

**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, August 13th, 2012**

Present: Mayor Sarah Patten

Councillors:

W. Butt
R. Furlong-McGrath
J. Mulley
A. Murrin
J. Sainsbury

Also present : Barbara Tilley - Town Manager
Jacqueline Berkshire - Town Clerk

Absent: Deputy Mayor Kevin Connors (Out of Province)

1. Called to Order :

Mayor Patten called the meeting to order at 6:40 p.m.

2. Adoption of the Agenda

Motion: J. Mulley/J. Sainsbury

12-235 Motion to approve the Agenda as presented with the following additions:

Under Development Application: (8) BMJ Development Amendment - Permit # 033970 to change size of house;

Under New Correspondence: (O) BNR Distribution & Transmission Ltd. - Supply and install 1 - 60 foot Pole;

Under New Business: Assistant Clerk - Part-Time

Motion Carried Unanimously

3. Adoption of the Minutes

(1) Regular Meeting of Council Monday, July 16, 2012

12-236 Motion: J. Mulley / W. Butt

Motion to approve the minutes of Monday, July 16, 2012 with the following corrections:

Correction to Motion 12-204 should read: *The Vales Subdivision Development Agreement and Motion 12-68 Re: Bradley McGrath Development Application.*

Correction to Motion 12-205 - should read: *Motion to approve in principle Development Application for 17-32 Bank Road conditional to the Bank Road being brought up to Town standards, inspected and turned over to the Town prior to the dwelling being constructed.*

Correction to Motion 12-208 - should read: *Motion to approve an accessory building measuring 5.5 meters x 7.3 meters at 7 Foley Crescent.*

Correction to Motion 12-221 - should read: *Motion to approve the posting of a message surrounding an upcoming family reunion on the Town sign.*

Correction to Motion 12-231 - should read: *Councillor Furlong-McGrath also questioned if there was a way the Town can encourage residents to place civic house numbers on their dwellings. The Town places notices on all yearly invoices and newsletters and often on the Town Sign encouraging residents to place civic house numbers on their dwellings stating that it can save time during life saving events.*

No update has been received surrounding a static water supply at The Vales subdivision.

The liaison raises concern over debris at the Stiles Cove Complex. The boughs have been either mulched or burned and the debris has been cleaned up.

Councillor Furlong-McGrath inquires if occupancy permits include an inspection of a dwelling including missing steps/stairs. The Town Manager responds that a condition to any building permit is that a dwelling is built to National Building Code. The Town Manager suggests that perhaps a letter addressed by the Fire Chief can be sent to residents encouraging them to have adequate entry points to their homes in case of live saving response.

Motion Carried Unanimously

4. Business Arising

12-237 Motion: J. Mulley/A. Murrin

Motion to reconsider Motion 12-209 - Parcel B Gully Road previously submitted to be reconsidered.

Motion Carried.

Councillor Butt stated that the road wasn't wide enough.

Against Councillor W. Butt and Councillor J. Sainsbury

5. Development Applications

(1) Rodriques Estate Limited Affordable ten (10) Unit Seniors Complex

12-238 Motion: J. Mulley / J. Sainsbury

Motion to support Rodriques Estate Limited's Crown Land Application for submission to accommodate the structure.

Motion Carried Unanimously.

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-239 Motion: J. Sainsbury/J. Mulley

Motion to defer proposed ten (10) unit affordable seniors complex pending the approval from Crown Lands and rezoning.

Motion Carried Unanimously.

(2) Jason Noseworthy - Crown Land Application

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-240 Motion: J. Mulley/J. Sainsbury

Motion to approve Jason Noseworthy's Crown Land Application as presented.

Motion Carried.

(3) Karl Maher - Greenhouse

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-241 Motion: J. Mulley/R. Furlong-McGrath

Motion to approve greenhouse measuring 11' x 9' at 523 Main Road, Pouch Cove.

Motion Carried Unanimously

(4) Paul Shea - Accessory Building - 122 Butler's Road

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-242 Motion: J. Mulley/A. Murrin

Motion to approve 900 square foot accessory building at 122 Butler's Road as presented.

Motion Carried Unanimously.

(5) Mark Tremblett - Accessory Building - 15-17 Lawrence Lane

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-243 Motion: J. Mulley / R. McGrath-Furlong

Motion to approve a 20' x 24' Accessory Building at 15-17 Lawrence Lane.

Motion Carried Unanimously

(6) Roger and Maureen Dugal - Development Application

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-244 Motion: J. Mulley/R. Furlong-McGrath

Motion to approve in principle Development Application for 40 Meetinghouse Road pending legal survey subdividing land and meeting all rules and regulations of Government Service Center.

Motion Carried Unanimously

(7) Ken Haley - Accessory Building

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-245 Motion: J. Mulley/J. Sainsbury

Motion to approve the construction of a 20'x24' accessory building at 26 Lawrence Lane.

Motion Carried. Sainsbury against.

(8) BNJ Development Amendment

The Chair asked Councillor Mulley if he was in conflict - Councillor Mulley replied No.

12-246 Motion: J. Mulley / J. Sainsbury

Motion to approve Amendment to Permit # 033970 to change the size of the house from 29'x29' to 32'x38' at 307-309 Main Road..

