

**Minutes of a Meeting of Council
The Town Council of Pouch Cove held
Monday, February 10, 2014**

Present: Mayor Joedy Wall
Deputy Mayor Mark Vardy

Councillors: Tish Williams
Robert Brink
Kim Jordan
Robert Tizzard

Absent: Roger Bill

Also present: Barbara Tilley – Town Manager/Clerk
Susan O’Keefe – Assistant Clerk

1. CALLED TO ORDER

Mayor Wall called the meeting to order at 6:29 p.m.

2. ADOPTION OF THE AGENDA

14-039 Motion: R. Tizzard/R. Brink

Motion to approve the Agenda as presented.

Motion Carried Unanimously.

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, January 27, 2014

14-040 Motion: R. Brink/T. Williams

Motion to approve the minutes of Monday, January 27, 2014 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

No business arising from the January 27, 2014 minutes.

5. DELEGATE – Michael Kelly

Mr. Kelly addressed Council regarding his current building permit for MicNoel Place. He advised Council that in 2009, work was done and signed off on for MicNoel Place. He was then given a permit to build his first (brown) house. He understood that 9 lots were given pre-approval for build is 2009. Since he has applied to build his second house, three permits were issued to other resident's on MicNoel Place. Mr. Kelly stated that he has since, sold the road property and has forwarded the survey and bill of sale to the Town Office.

Mayor J. Wall advised Mr. Kelly that the deficiencies in the road must be completed prior to the issuance of his permit. Mayor J. Wall also stated that the existing Council has not issued any general development permits for MicNoel Place since they have been in office.

The Town Manager B. Tilley advised that the road had to be extended and brought up to the Town's standards prior to giving approval to Mr. Kelly to build. The previous permits were given by the previous Council. She advised that there are still outstanding deficiencies in the road and therefore, the permit cannot be issued to Mr. Kelly. The road will not be turned over to the Town until the deficiencies are corrected and the road meets the Town's standards and regulations.

Mayor J. Wall advised Mr. Kelly that he will speak to the Town Engineer to discuss the current status of MicNoel Place and the outstanding deficiencies that exist.

6. NEW CORRESPONDENCE

(A) Jack Byrne Arena – Facility Status Report

14-041 Motion: T. Williams/K. Jordan

Motion to accept the Jack Byrne Arena Facility Status Report dated January 29, 2014.

Motion Carried Unanimously.

(B) Snow Blower - Quotes

14-042 Motion: R. Brink/M. Vardy

Motion to defer these quotes for a snow blower to the Public Works committee for further research and review of products, warranties and servicing.

Motion Carried Unanimously.

(C) Signing Officer Authorization

14-043

Motion: M. Vardy/K. Jordan

Motion to appoint Assistant Clerk Susan O'Keefe as signing officer.

Motion Carried Unanimously.

(D) PCVFD – Chief's Report 2013

14-044

Motion: K. Jordan/T. Williams

Motion to accept and approve the Pouch Cove Volunteer Fire Department Chief's Report 2013 as presented.

Motion Carried Unanimously.

(E) Adoption of 2014 Fire Department Positions

14-045

Motion: R. Brink/R. Tizzard

Motion to adopt the 2014 Pouch Cove Volunteer Fire Department Executive Positions as presented.

Motion Carried Unanimously.

(F) Revisit – Clamp Replacement

14-046

Motion: R. Brink/M. Vardy

Motion to approve quote from Crane in the amount of \$8725.00 for the replacement clamp for the Town's water main.

Motion Carried Unanimously.

(G) Correspondence – Recreation Coordinator (Community Skate)

14-047

Motion: R. Brink/M. Vardy

Motion to defer request until checking with the Recreation Coordinator Matthew Cooper regarding his schedule.

Motion Carried Unanimously.

(H) Resident Correspondence – 5 School Lane

The Public Works staff is currently snow clearing within the prescribed jurisdiction. The Town foreman has instructed them to do so and a consensus of Council has been made to support the Foreman's decision.

Mayor J. Wall welcomed former Mayor Sarah Patten to the meeting.

(I) Resident Correspondence – 17 & 19 Bank Road

14-048 Motion: R. Brink/T. Williams

Motion to forward request to the Town's engineer for review.

Motion Carried
Against: M. Vardy, R. Tizzard.

7. ACCOUNTS PAYABLE

14-049 Motion: M. Vardy/K. Jordan

Motion to approve Accounts Payable dated February 10, 2014 in the amount of \$44,083.02.

Motion Carried Unanimously.

8. PUBLIC WORK'S REPORT

14-050 Motion: T. Williams/ K. Jordan

Motion to approve the Public Work's Reports dated February 6, 2014 as presented.

Motion Carried Unanimously.

9. LIAISON REPORTS

Fire Department

The Election of officers for the Pouch Cove Volunteer Fire Department took place January 27, 2014.

Pouch Cove Library

The Pouch Cove Library Board has sent a letter of thanks, along with a short report on the positive impact the Council's contribution has played for them. Report Attached.

ICSP

Sargent Sean Ennis attended the last ICSP meeting to discuss the RNC and their role of patrolling in Pouch Cove and surrounding areas. They will be working in our area to ensure effective and safe measures are taken by all drivers.

