

**Minutes of a Regular Meeting
The Town Council of Pouch Cove held
Tuesday, April 1, 2013**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors: J. Mulley
R. Furlong
J. Sainsbury
A. Murrin

Also present: Barbara Tilley – Town Manager
Jacqueline Berkshire - Town Clerk

Regrets: W. Butt

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:35 p.m.

2. ADOPTION OF THE AGENDA

13-102 Motion: J. Sainsbury/J. Mulley

Motion to approve the Agenda as presented.

Motion Carried. Councillor Furlong against.

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Tuesday, March 12, 2013.

13-103 Motion: J. Mulley/J. Sainsbury

Motion to approve the minutes of Regular meeting of Council held on Tuesday, March 12, 2013 with the following errors & omissions:

Page 7 (S) – MAA – should be *Municipal Assessment Agency*

Motion Carried Unanimously.

4. BUSINESS ARISING

No Business Arising.

5. DEVELOPMENT APPLICATIONS

(1) Development Application – D. Sullivan – Accessory Building

13-104 Motion: K. Connors/J. Mulley

Motion to approve an A-Frame accessory building at 19-25 Welch's Road subject to meeting the height requirement for the Town of Pouch Cove.

Motion Carried Unanimously.

Town Manager stated that the construction is an A Frame design and there is a height requirement that must be adhered to.

(2) Development Application – D. Sullivan – Signal Family Dwelling

13-105 Motion: J. Mulley/K. Connors

Motion to approve construction of a 41' x 60' Single Family Dwelling at 19-25 Welch's Road subject to approval of Service NL and the road being extended to standard with the required turnaround.

Motion Carried Unanimously.

(3) Development Application – O. Mckiernan – Porch Extension

13-106 Motion: K. Connors/J. Mulley

Motion to approve in 10' x 10' Porch Extension at 3 Bragg's Lane.

Motion Carried Unanimously.

(4) Development Application – Mark Moores – Single Family Dwelling

13-107 Motion: K. Connors/J. Sainsbury

Motion to approve construction of a 50' x 40' single family dwelling at 1 Wesbill Place subject to the approval of Service NL.

Motion Carried Unanimously.

Town Manager advised that this application was not recommended for approval by Town staff after their inspection.

(5)Development Application – U. Williams – Single Family Dwelling

13-108 Motion: J. Mulley/K. Connors

Motion to approve 2 story 16' x 22' extension at 16 Wall's Lane.

Motion Carried Unanimously.

(6)Development Application – William Coady & Nadine Bradbury – Single Family Dwelling

13-109 Motion: K. Connors/J. Mulley

Motion to approve in principal construction of a 36' x 36' single family dwelling at 5-9 Evans Road subject to application being referred to the Town Engineer for review and recommendation regarding hookup to Town water and sewer.

Motion Carried. J. Sainsbury Against.

(7)Gould – Accessory Building Revisit – Additional 2'

13-110 Motion: J. Sainsbury/K. Connors

Motion to approve additional 2' on Accessory Building at 4 Gould's Road from 16' x 22' to 16' x 24'.

Motion Carried Unanimously.

6. NEW CORRESPONDENCE

(A) Correspondence – Town of Paradise – St. Thomas Line Proposed Amendment to the St. John's Urban Regional Plan Rural to Urban Development

13-111 Motion: J. Mulley/K. Connors

Motion to support St. Thomas Line – Proposed Amendment to the St. John's Urban Regional Plan Rural to Urban Development.

Motion Carried Unanimously.

(B)Correspondence – Matthew Cooper

13-112 Motion: K. Connors/J. Sainsbury

Motion to approve Regional Recreation Coordinator, Matthew Cooper's attendance at the Recreation NL Avalon Regional Seminar in conjunction with the Town of Holyrood on Saturday, April 27, 2013.

Motion Carried Unanimously.

(C)Annual Leave – J. Berkshire

13-113 Motion: J. Mulley/K. Connors

Motion to approve Annual Leave for J. Berkshire – June 23-July 6, 2013 and August 25-31, 2013.

Motion Carried Unanimously.

(D)Quotes for Removal and Installation of Oil Tank

13-114 Motion: J. Mulley/J. Sainsbury

Motion to accept the lowest quote from Warren Day for the removal of two (2) steel oil tanks and install one (1) Vilco Fibreglass Tank for the Town of Pouch Cove.

Motion Carried Unanimously.

Deputy Mayor Connors suggested that we check with Mr. Day for pricing of oil as it is 5 cents per litre less expensive.

(E)Pouch Cove Volunteer Fire Department – Chief's 2012 Report

The Pouch Cove Volunteer Fire Department Chief's Report for the year 2012 was provided to Council for their information. Councillor Sainsbury noted the number of hours of volunteer person hours that the fire fighters logged. Councillor Furlong highlighted that the Fire Department also volunteered at 25 events for the Town in 2012.