Motion Carried Unanimously

6. New Correspondence

(A) Berry Ridge - Phase 3 request for green space requirements.

12-247

Motion: J. Sainsbury/ R. Furlong-McGrath

Motion to defer Berry Ridge Phase 3 Request for further consideration.

Motion Carried Unanimously.

(B) Municipal Affairs Professional Development Opportunities Summer & Fall 2012

12-248

J. Mulley / W. Butt

Motion to defer Professional Development Opportunities as there are no Dates, Times or Locations provided.

Motion Carried Unanimously

(C)TRIO - Board of Directors

For Information Only

Council are asked to advise Town Manager, Barbara Tilley if they are interested in running for a position on the TRIO Board.

(D)Municipal Assessment Agency Inc. - Changes 2013

For Information Only

(E) 2012 Capital Works Program Project NO. 11058 - Additional Funding Resolution

12-249

Motion: J. Sainsbury/ W. Butt

Resolution to accept additional monies for Project 11058 Road Upgrading - Mundy Road - exclusive of GST Portion of HST.

Motion Carried Unanimously

(F) LW consulting

For Information Only.

(G) Long Service Awards

Councillor John Sainsbury advised that he has served on Municipal council for 16 years.

(H) Long Service Awards Grant

For Information Only.

(I) Municipal Affairs Professional Development Training 2012-2013

For Information Only.
(J) NL Water Resources Portal Information Session
For Information Only.

(K) Town of Paradise - Amendment - St. John's Urban Regional Plan

12-250 Motion: J. Sainsbury/J. Mulley

Motion to support the amendments for the Town of Paradise regarding the Development Regulations No. 24,12 and DRA No. 63, 2012. Lanzak Drive between Rembrant Place and Archibela Place.

Motion carried unanimously.

(L) Summer 2012 Operator Educators Seminars

12-251 Motion: J. Sainsbury/R. Furlong-McGrath

Motion to send Jason Noseworthy to Drinking Water & Wastewater System course September 11 - 14, 2012 in St. John's.

(M) Vacation Approval Gerald Noseworthy - 4 Weeks

12-252 Motion: W. Butt/J. Mulley

Motion to approve four (4) weeks vacation August 17-September 17, 2012.

Motion Carried Unanimously.

(N) Nicholas Snow - Proposal - Correspondence for link to website

Motion Carried Unanimously.

12-253 Motion: R. Furlong-McGrath/J. Mulley

Motion to add webpage Link www.happyhealthypouchcove.ca to Town of Pouch Cove website.

Motion Carried Unanimously.

(O) BNR Distribution

12-254 Motion: J. Mulley/R. Furlong-McGrath

Motion to amend the amount previously submitted to install and supply 1 - 60' pole for the Town of Pouch Cove. If blasting is required the Town Foreman should be present.

Motion Carried Unanimously.

7. **Accounts Payable**

12-255 Mayor S. Patten excused herself from council chambers at 7:23 p.m. as she declared conflict. Councillor W. Butt Chaired the meeting in Mayor Patten's absence.
Motion: J. Sainsbury/R. Furlong-McGrath

Motion to approve Accounts Payable dated August 6, 2012 Engineering Fees for J.J. & Penney Patten/Dugal at \$2191.92

Motion Carried Unanimously.

Mayor S. Patten returned to council chambers at 7:25 p.m.

12-256 Motion: J. Mulley/W. Butt

Motion to approve the Accounts Payable dated August 6, 2012 at \$57,419.29

Motion Carried Unanimously.

8. Foreman's Report

12-257 Motion: J. Mulley / W. Butt

Motion to approve the Foreman's Report dated August 6, 2012 as presented.

Motion Carried Unanimously

Councillor Sainsbury wanted to remind residents to continue to conserve water.

9. Liaison Report

No report but Fire Department Liaison asked if the same lettering will be put on the new doors at the fire department . The Town Manager stated yes. Councillor Furlong McGrath said the Fire Department would like input on the lettering. Town Manager stated they should email or call with request as soon as possible. Councillor Furlong McGrath also asked for new paint on the fire department floors.

10. Committee Reports

The Arena Report was presented by Mayor S. Patten further to a quarterly meeting held on July 19, 2012. - See attached report.

The Public Works Minutes - See attached report.

Mayor Patten advised council of an email from St. John's Mayor Denis O'Keefe referencing a Regional Transit System for our area.

11. New Business

Part-Time Assistant Clerk Position

12-258 Motion: J. Mulley/W. Butt

Motion to hire Barbara Lawlor as a Part-Time Assistant Town Clerk on an as need

basis.

12-259

Motion: J. Mulley/J. Sainsbury

Motion to approve the purchase of a One (1) Ton HD 4x4 Pickup Truck for the Town.

Motion Carried Unanimously

12.

Adjournment

12-260

Motion: J. Mulley / R. Furlong-McGrath

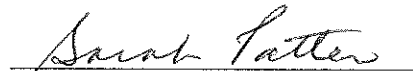
Motion to Adjourn.

Motion Carried Unanimously

There being no further business the meeting adjourned at 8:00 p.m.



Jacqueline Berkshire
Town Clerk



Sarah Patten
Mayor