



**Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Monday, January 11, 2016**

Mayor:	Joedy Wall	Councillors:	Rob Tizzard (Absent)
Deputy Mayor:	Mark Vardy		John Sainsbury
			Tish Williams
Town Manager/Clerk:	Barbara Tilley (Absent)		Robert Brink
Executive Clerk:	Susan O'Keefe	Assistant Clerk:	Pam Wall

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:29pm.

2. ADOPTION OF THE AGENDA

16-001 Motion: T. Williams/J. Sainsbury

Motion to approve the agenda for January 11, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

3. ADOPTION OF THE MINUTES

A. Regular Meeting of Council held December 14, 2015

16-002 Motion: R. Brink/M. Vardy

Motion to approve the minutes of a Regular Council Meeting dated December 14, 2015 as presented.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

4. BUSINESS ARISING

There is no Business Arising from the previous minutes.

5. CORRESPONDENCE

A. Heritage Society Museum Workspace Proposal

16-003 Motion: J. Sainsbury/R. Brink

Motion to approve allowing the Heritage Society use a workspace in the Town's museum.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

B. HTH School Council Representative

Councillor T. Williams will act as a Community Representative on the HTH School Council.

6. BUSINESS

A. DEVELOPMENT

i) Cape St. Francis Elementary School – Modular Classroom

16-004 Motion: R. Brink/J. Sainsbury

Motion to approve application for a modular classroom to be added to the existing school building.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

B. PUBLIC WORKS

i) Committee Report

There is no Public Works Report. The next meeting is Wednesday January 13, 2016.

C. FINANCE

i) FCM Membership 2016 (Revisit)

16-005 Motion: R. Brink/T. Williams

Motion to approve FCM Membership fee in the amount of \$405.91.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

ii) Municipalities NL/PMA Membership 2016

16-006 Motion: R. Brink/J. Sainsbury

Motion to approve Municipalities NL/PMA membership fees in the amount of \$2422.86.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

iii) Recreation NL Membership 2016

16-007 Motion: R. Brink /T. Williams

Motion to approve Recreation NL membership fee in the amount of \$100.00.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

iv) RBC Express Proposal

16-008 Motion: T. Williams/R. Brink

Motion to purchase upgrade for the current banking platform through RBC to allow direct-deposit payroll.

Motion: Carried

For: J. Wall, M. Vardy, T. Williams, R. Brink

Against: J. Sainsbury

Councillor J. Sainsbury advised that he was not comfortable approving this purchase with the information that was provided.

v) Accounts Payable \$64,112.02

16-009 Motion: R. Brink/T. Williams

Motion to approve accounts payable listing dated January 11, 2016.

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

D. GENERAL BUSINESS

i. Bi-Election Dates & Remuneration Schedule

16-010 Motion: R. Brink/T. Williams

Motion to approve bi-election dates and remuneration schedule as follows:

January 22, 2016	Nomination advertisements to be posted
February 2, 2016	Nomination Day (8:00am – 8:00pm)
February 3, 2016	Nominees will be posted
February 22, 2016	Last day for Proxy Voter Applications (4:00 pm)
February 23, 2016	Election Day (8:00am – 8:00pm)
February 24, 2016	Successful Candidates will be posted
March 15, 2016	First meeting and swearing in of the newly elected Councillor

Returning Officer (RO) – Barbara Tilley	1	\$300.00	\$300.00
Alternate Returning Officer (ARO) – Susan O’Keefe	1	\$250.00	\$250.00
Deputy Returning Officer (DRO)	1	\$200.00	\$200.00
Poll Clerk (PC)	1	\$200.00	\$200.00
Security/Door Guard	1	\$100.00	\$100.00
		Total	\$1050.00

Motion: Carried

For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink

E. WATER COMMITTEE REPORT

Mayor J. Wall spoke with Keith Bartlett from SNC Lavalin regarding the water treatment project. The pilot projects have begun as of Monday January 11, 2016. Cahill is the first company to work on the pilot projects. According to Mr. Bartlett, we are on track with our timeline. The pilot projects should be completed by March 2016.

7. LIAISON REPORTS

Mayors/MHA Meeting Thursday January 14th 7:00pm in Logy Bay-Middle Cove-Outer Cove.

NEAJC Meeting Wednesday January 20th 7:00pm in Mount Pearl.

NEAR No update, meeting to be scheduled.

NEA Arena Name change has come into effect as of January 1st.

Fire Dept No update, meeting to be scheduled.

Library No update.

Recreation Snowfest celebrations to take place February 26th - March 6th.

Heritage No update.

Come Home Year Meeting tonight, January 11th.

ICSP Meeting Tuesday January 12th at 7:00pm in Bauline.

Environment Held a meeting yesterday, one new member attended and there is interest from another. Green Team applications are posted, this is something that the Environment Committee will take on to help focus on the recycling program initiatives in the Town. They will also work on the wetland stewardship agreement. Meetings are scheduled for the first Sunday of each month. Councillor R. Brink and Ken Pittman will be attending an Environment Meeting in Torbay tonight.

8. OTHER COMMITTEE REPORTS

There are no other committee reports.

9. NEW BUSINESS

There is no new business.

10. QUESTION & ANSWER

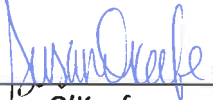
Garry Knight Thank you for the new venue for the Heritage Society.
Will there be any excavation needed for the new school modular? If so, would local companies be notified?

Mayor J. Wall advised that we did not have that information, however the contact number for the contractor can be given to Mr. Knight.

11. ADJOURNMENT

16-011 Motion: R. Brink/T. Williams

There being no further business, the meeting adjourned at 5:19pm.



Susan O'Keefe
Executive Clerk



Joedy Wall
Mayor