



**Minutes of a Meeting of Council  
The Town Council of Pouch Cove held  
Monday, March 24, 2014**

**Present:** Mayor Joedy Wall  
Deputy Mayor Mark Vardy

**Councillors:** Tish Williams  
Robert Brink  
Kim Jordan  
Robert Tizzard (Attending Water Conference Gander)

**Absent:** Councillor Roger Bill

**Also present:** Barbara Tilley – Town Manager/Clerk  
Susan O’Keefe – Assistant Clerk

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**1. CALLED TO ORDER**

Mayor Wall called the meeting to order at 6:30 p.m.

**2. ADOPTION OF THE AGENDA**

**14-089** Motion: R. Brink/T. Williams

Motion to approve the Agenda for March 24, 2014 with deletions under New Correspondence.

*(L) Flooring for Recreation Department*  
*(N) Correspondence – Councillor R. Tizzard*

Motion Carried Unanimously.

**3. ADOPTION OF THE MINUTES**

**Regular Meeting of Council Monday, March 10, 2014**

**14-090** Motion: R. Brink/M. Vardy

Motion to approve the minutes of Monday, March 10, 2014 as with proposed changes.

Motion Carried Unanimously.

**4. BUSINESS ARISING**

There is no business arising from March 10, 2014 meeting.

**5. DEVELOPMENT APPLICATIONS**

**(A) 18-34 Bank Road – (Extension Request)**

**14-091** Motion: R. Brink/T. Williams

Motion to approve extension on existing permit for 18-34 Bank Road.

Motion Carried Unanimously.

**(B) 55-57 Main Road**

**14-092** Motion: R. Brink/K. Jordan

Motion to approve general development application for 55-57 Main Road.

Motion Carried Unanimously.

**6. NEW CORRESPONDENCE**

**(A) American Water Works Association – Membership Renewal**

**14-093** Motion: R. Brink/T. Williams

Motion to approve membership renewal in the amount of 295.00 USD.

Motion Carried Unanimously.

**(B) Department of Transportation & Works – Ice Control Materials '14-'15**

**14-094** Motion: T. Williams/K. Jordan

Motion to accept the Ice Control Materials costs for 2014-2015 throughout the winter of the salt & sand mixture (75% Sand, 25% Salt) at \$47.00/tonne.

Motion Carried Unanimously.

**(C) Business Approval (In-Home Child Care) – 22 Birch Hill**

**14-095** Motion: R. Brink/M. Vardy

Motion to place discretionary use ad in the Evening Telegram for this business proposal as well as notifying neighbors in the area.

Motion Carried Unanimously.

**(D) Summer Employment Programs**

**14-096** Motion: M. Vardy/T. Williams

Motion to apply for the 2014 Summer Employment Programs.

Motion Carried Unanimously.

**(E) Pouch Cove Days 2014 Sponsorship Request**

**14-097** Motion: R. Brink/T. Williams

Motion to sponsor Pouch Cove Days 2014 in the amount of \$1500.00.

Motion Carried.

Councillor T. Williams Against.

**(F) Volunteer Week Grants**

For information only.

**(G) Gifting/Conflict of Interest Policy (Revisit)**

**14-098** Motion: R. Brink/T. Williams

Motion to defer to the Human Resources Committee to have our own policy written.

Motion Carried Unanimously.

**(H) Water Supply Line Valve Replacement (Revisit)**

**14-099** Motion: R. Brink/K. Jordan

Motion to accept quote from Hudson's Excavating for the Water Supply Valve Replacement.

Motion Carried Unanimously.

**(I) Jack Byrne Arena Facility Status Report**

**14-100** Motion: T. Williams/M. Vardy

Motion to accept the Jack Byrne Arena Facility Status Report.

Motion Carried Unanimously.

**(J) Council Honorarium**

**14-101** Motion: R. Brink/T. Williams

Motion to approve First Quarter Council Honorariums in the amount of \$3800.00.

Motion Carried Unanimously.

**(K) Flooring for Recreation Department**

This item is deleted from this agenda and will be revisited at another date.