(F)Resolution – Municipal Capital Works 2013

13-115 Resolution: K. Connors/J. Mulley

BE IT RESOLVED that the Town of Pouch Cove has the capacity to borrow from the Royal Bank the 10% plus GST portion for the 90/10 Funding for Municipal Capital Works application up to \$250,000.00.

Resolution Carried Unanimously.

(G)Correspondence – RNC – National Police Week – May 12-18, 2013

Mayor Patten encouraged members of Council to attend the International Police & Police Officer Memorial Service on May 15, 2013. She advised that she would be attending.

(H)Email – G. Vaandering

Email from G. Vaandering regarding cutting of land to Georges Point. Council advised that they have no jurisdiction on this issue as it is being cut on private property.

(I)Correspondence – Matthew Cooper – RNL AGM & Conference

13-116 Motion: J. Mulley/K. Connors

Motion to approve Regional Recreation Coordinator Matthew Cooper's attendance at the AGM & Conference for Recreation NL in Corner Brook from May 22 – 25, 2013 subject to his attendance being cost shared with the Town of Flatrock.

Motion Carried Unanimously.

(J)Mayor's March – Heart Disease & Stroke

The 2013 Mayor's March for Heart Disease and Stroke is set for June 10-16, 2013. In conjunction with this the Town of Logy Bay-Middle Cove-Outer Cove would like to hold a regional softball tournament with players consisting of Council and staff of their town, Pouch Cove and Flatrock. Suggested date for this event is June 8th or 9th, 2013 and held at the Justina Centre. Council will ask if Recreation would like to put in a team. There was little interest from Council to put a team in the tournament.

(K)Finance Adjustments Acct. MULLJ001 – Revisit

Councillor Mulley left Chambers at 7:22 p.m. as he declared conflict.

13-117 Motion: J. Sainsbury/K. Connors

Motion to approve the adjustment for account MULLJ001 in the amount of \$84.60 from Finance Committee meeting held February 28, 2013.

Motion Carried Unanimously.

Councillor Mulley returned to Chambers at 7:23 p.m.

(L) Finance Adjustments Acct: PATTS001 – Revisit

Mayor Patten left Chambers at 7:25 p.m. as she declared conflict. Deputy Mayor Connors Chaired the meeting.

13-118 Motion: J. Mulley/R. Furlong

Motion to approve the adjustment for account PATTS001 in the amount of \$59.50 from Finance Committee meeting held February 28, 2013.

Motion Carried Unanimously.

(M) Finance Adjustments Acct. PATTJ002 - Revisit

13-119 Motion: R. Furlong/J. Mulley

Motion to approve the adjustment for account PATTJ002 in the amount of \$1,474.85 from Finance Committee meeting held February 28, 2013.

Motion Carried Unanimously.

Mayor Patten returned to Chambers at 7:26 p.m.

(N)Assistant Town Clerk Position

Town Manager advised that the top two (2) candidates were Susan O'Keefe and Amanda Hudson.

13-120 Motion: J. Sainsbury/J. Mulley

Motion to offer the Assistant Town Clerk Position to Susan O'Keefe.

Motion Carried Unanimously.

13-121 Motion: K. Connors/J. Mulley

Motion to offer the Assistant Town Clerk Position to Amanda Hudson in the event that Susan O'Keefe declines the position.

Motion Carried Unanimously.

(O)Correspondence – Department of Transportation & Works

13-122 Motion: J. Mulley/A. Murrin

Motion to provide the Department of Transportation & Works, Maintenance Division with the Town's requirement for Ice Control Materials for 2013-2014 by the deadline – April 19, 2013.

Motion Carried Unanimously

(P)Correspondence – St. John's & District Labour Council – National Day of Mourning Ceremony

Mayor Patten will attend this year's National Day of Mourning Ceremony at Confederation Building – Main Lobby on Sunday, April 28, 2013 at 12 Noon. She advised that Ceremony is open to everyone and encouraged Council and members of the public to make an effort to attend.

(Q)Email – D. Sullivan - Pagers

13-123 Motion: K. Connors/J. Mulley

Motion to approve purchase of eight (8) pagers for the Pouch Cove Volunteer Fire Department at a cost of \$500.00 each to replace current pagers that cannot be programmed to the new Fire Department channel.

Motion Carried Unanimously

(R)Email – AllNorth – McNoel Place

13-124 Motion: J. Mulley/K. Connors

Motion to provide permission for All North to proceed with the work in relation to percolation testing for Phase II of McNoel Place.

Motion Carried Unanimously.

(S)News Release – Northeast Avalon Joint Council – March 25, 2013 – For your information.

7. ACCOUNTS PAYABLE

13-125 Motion: J. Mulley/A. Murrin

Motion to approve Accounts Payable dated February 18, 2013 in the amount of \$14,210.46.

Motion Carried Unanimously.

