

**Minutes of a Regular Meeting
The Town Council of Pouch Cove held
Monday, August 26th, 2013**

Present: Mayor Sarah Patten

Councillors: J. Sainsbury

Also present: Barbara Tilley – Town Manager

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:30 p.m.

2. ADOPTION OF THE AGENDA

13-266 Motion: J. Sainsbury/S. Patten

Motion to approve the Agenda as presented with the following additions:

- Invitation Fireman's Ball
- Quote –repairs to chain link for pound

Motion Carried Unanimously.

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, August 5th, 2013

13-267 Motion: S. Patten/J. Sainsbury

Motion to approve the Minutes of Regular meeting of Council held on Monday, August 5th, 2013 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

Councillor Sainsbury inquired on the status of sod for the perimeter of the playground for the Stiles Cove Complex. Town Manager advised that she had two quotes and felt that we should delay and get the complete area done in the spring.

5. DEVELOPMENT APPLICATIONS

(1) Development Application – Leroy Nichols – Shed

13-268 Motion: J. Sainsbury/S. Patten

Motion to approve Application to construct a 10' x 14' shed at 100 Gully Road as presented.

Motion Carried Unanimously.

(2) Development Application – Patrick O’Rielly

13-269 Motion: S. Patten/ J. Sainsbury

Motion to approve Application to construct a 30’x 30’ accessory building at 10 Foley Crescent as presented.

Motion Carried Unanimously.

(3) Crown Land Application – Municipal Approval – Ronald and Jacqueline Ryan

13-270 Motion: J. Sainsbury/S. Patten

Motion to approve that the Ryan’s Application for Crown Land located at 12 Satellite Road stating that the council has no issue with the application.

Motion Carried Unanimously.

(4) Development Application – K & P Contracting – V23 -55-57 Vale Drive

13-271 Motion: Motion: J. Sainsbury/S. Patten

Motion to approve Application to construct a single Family dwelling measuring 35’ x 37’ at 55-57 Vale Drive subject to all government approvals.

Motion Carried Unanimously.

NEW CORRESPONDENCE

(A) Fall 2013 Operator Education Seminars

13-272 Motion: Motion: J. Sainsbury/S. Patten

Motion to approve for David and Jason Noseworthy to attend if eligible to attend the Water Treatment Level 1 and 2 .

Motion Carried Unanimously.

(B) Correspondence – Abandoned Property 5 A Jordan Lane

13-273 Motion: J. Sainsbury/S. Patten

Motion to issue an Order to Clean-up with a 30 day time limit.

Motion Carried unanimously.

(C) Correspondence – Town of Logy Bay- Middle Cove- Outer Cove –Amendment

13-274 Motion: J. Sainsbury/S. Patten

Motion to approve the Proposed St. John's Urban Regional Plan Amendment and The Town of Logy Bay – Middle Cove –Outer Cove Municipal Plan Amendment No. 15 and 16 and Development Regulations Amendment No. 21 and 22, 2013

Motion Carried unanimously.

(D) Correspondence – Portugal Cove – St. Philips

13-275 Motion: S. Patten/ J. Sainsbury

Motion to approve the Proposed St. John's Urban Regional Plan Amendment Municipal Plan Amendment No. 21, 2013 and Development Regulations Amendment No.50, 2013

Motion Carried unanimously

(E) Correspondence- Pouch Cove Heritage Inc.

13-276 Motion: J. Sainsbury/S. Patten

Motion to approve the payment for the hall rental and sound system rental in the amount of \$1000.00 for the second Cultural Heritage Event.

Motion Carried Unanimously.

(F) Community Skate Schedule –The Town will post schedule for all community skates for the 2013-2014 season on the website pouchcove.ca

Information Only

(G)Kavanagh and Associates -Road Upgrading (2013)

Town Manager informed council its gone to MA for tendering should close before end of September.

Information Only

7. ACCOUNTS PAYABLE

13-277 Motion: J. Sainsbury/S. Patten

Motion to approve Accounts Payable as presented dated August 26th, 2013 in the amount of \$61,695.39

Motion Carried Unanimously.

8. FOREMAN'S REPORT – No Foreman's report available

9. LIAISON REPORT – No Liaison Reports.

10. COMMITTEE REPORTS

ICSP Committee – Pouch Cove Hosting the Meeting tomorrow night.

13-278 Motion: S. Patten/ J. Sainsbury

Motion to approve the payment for the secretary in the amount of \$ 100.00 and provide refreshments.

Motion Carried unanimously.

11. NEW BUSINESS

Invitation for Fireman's Ball- Councilor Sainsbury will be attending.

Chain link repairs – Public Works Pound

13-279 Motion: J. Sainsbury/ S. Patten

Motion to approve the bid for repairs as presented in the amount of \$ 775.00 plus tax.

Motion Carried unanimously.

Naming of Park – Stiles Cove Recreation Complex

Councilor Sainsbury brought forward his thoughts and conversation with the president of the Lions Club about naming and renaming of the Town parks in Pouch Cove. Councilor Sainsbury thought it would be fitting to honour the late Councillor Walter Butt for his 20 years of dedicated service as a Municipal Councillor. Also suggested that we send a letter to the Lions Club to see if they would consider re-naming the Kiddie Park to honour the late Councillor Clive Matthews for serving his community for a number of years. Councillor Butt and Councillor Matthews both passed away during their tenure on Council.

13-280 Motion: S. Patten/ J. Sainsbury

Motion to approve the naming of the Stiles Cove Park after the Late Councilor Walter Butt for his dedicated service as a Municipal Councillor.

Motion Carried unanimously.

Flag Pole – War Memorial

13-281 Motion: J. Sainsbury / S. Patten

Motion to approve the purchase of a flag pole that holds three flags to be installed at the War Memorial.

Motion Carried unanimously.

POLICY FOR HOLIDAYS

In the future a holiday schedule will be posted and employees must insert the time off that they are requesting once completed it will be reviewed. Holidays are based strictly on seniority. Town Manager and Town Foreman not to take vacation at the same time. Office Staff only one at a time, vacation can be booked in two week intervals unless approved by Council.

13-282 Motion: J. Sainsbury / S. Patten

Motion to approve Policy for Holidays as presented.

Motion Carried unanimously

13-282 Motion: J. Sainsbury / S. Patten

Motion to approve holidays for the Town Manager from October 22rd – November 4th, inclusive.

Motion Carried unanimously

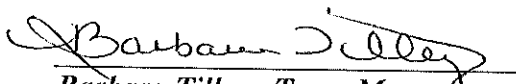
12. ADJOURNMENT

13-283 Motion: J. Sainsbury/S. Patten

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:10 p.m.


Barbara Tilley, Town Manager


Sarah Patten, Mayor