**(L) Alternate-Alternate Chair**

**14-102** Motion: T. Williams/M. Vardy

Motion to appoint Alternate-Alternate Chair in the absence of Mayor J. Wall and Deputy Mayor M. Vardy.

Motion Carried Unanimously.

**14-103** Motion: K. Jordan/T. Williams

Motion to nominate Councillor R. Brink as the Alternate-Alternate Chair.

Motion Carried Unanimously.

*Councillor R. Brink accepted the nomination.*

**(M) Correspondence – Councillor R. Tizzard**

This item is deleted from this agenda and will be revisited at another date.

**(N) Interior Cleaning of Town Vehicle**

**14-104** Motion: M. Vardy/R. Brink

Motion to approve quote from Hickman Motors in the amount of \$129.95 plus tax.

Motion Carried Unanimously.

**(O) Mayor's March Softball Tournament**

**14-105** Motion: K. Jordan/R. Brink

Motion to host the Mayor's March Softball Tournament on June 7, 2014 at the Stiles Cove Recreation Complex.

Motion Carried Unanimously.

**(P) Fire & Emergency Training**

**14-106** Motion: T. Williams/M. Vardy

Motion for Mayor J. Wall to attend the Fire and Emergency Services Training School May 27-30, 2014 in Clarendville.

Motion Carried Unanimously.

**(Q) Costco Membership Renewal**

**14-107** Motion: R. Brink/T. Williams

Motion to renew Costco membership in the amount of \$62.15.

Motion Carried Unanimously.

**(R) Recreation Newfoundland AGM**

**14-108** Motion: R. Brink/K. Jordan

Motion to defer approval until more information is gathered.

Motion Carried Unanimously.

**(S) URock Volunteer Awards**

For information only.

**(T) MNL Municipal Symposium**

**14-109** Motion: R. Brink/T. Williams

Motion to send Councillor R. Brink and one other councilor to the MNL Symposium in Gander from May 1-3, 2014.

Motion Carried Unanimously.

**(U) Volunteer Week Proclamation**

**14-110** Motion: R. Brink/T. Williams

Motion to approve signing of the Volunteer Week Proclamation.

Motion Carried Unanimously.

**7. ACCOUNTS PAYABLE**

**14-111** Motion: R. Brink/M. Vardy

Motion to approve Accounts Payable dated March 24, 2014 in the amount of **\$32,683.15**.

Motion Carried Unanimously.

**8. PUBLIC WORK'S REPORT**

There was no Public Works report for this meeting, however, Mayor J. Wall advised of an update. Mayor Wall discussed that our Town Foreman has returned to work on light-duty. There was also a leak on Birch Hill that has since been rectified.

9. **LIAISON REPORTS**

There are no Liaison Reports for March 24, 2014.

10. **COMMITTEE REPORTS**

**Human Resources** – Deputy Mayor M. Vardy advised that the Executive Clerk position advertisement was placed in the Evening Telegram on Saturday March 22, 2014 with a deadline application date of Friday March 28, 2014 3:00pm. There will be more position advertisements released later this week.

Union negotiations are ongoing, Council proposal is ready to be sent to the Union ERO to move forward with negotiations.

**Development Committee** – Councillor R. Brink advised that the Development Committee met with Steve Martin, Surveyor to discuss Real Property Reports and how they can benefit the application/permit process for residents building houses in the community. It is suggested that we require a RPR prior to issuing a final building permit to the applicant.

10. **NEW BUSINESS**

**(A) Promotional Material**

14-112 Motion: R. Brink/K. Jordan

Motion to approve purchasing of promotional materials for Volunteer Appreciation Night.

Motion Carried Unanimously.


11. **ADJOURNMENT**

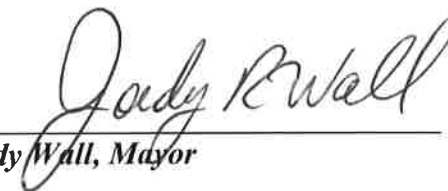
14-113 Motion: R. Brink/T. Williams

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:29pm.

  
Barbara Tilley, Town Manager/Clerk

  
Joedy Wall, Mayor