8. FOREMAN'S REPORT - Foreman's Report not available.

Councillor Mulley left Chambers declaring conflict at 7:35 p.m.

Councillor Sainsbury, Town Manager and Deputy Mayor Connors visited O'Keefe's Lane regarding the poor road conditions. A request from Councillor Jeff Mulley to not pave areas of crosscuts for the 3 new homes. He has paid fees up from \$2,000.00 per home.

13-126 Motion: J. Sainsbury/A. Murrin

Motion to have contractor repave the approximately 10' area of O'Keefe's Lane and the cost is less than payment the difference will be refunded..

Motion Carried Unanimously.

Councillor Mulley returned to Chambers at 7:40 p.m.

9. LIAISON REPORT

Hazardous Awareness Training - Chief John Shea

13-127 Motion: J. Mulley/K. Connors

Motion to approve Hazardous Awareness Training for Chief Shea to be held in Grand Falls April 2013 at a cost of \$1685.15.

Motion Carried Unanimously.

Councillor Furlong presented the Fire Department Liaison Report dated Monday, April 1, 2013. *(attached)*

She noted that the Annual Fire Fighters Convention will take place this year the first week of July in Corner Brook.

Mayor Patten presented the Recreation Commission Report *(copy attached)*.

13-128 Motion: J.Sainsbury/R. Furlong

Motion to approve funding for Fireworks - Canada Day Celebrations in the amount of \$1,000.00.

Motion Carried Unanimously.

13-129 Motion: J. Mulley/J. Sainsbury

Motion to approve funding for a seniors outing planned for Cupids in April subject to the trip being cost shared with the Town of Flatrock.

Motion Carried Unanimously.

Mayor Patten presented a report from the NEAJC Planning & Priorities Session which she attended in Mount Pearl on March 23, 2013. *(copy attached)*

Mayor Patten and Deputy Mayor Connors attended the MNL Avalon Regional Meeting held at the Capital Hotel on March 15-16, 2013. Mayor Patten presented an overview of the session. *(copy attached)* Attendance is required to receive gas tax money.

Mayor Patten attended the 5th AGM of the Jack Byrne Arena which was held on March 21, 2013 and presented a written overview of the meeting. *(copy attached)* She stated that the Arena concluded another successful year and much of its success is attributed to the Arena Manager Lorne Tucker.

10. COMMITTEE REPORTS - No Committee Reports.

11. NEW BUSINESS – No New Business.

12. ADJOURNMENT

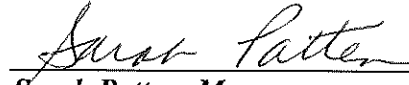
13-130 Motion: J. Sainsbury/J. Mulley

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 8:15 p.m.


Jacqueline Berkshire, Town Clerk


Sarah Patten, Mayor

FyI

News Release

Northeast Avalon Joint Council (NEAJC)

March 25, 2013

A new Fiscal Framework for municipalities with the provincial government top issue of the NEAJC

The 18 municipalities of the North East Avalon Joint Councils (NEAJC) representing 40 percent of the entire province's population, from Conception Harbour to Pouch Cove, met in the City of Mount Pearl on Saturday, March 23rd, 2013. The main objective at their Planning and Priorities Session was to identify the major municipal issues for the next two years.

At the end of the three-hour session the top four issues that will receive the attention of the NEAJC over the next two years are:

1. A new fiscal framework for municipalities with the provincial government.
2. Information sharing between municipalities.
3. Continued and enhanced relationships with Municipal Affairs, Municipalities Newfoundland and Labrador (MNL), other Joint Councils and members of the NEAJC.
4. Training for newly elected mayors and councillors.

A detail report will be prepared including an Action Plan on how these issues can be addressed over the next two years.

Sterling Willis, Chair of the NEAJC said, "The financial crisis facing municipalities requires a new fiscal framework with the provincial government. Municipalities are no longer able to meet increasing operating and infrastructure costs with only eight cents of every tax dollar," He further said that. "This is not only a crisis for the rural parts of the province but also for the municipalities of the Northeast Avalon where increased economic activities put additional strain on both their operational and capital costs."

The group agreed that the creation of a common database of information from all municipalities would provide an opportunity to exchange and share such information in the hope of learning new ideas and concepts to reduce operation and capital costs. It is anticipated that a closer and a more effective

working relationship with the Department of Municipal Affairs, MNL, other Joint Councils and its members will also foster greater cooperation and costs savings.

A more robust and effective orientation and training program for newly elected councillors is needed. This will allow for a smoother and more effective commencement of their duties and will maintain their interest in again running for council.

The Chair of the NEAJC said, "A survey recently conducted by MNL indicated that fifty-two percent of current councillors are undecided or will not seek re-election this September and therefore training for those replacing them is essential. Such training will also demonstrate an increasing support by the Department of Municipal Affairs for all mayors and councillors."

For further information contact Sterling Willis at 709-782-1495 or email address swillis@townofparadise.ca.