10. NEW BUSINESS

(A) Municipal Appeal Hearing – 72 Murrin’s Road

14-051 Motion: K. Jordan/R. Brink

Motion to appoint Reg Garland as our representative for the Appeal for 72 Murrin’s Road.

Motion Carried Unanimously.

(B) Notice of Motion

Councillor R. Tizzard presented a Notice of Motion to accept and implement the Media Policy from LW Consulting as a policy for the Town of Pouch Cove. This motion will take place at the next scheduled meeting of Council on Monday February 24, 2014

11. ADJOURNMENT

14-052 Motion: R. Brink/K. Jordan

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:35pm.



Barbara Tilley, Town Manager/Clerk



Joedy Wall, Mayor

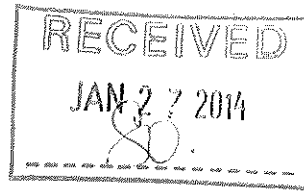
Mayor Joedy Wall

Town of Pouch Cove

P.O. Box 59

Pouch Cove, NL, A0A 3L0

Jan. 27, 2014



Dear Mayor Wall:

It has now been three months since Council granted the library enough funds to keep the library open three extra hours per week, thus allowing us to open after school every day. It seems the perfect opportunity to thank you and your Council once again for your assistance and to report that the funds have made an enormous difference both to the library, and to the young people of Pouch Cove.

I am attaching a brief report on our activities and library use since our hours have expanded. I am sure you will be as pleased as we are with the results.

Once again, on behalf of the Board of the Pouch Cove Library, we thank you for your interest in our library and for helping us ensure that we are able to best meet the needs of the people of Pouch Cove, particularly our children.

Yours truly,

A handwritten signature in dark ink that reads "Katie Pittman". The signature is written in a cursive style with a large, flowing "K" and "P".

Katie Pittman

Chairperson

Pouch Cove Library

REPORT FROM POUCH COVE LIBRARY TO POUCH COVE TOWN COUNCIL

At a meeting in October, 2013, Council voted on a motion made by Councillor Roger Bill to assist the Pouch Cove Library in keeping the library open three extra hours per week until the end of the school year. The motion passed and it was agreed that the library would adjust its schedule to remain open after school every week day.

The library board met, worked out an adjusted schedule and submitted it to the Eastern Division for approval. We also asked our librarian, Laurie Bragg, if she could adjust her own schedule to and she agreed to do so. Our substitute librarian, Pam Shea also agreed to the new schedule. Eastern Division gave its approval quickly and the library was able to begin its new hours in early November.

From the beginning, the new hours were a success. Our computers are in constant use and as soon as school ends in the afternoon, children start coming in. We had expected that there might be negative feedback from our adult patrons because of the small cutback in evening hours but this did not happen.

In December, our librarian worked with the Recreation Coordinator and developed a full schedule of activities that involved reading, singing and crafts. The attendance for these activities was even better than we could have hoped for, or predicted. Attendance ranged from 9 children for the making of an Advent Calendar to 24 children on the day when a Christmas ornament was made.

People from the community also helped with activities. Mayor Wall read "The Night Before Christmas" to approximately 16 children, their parents and other adults, with a guest appearance by Elf Kim. Po Chun Lao and Ken Pittman did a painting session at the Silver Threads attended by 11 children.

Planned activities for 2013 began on January 15th after the librarian contacted parents to let them know what was on the agenda. Laurie reports that our computers are still fully booked and children are starting to come back to the library again after the Christmas break.

Overall, the new schedule has been a huge boost to the library. We could never have provided those extra hours ourselves. Thanks to our fundraising efforts in September, the Library Board has been able to provide materials for the after school program. The Lions Club has, as always, provides money for books, enabling us to purchase books in addition to those provided by the Provincial Library, and to respond quickly to patron requests. This combination of extra hours, monies for craft materials, and the ability to purchase new books has put the library in a much improved position to serve the community.

A further report will be provided at the end of the school year.

Respectfully submitted:

Katie Pittman, Chairperson 

Pouch Cove Library

January 27, 2014

Agenda

Public Works Regular Meeting

February 6, 2014

11:00 a.m.

1. Meeting cancelled – in its place a drive through was completed in certain sections of town.
2. Next meeting date

TOWN OF POUCH COVE PUBLIC WORKS COMMITTEE

February 6, 2014

11:00 a.m. – 12:30 p.m.

Present: Tish Williams (Chairperson)
Kim Jordan (Councillor – Member)
Barbara Tilley (Town Manager)

Absent: Gerald Noseworthy (Town Foreman)
Roger Bill (Councillor – Member)

Due to a snow storm the usual Public works meeting was not held. Workers were out busy ploughing the roads. In its place Tish, Kim and Barb drove around certain sections of the town to look at conditions of roads.

Citizen has a concern on School Lane. Received and responded to several emails from concerned citizen. We went over and looked at the situation and decided to discuss it further with council.

Update on repairs done on sander. The sander had to be brought to St. John's on Tuesday for repairs that were required to be done ASAP due to this snow-storm coming.

All other discussions will take place at next Public Works Meeting.

Next Meeting: Thursday, February 20th, 2014 at 11:00 a.m.