



**Minutes of a Meeting of Council
The Town Council of Pouch Cove held
Monday, August 25, 2014**

PRESENT

**Mayor
Deputy Mayor**

**Joedy Wall
Mark Vardy**

**Town Manager/Clerk
Executive Clerk**

**Barbara Tilley
Susan O'Keefe**

Councillors:

**Robert Brink
Tish Williams
Roger Bill
Robert Tizzard
Kim Jordan**

1. CALLED TO ORDER

Mayor J. Wall called the meeting to order at 4:34 p.m.

2. ADOPTION OF THE AGENDA

14-309 Motion: R. Bill/T. Williams

Motion to approve the Agenda for August 25, 2014 as presented, with additions:

- Commissioner for Oaths, Executive Clerk
- Correspondence from Kavanagh Associates – Bank Road

Motion Carried Unanimously.

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday August 11, 2014

14-310 Motion: T. Williams/M. Vardy

Motion to approve the minutes of Monday, August 11, 2014 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

A. 13-15 Castella's Lane – General Development Application (Extension)

Councillor R. Brink advised that he spoke with the applicant's and they disagree with the Engineer's report. Town Manager B. Tilley advised that all correspondence must be brought forward to Council in writing.

B. Fire Department Training Allowance Claim

14-311 Motion: T. Williams/R. Bill

Motion to approve Training Allowance Claim in the amount of \$200 per Fire Fighter.

Motion Carried.

For: J. Wall, K. Jordan, T. Williams, R. Brink, R. Bill

Against: R. Tizzard, M. Vardy

14-312 Motion: T. Williams/K. Jordan

Motion to cover cost of two shirts per Fire Fighter for the convention.

Motion Carried Unanimously.

5. DEVELOPMENT APPLICATIONS

(A) General Development – Garage – 47 Butler's Road

14-313 Motion: R. Tizzard/R. Brink

Motion to approve application for garage at 47 Butler's Road measuring 24' x 38' (912 f²).

Motion Carried Unanimously.

(B) General Development – Garage – 49 Marsh Road

14-314 Motion: R. Tizzard/R. Brink

Motion to approve application for a garage at 49 Marsh Road measuring 20' x 24'.

Motion Carried Unanimously.

(C) General Development – Garage – 86 Gully Road

14-315 Motion: R. Brink/R. Tizzard

Motion to approve application for a garage at 86 Gully Road, measuring 20' x 28'.

Motion Carried Unanimously.

(D) General Development – Garage – 24 Mountain Crescent

14-316 Motion: R. Brink/R. Tizzard

Motion to approve application for a garage at 24 Mountain Crescent, measuring 20' x 24'.

Motion Carried Unanimously.

(E) General Development – Garage – 8 Castella's Lane

14-317 Motion: R. Brink/R. Tizzard

Motion to defer application for a garage at 8 Castella's Lane until further information and discussion done by the Development Committee.

Motion Carried Unanimously.

Councillor R. Bill advised that the Town Plan allows Council to use discretion when making decisions that entail special circumstances such as this. Deputy Mayor M. Vardy suggested to contact neighbors to inquire about approving this application under the understanding that it is an exception to the Town Plan. Town Manager B. Tilley advised Council that they are elected officials and they have the ability to make decisions on behalf of the Town.

(F) General Development – Attached Garage – 5 Noseworthy's Place

14-318 Motion: R. Brink/R. Tizzard

Motion to approve attached garage application at 5 Noseworthy's Place measuring 22' x 18.6'.

Motion Carried Unanimously.

(G) General Development – Garage – 899 Pouch Cove Line

14-319 Motion: R. Brink/R. Tizzard

Motion to approve garage application at 899 Pouch Cove Line measuring 16' x 20'.

Motion Carried Unanimously.

6. NEW CORRESPONDENCE

(A) MNL Convention – October 8-11/14

14-320 Motion: R. Brink/M. Vardy

Motion to send Mayor J. Wall & Councillor R. Tizzard to the MNL Convention in Corner Brook October 8-11/14.

Motion Carried Unanimously.

(B) ACWWA Courses – October 15-16/14

14-321 Motion: R. Tizzard/M. Vardy

Motion to send Town Foreman Gerald Noseworthy to the ACWWA Course – Water & Wastewater Fundamentals in St. John's October 15-16/14.

Motion Carried Unanimously.

