Applicants must apply for a variance and then written notice will be given as per regulation 12:

12. Notice of Variance (Minister's Development Regulations, Section 13) Where the Authority is to consider a proposed variance, the Authority shall give written notice of the proposed variance from development standards to all persons whose land is in the immediate vicinity of the land that is the subject of the variance, and allow a minimum period of 7 days for response.

Town Plan

Councillor R. Brink advised that the Town Plan meeting went ahead on January 26, 2016. A copy of the Draft Municipal Plan for 2016-2026 is available at the Town Office for review. Council will be scheduling a time for consultations with residents who wish to discuss components of the Town Plan.

B. PUBLIC WORKS

i) Committee Report

16-020 Motion: T. Williams/J. Sainsbury

Motion to approve the Public Works Report dated January 13, 2016.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

ii) WSER Project - BIOMAXX

16-021 Motion: T. Williams/R. Tizzard

Motion to enter into a contract with BIOMAXX for our WSER project.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

C. FINANCE

i) 2016 Budget and Fee Structure Revisions

16-022 Resolution: R. Brink/R. Tizzard

BE IT RESOLVED that the Town of Pouch Cove adopt the Revised 2016 Fee Structure as presented.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

16-023 Resolution: R. Brink/R. Tizzard

BE IT RESOLVED that the Town of Pouch Cove adopt the Revised 2016 Budget as presented.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

ii) Accounts Payable \$39,945.57

16-024 Motion: R. Brink/T. Williams

Motion to approve accounts payable listing dated February 1, 2016.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

D. GENERAL BUSINESS

i. MNL Regional Meeting, Capital Hotel (February 19-20, 2016)

16-025 Motion: R. Brink/M. Vardy

Motion to send up to 3 councillors to the MNL Regional meeting at the Capital Hotel, St. John's on February 19-20, 2016, at a cost of \$125 each.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

ii. PMA Convention, Holiday Inn (April 20-22, 2016)

16-026 Motion: T. Williams/R. Tizzard

Motion to send Town Manager B. Tilley and Executive Clerk S. O'Keefe to the PMA Convention at the Holiday Inn, St. John's on April 20-22, 2016, at a cost of \$332.80 each.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

Against: R. Tizzard

iii. 2016 Clean & Safe Drinking Water Workshop, Hotel Gander (March 22-24, 2016)

16-027 Motion: R. Brink/M. Vardy

Motion to send up to two councillors to the Clean & Safe Drinking Water Workshop at Hotel Gander on March 22-24, 2016.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

iv. Telegram Proposal – Horizons Magazine

No motion made, however there was a consensus of council that there was no interest in this proposal.

E. WATER COMMITTEE REPORT

Councillor R. Tizzard gave an update regarding the status of the Water Treatment Pilot Projects. This update will be posted online for residents to review. Currently, the second company is working on their pilot project.

8. LIAISON REPORTS

Fire Dept Elections of Officers took place during the January meeting.

16-028 Motion: R. Brink/M. Vardy

Motion to accept the 2016 Pouch Cove Volunteer Fire Department Executive as follows:

<i>Fire Chief</i>	<i>Derek Sullivan</i>	<i>Lieutenant</i>	<i>Kirby Legrow</i>
<i>Assistant Chief</i>	<i>Todd Legrow</i>	<i>Lieutenant</i>	<i>Kyle Kennedy</i>
<i>Captain</i>	<i>Robin Gould</i>	<i>Fire Prevention Officer</i>	<i>Shawn Wall</i>
<i>Captain</i>	<i>Rodney Ryan</i>		

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink

- Mayors/MHA** Ken Kelly gave a presentation from the Eastern Regional service board regarding municipal enforcement. The towns would like to see a regional inspector put in place; a presentation will be given to each. The RNC attended and discussed issues such as speeding, ATV's, drug use, etc.
- NEAJC** Many topics discussed including modification of the Highway Traffic Act, Federation of Canadian Municipalities, etc.
- Arena** Jack Byrne Regional Sports and Entertainment Centre is hosting a presentation regarding a second ice surface on February 3, 2016 in the Community Room.
- NEAR** No update, meeting to be scheduled.
- HTH School Council** Councillor T. Williams advised that the school is interested in introducing semesterised years. They will be changing to Chromebooks as a cheaper alternative to Apple products. Safe Grad is coming up and planning is underway. They discussed the Cyber Bullying incident and advised that the RNC has instructed them that they cannot take any action.
- Come Home Year** The last meeting was very well attended. The events are tentatively planned and booked. Sponsorship letters have been sent out to businesses. Next meeting February 15th.
- Heritage** The Society is still looking into acquiring the SUF Hall for a potential Community Heritage space. The Heritage Society will be starting their cataloguing and research in the Town's Museum once painting is completed.
- ICSP** Sgt. Kevin Foley gave a presentation on Neighbourhood Watch. Grenfell College is interested in helping us with the Inventory of Natural Assets. The next meeting is February 2 in Flatrock.
- Environment** Currently working on a Green Team Proposal that will be presented to council before submission. The next meeting is February 7th.
- Recreation** Snowfest is scheduled for February 27-March 6th. Opening Ceremonies February 26 6:30pm. Currently looking into outdoor swimming pools such as Holyrood to determine permits and legalities of having an outdoor pool. Planning to have a Kite Festival during the summer. Looking into creating a tobogganing hill.

9. OTHER COMMITTEE REPORTS

There are no other committee reports.

10. NEW BUSINESS

There is no new business.

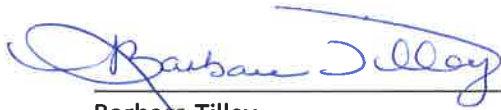
11. QUESTION & ANSWER

Council was addressed by Mr. Ken Pittman and Mr. Garry Knight.

12. ADJOURNMENT

16-029 Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 6:29pm.



Barbara Tilley
Town Manager/Clerk



Joedy Wall
Mayor