



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, November 30, 2015**

**PRESENT**

**Absent:** Joedy Wall  
**Deputy Mayor:** Mark Vardy

**Councillors:** Tish Williams  
Robert Brink  
John Sainsbury  
Rob Tizzard  
**Absent – Roger Bill**

**Executive Clerk:** Susan O’Keefe  
**Assistant Clerk:** Pam Wall

---

**1. CALL TO ORDER**

Deputy Mayor M. Vardy called the meeting to order at 4:35pm.

**2. ADOPTION OF THE AGENDA**

**15-361** Motion: R. Brink / R. Tizzard

Motion to approve the agenda for November 30, 2015 as presented.

Motion: Carried.

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**3. ADOPTION OF THE MINUTES**

**A. Regular Meeting of Council held November 16, 2015**

**15-362** Motion: R.Brink / T.Williams

Motion to approve the minutes of a Regular Council Meeting dated November 16, 2015, as presented.

Motion: Carried.

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**4. BUSINESS ARISING**

- A. Meeting with Town of Bauline – Councillors met with Town of Bauline to share information regarding Expro.

**5. DEVELOPMENT APPLICATIONS**

**A. General Development, Storage Units – 147-151 Main Road**

Councillors agreed that approval should include conditions considering feedback from area residents.

**15-363 Motion:R.Brink / R.Tizzard**

Motion to require 6' privacy fence to provide barrier between business and residential.

Motion: Carried.

For: M.Vardy, R. Brink, J. Sainsbury, R. Tizzard

Against: T.Williams

**15-364 Motion: R.Brink / R.Tizzard**

Motion to require outside lighting of property and units be non-intrusive to surrounding residents.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**15-365 Motion:J.Sainsbury / R.Tizzard**

Motion to restrict hours of operation to 7am-11pm to abide by the towns noise guidelines.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**15-366 Motion: R. Brink / R.Tizzard**

Motion to clarify with applicant that site is to be used for inside storage only and that all work must be passive in lines with a storage facility ie:no workshops.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**15-367 Motion: R.Brink / R.Tizzard**

Motion to approve application for storage units based on the above restrictions.

Motion: Carried  
For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**B. General Development, Power Sheds – 421-549 Pouch Cove Line**  
**15-368** Motion: R.Brink / R.Tizzard

Motion to approve application for Power Sheds located at 421-549 Pouch Cove Line.

Motion: Carried  
For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**6. NEW CORRESPONDENCE**

**A. Business Approval – Storage Units, 147-151 Main Road**

**15-369** Motion: J.Sainsbury/T.Williams

Motion to approve business application for Storage Sheds located at 147-151 Main Road.

Motion: Carried  
For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**B. PMA Module 5 – Mount Pearl Dec.3/15**

**15-370** Motion: R.Tizzard / T.Williams

Motion to send Susan O'Keefe for her PMA Module 5 training.

Motion: Carried  
For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**C. Fire Department Honorariums**

*Councillor Sainsbury declared conflict and left chambers at 5:10pm.*

**15-371** Motion: T.Williams / R.Brinks

Motion to approve December honorariums for firefights as presented.

Motion: Carried  
For: M.Vardy, T. Williams, R. Brink, R. Tizzard  
*Councillor Sainsbury returned to chambers at 5:11pm.*

**D. Mass Notification System**

**15-372** Motion:R.Brink / T.Williams

Motion to approve subscription of new mass notification system with Everbridge.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

#### **E. Banked Time Payout**

##### **15-373 Motion: R.Brink / J.Sainsbury**

Motion to approve payout of banked hours for office staff.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

#### **F. Tax Recovery plan.**

Resolution: J.Sainsbury / R.Brink

**BE IT RESOLVED** that the Town of Pouch Cove accepts the Tax Recovery Plan as presented.

Resolution:Carried.

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

#### **G. Shelter for WSER Project Manhole.**

##### **15-374 Motion: R. Brink/T. Williams**

Motion to purchase baby barn style covering from Shed City to be built on site.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

#### **H. Municipal Capital Works Projects 2016/2017 – Roads & Water/Sewer**

Resolution:T.Williams / R.Brink

**BE IT RESOLVED** that the Town of Pouch Cove give permission for RV Anderson to submit application for the Municipal Capital Works Projects 2016/17 – Road Upgrading (AP-MCW-15272) as reviewed by the Public Works Committee.

**BE IT RESOLVED** that the Town of Pouch Cove give permission for RV Anderson to submit application for the Municipal Capital Works Projects 2016/17 – Water & Sewer (AP-MCW-15273) as reviewed by the Public Works Committee.

Resolution: Carried

For: T. Williams, R. Brink, J. Sainsbury, R. Tizzard

Against: M.Vardy

*Deputy Mayor would like it stated that his vote reflected the fact that the documents were not provided to council in order for him to make an informed vote.*

#### **I. Canada Building Fund – Second Phase Water Treatment Plant**

Resolution: R.Tizzard/T.Williams

**BE IT RESOLVED** that the Town of Pouch Cove give permission for SNC Lavalin to submit application for funding for the second phase of the water treatment plant project.

Resolution: Carried

For: T. Williams, R. Brink, J. Sainsbury, R. Tizzard, M.Vardy

#### **J. Andon Lease – Final Draft**

**15-375 Motion:** R.Brink / T.Williams

Motion to sign the final draft of Lease between Andon and Town of Pouch Cove.

**Motion: Carried**

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

### **7. ACCOUNTS PAYABLE**

**15-376 Motion:** T.Williams / R.Brink

Motion to approve Payables List dated November 30, 2015 as presented.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

### **8. PUBLIC WORKS REPORT**

**15-377 Motion:** T.Williams / R.Tizzard

Motion to approve Public Works Report dated November 24, 2015.

Motion: Carried

For: M.Vardy, T. Williams, R. Brink, J. Sainsbury, R. Tizzard

**9. LIASON REPORTS**

**Recreation**

- Community planning session held November 18, 2015. Attended by only 3 residents despite ample notices on Facebook, website and mailings. Some suggestions were given though by those in attendance and will be looked at in the New Year.

**Heritage**

- The Heritage Society held their Water Witch commemoration on November 28,2015.

**ICSP**

- Next meeting on December 1, 2015

**Fire Department**

- Next meeting to be held November 30, 2015.

**10. COMMITTEE REPORTS**

**Water** – PRV has been fixed however another leak was detected and resolved during the process. Pilot proposals are being discussed with Government. Updates will be given once dates are finalized.

**Finance** – Budget is being worked on and tax revenue is being evaluated.

**11. NEW BUSINESS**

No new business to be discussed.

**12. ADJOURNMENT**

**15-378** Motion: R. Brink/T.Williams

There being no further business, the meeting adjourned at 5:53pm.

  
\_\_\_\_\_  
Susan O'Keefe  
Executive Clerk

  
\_\_\_\_\_  
Mark Vardy  
Deputy Mayor