(C) Gas Tax Agreement

14-322 Resolution: R. Tizzard/T. Williams

BE IT RESOLVED that the Town of Pouch Cove approves the Ultimate Recipient Gas Tax Agreement 2014-2024. The primary purpose of this agreement is to outline the roles and responsibilities of the Ultimate Recipients and the Government of Newfoundland and Labrador and to confirm the Town's total allocation for 2014 to 2019. The second five years of funding (2020 to 2024) will be determined based on the 2015 census.

Resolution Carried Unanimously.

(D) Emergency Management Plan

14-323 Resolution: R. Tizzard/K. Jordan

BE IT RESOLVED that the Town of Pouch Cove adopts the Emergency Services Act as a joint effort between the Towns of Pouch Cove and Bauline.

Resolution Carried Unanimously.

(E) Quotes – Seat Covers for 2012 Chevrolet Pickup

14-324 Motion: R. Brink/K. Jordan

Motion to approve quote for custom made seat covers from Cabot in the amount of 600.00 plus tax.

Motion Carried Unanimously

(F) Quotes – Step for 2012 Chevrolet Pickup

FYI, more quotes will be obtained for the next meeting.

(G) Resident Correspondence – 1-3 Braggs Lane

Council agrees that building a new shed in place of the existing one would be fine as the address of the home is on Bragg's Lane; therefore the accessory building is behind the house. Staff will contact the owner's to provide with application for new build.

(H) Resident Correspondence – Connors Lane

This correspondence will be sent to the Town Planner for review.

(I) Commissioner for Oaths – Executive Clerk

14-325 Motion: R. Tizzard/R. Brink

Motion to approve application for Executive Clerk Susan O'Keefe to become a Commissioner for Oaths.

Motion Carried unanimously

(J) Correspondence from Kavanagh Associates – Bank Road

Councillor R. Bill declared conflict and left the room at 5:23pm.

14-326 Motion: R. Tizzard/M. Vardy

Motion to install two culverts and restore access to properties on Bank Road.

Motion Rescinded by Councillor R. Tizzard

14-327 Motion: M. Vardy/T. Williams

Motion to install two culverts and restore access to properties on Bank Road.

Motion Defeated.

For: J. Wall, M. Vardy

Against: R. Tizzard, K. Jordan, T. Williams, R. Brink

- *Mayor J. Wall advised that this problem has been ongoing with Council and needs to be resolved. In reference to permits being given to resident's in contravention of the Town Plan, there is nothing we can do to reverse those decisions. Mayor J. Wall stated that the issue has been going on long enough and feels a resolution is in need as soon as possible.*
- *Deputy Mayor M. Vardy agreed and stated that by installing these culverts at the Town's initial expense, would not be precedent setting. This is a problem the Council has inherited from the previous Council, and the current Council would like to resolve it as efficiently as possible.*
- *Councillor K. Jordan advised that because the homeowners build their houses against the Town Plan, the Council should not pay for this. It should not be the Town's responsibility to install culverts.*
- *Councillor R. Brink advised that we have a letter from our Town Engineer stating deficiencies in the road, which is a stipulation in the approval of a permit for the resident developing the road.*
- *Mayor J. Wall stated that the people of the Town want to see this issue dealt with and resolved. HE feels that residents of the Town would rather see the most cost effective measure is taken.*
- *Councillor R. Tizzard stated that this is an issue between two residents not the Town. The Town's actions are based on advice from the Engineer.*

7. ACCOUNTS PAYABLE

14-328 Motion: R. Brink/R. Tizzard

Motion to approve Accounts Payable dated August 25, 2014 in the amount of **\$13,062.75**.

Motion Carried Unanimously.

8. PUBLIC WORK'S REPORT

There is no Public Works Report for Monday August 25, 2014.

9. LIAISON REPORTS

Heritage

Councillor K. Jordan attended her first meeting as Heritage Committee Liaison. Heritage Days are coming in September.

10. COMMITTEE REPORTS

Water Committee

Have reviewed quotes and have chosen a company to move forward. Reference checks are ongoing.

Development Committee

Have been discussing introducing backfill and excavation regulations. Councillor R. Brink advised that the Town has had regulations in the past. Councillor R. Brink gave Notice of Motion to adopt the Town of Torbay Backfilling and Excavation Regulations as our own.

11. NEW BUSINESS

There is no New Business for Monday August 25, 2014.

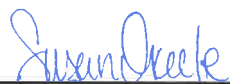
12. ADJOURNMENT

14-329 Motion: R. Brink/R. Tizzard

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 5:46pm.


for Barbara Tilley, Town Manager/Clerk


Joedy Wall, Mayor