



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, December 1, 2014**

**PRESENT**

**Mayor: Joedy Wall**  
**Deputy Mayor: Mark Vardy**

**Councillors: Rob Tizzard**  
**Tish Williams**  
**Robert Brink**  
**Roger Bill**  
**Kim Jordan**

**Town Manager/Clerk: Barbara Tilley**  
**Executive Clerk: Susan O'Keefe**

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**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:33pm.

**2. ADOPTION OF THE AGENDA**

**14-429 Motion: T. Williams/R. Bill**

Motion to approve the agenda for December 1, 2014 with the following addition under *New Business*:

*A. Recording of the Minutes*

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**3. ADOPTION OF THE MINUTES**

**A. Regular Meeting of Council held Monday, November 17, 2014**

**14-430 Motion: R. Brink/T. Williams**

Motion to approve the minutes dated November 3, 2014 as presented.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**4. BUSINESS ARISING**

**A. 78 Gully Road**

- Waiting to hear back from the Town's lawyer.

**B. Connor's Loop Residence**

**14-431** Resolution: R. Tizzard/R. Brink

**BE IT RESOLVED** that the Town of Pouch Cove issue a 'Tear or Repair Order' to 12-14 Connors Loop.

Resolution Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. Remote Meeting Attendance Policy**

- Executive Clerk is working on this policy, and hoping to present at the next Council meeting.

**5. NEW CORRESPONDENCE**

**A. Jack Byrne Arena Facility Status Report November 2014**

**14-432** Motion: R. Brink/T. Williams

Motion to approve Jack Byrne Arena Facility Status Report for November 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. MNL Dedicated & Sustainable Funds Request**

**14-433** Motion: T. Williams/K. Jordan

Motion to write letter of support for dedicated and sustainable funds for municipalities to the Provincial Government.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **C. Council Honorarium 4<sup>th</sup> Quarter**

For information only.

### **D. Fire Department Honorarium**

**14-434** Motion: R. Brink/T. Williams

Motion to approve Fire Department Honorariums for July-December in the amount of \$8300.00.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **E. Banked/Vacation Time Payout – All Staff**

**14-435** Motion: R. Brink/M. Vardy

Motion to approve payout of accumulated banked/vacation time for the end of 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **F. Christmas Bonuses**

**14-436** Motion: R. Bill/K. Jordan

Motion to approve Christmas Bonuses in the total amount of \$760.00.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **G. City of Mount Pearl – Proposed Amendment to Municipal Plan**

**14-437** Motion: R. Tizzard/R. Brink

Motion to approve proposed amendment to the City of Mount Pearl's Municipal Plan.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**7. ACCOUNTS PAYABLE**

**14-438** Motion: T. Williams/R. Tizzard

Motion to approve Payables List less the Town Suite Municipal Software expense in the total amount of \$4,224.35 dated December 1, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**8. PUBLIC WORKS REPORT**

There is no Public Works Report for Monday, December 1, 2014.

**9. LIAISON REPORTS**

**Recreation**

- Next meeting is Tuesday December 2, 2014.

**ICSP**

- Next meeting is Tuesday December 2, 2014 in Bauline.

**Fire Department**

- The department is very busy with the upcoming Breakfast with Santa and Santa Claus Parade.
- Fire inspections are ongoing at the Rodrigues Ocean Estates.
- They have a new desk and filing cabinet for their work, reports, and personnel files.
- Total numbers have increased to 35 Fire Fighters and 5 Junior Fire Fighters.
- Chief Derek Sullivan thanked his department for a great year, and for making his first year as Chief, an excellent one.
- The Fire Department and the Town are hosting a Christmas Social for the Fire Department, town staff and members of the Recreation Commission on Saturday December 6<sup>th</sup> from 8:00pm-12:00am at the Anglican Hall.

**14-439** Motion: R. Tizzard/M. Vardy

Motion to approve cost sharing the food for the event and covering the rental fee of the building.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### Library

- Councillor R. Bill suggested that we renew funding for the extra hours for the library for January to June 2015.
- Deputy Mayor M. Vardy suggested we wait to look at our 2015 budget before making decisions for next year.

**14-440** Motion: R. Brink/R. Tizzard

Motion to defer the renewal of the Library funding until the budget is reviewed.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### Heritage

- Councillor K. Jordan advised that the Heritage Committee was given a presentation by Chris Brooks. They are looking into developing an App for smartphones that allows people to listen to stories

## **10. COMMITTEE REPORTS**

### Finance

- There will be a finance meeting this coming week.

### Website

- Councillor R. Brink advised that the quote we received for the new design of our website was very low and can be approved by the Town Manager. This designer will be contacted to begin constructing the new website.

### Water

- Councillor R. Tizzard advised that the Owner's Advisor Engineer is in touch with Municipal Affairs and progress is being made.

**11. NEW BUSINESS**

**A. Recording of Meetings**

- Councillor R. Brink suggested that the Council consider recording the Public Meetings for administrative purposes. This can be looked at in the next meeting of Council.

**B. Soup & Sandwich at Silver Threads**

- Councillor K. Jordan reminded Council of the Soup & Sandwiches available at the Silver Threads after the Santa Claus Parade at a cost of \$5.00 each.

**12. ADJOURNMENT**

**14-441** Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 5:28pm.



Barbara Tilley  
Town Manager/Clerk



Joedy Wall  
Mayor