

**Minutes of a Regular Meeting  
of The Town Council of Pouch Cove held  
Monday, June 18<sup>th</sup>, 2012**

**Present:** Mayor Sarah Patten  
Deputy Mayor Kevin Connors

**Councillors:**  
W. Butt  
R. Furlong-McGrath  
A. Murrin

**Also present :** Barbara Tilley - Town Manager  
Roxann Butler - Town Clerk

**Absent:** J. Mulley  
J. Sainsbury

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1. **Called to Order :**  
Mayor Patten called the meeting to order at 6:35 p.m.
  2. **Adoption of the Agenda :**  
Motion: R. Furlong-McGrath / A. Murrin
  - 12-167 Motion to approve the Agenda as presented with the addition under New Business: Cell Phone policy & recapping of roads.  
Motion Carried Unanimously
  3. **Adoptions of the Minutes**
    - (1) Regular Meeting of Monday, June 4<sup>th</sup>, 2012  
Motion: W. Butt / A. Murrin
    - 12-168 No omissions or errors.  
Motion Carried Unanimously
    - (2) Special Meeting of Council of Thursday, June 8<sup>th</sup>, 2012  
Motion: K. Connors / R. Furlong-McGrath
    - 12-169 Motion to defer the adoption of minutes for the special meeting of Council of Thursday, June 8<sup>th</sup>, 2012  
Motion Carried Unanimously

**4. Business Arising**

The Town Manager is still looking into the cost of having cameras installed in areas of the Town where illegal dumping is a problem.

Motion: K. Connors / W. Butt

**12-170** Motion to rescind Motion #: 11-164.

Motion Carried Unanimously

Motion: W. Butt / K. Connors

**12-171** Motion to approve development application for a farm related residential home on property that is currently zoned agricultural at 103-144 Satellite Road subject to approval from Government Services and Lands. A discretionary use ad was placed in the Telegram and no response was received.

Motion Carried Unanimously

**5. Development Applications**

(1) Paulette Byrne - Application Extension

Motion: J. Mulley / K. Connors

**12-172** Motion to approve a one year extension for building permit issued for 305-309 Main Road.

Motion Carried Unanimously

(2) Ryan Pottle - Accessory Building

Motion: R. Furlong-McGrath / A. Murrin

**12-173** Motion to approve an accessory building measuring 20X32 Feet at V-21, 51-53 Vale Drive.

Motion Carried Unanimously

(3) Carl Staubitzer - Development

Motion: K. Connors / W. Butt

**12-174** Motion approve a development application as presented for Diamond's Road (to be assessed) subject to approval from Government Services and Lands.

Motion Carried Unanimously

(4) Gladys Matthews - Development

Motion: K. Connors / R. Furlong-McGrath

**12-175** Motion to approve a development application as presented for 128 Main Road subject to approval from Government Services and Lands.

Motion Carried Unanimously

(5) Roger Bill - Development

Motion: K. Connors / W. Butt

**12-176** Motion to refer the development application for 17-32 Bank Road (Parcel B) to the Town Engineer. Mr. Bill addressed Council and stated that the development would not be back lot development because he intends on bringing the Bank Road up to Town standards so the lot can be accessible by a publically maintained road.

Motion Carried Unanimously

(6) Stephen Kavanagh/Rosalind Wallace - Revisited

Motion: R. Furlong-McGrath / A. Murrin

**12-177** Motion to approve the development application for Lot 17 Berry Ridge, Foley Crescent with revised house footprint and survey provided subject to approval from Government Services and Lands.

Motion Carried Unanimously

**6. New Correspondence**

(A) Honorarium for Foggy Dew for Telyhike

K. Connors / R. Furlong-McGrath

**12-178** Motion to pay a \$250.00 retainer fee to the musical group Foggy Dew for their performance at the Telyhike held Saturday, June 2, 2012.

Motion Carried Unanimously

(B) Retainer Fee for Engineer

K. Connors / W. Butt

**12-179** Motion to approve a \$500.00 retainer to be paid by those requiring the services of the Town Engineer. Retainer is to be paid to the Town with the remainder of the cost incurred payable to the Town by the applicant before the Town Engineer's final conclusions are released.

Motion Carried Unanimously

(C)Randy Sullivan - Hudson's Lane Paving

Information only. Resident is to be notified that the Town is inquiring on the cost of water only for the area with the Town Engineer. The Town will add paving Hudson's Lane to the list of projects for Capital Works Funding in the fall.

(D) Dept of Natural Resources - Northeast Aggregate Ltd. Application

Motion: K. Connors / W. Butt

12-180

Motion to support Northeast Aggregate Limited's Quarry Application for Black Head, Pouch Cove, Permit #: 125631 as presented.

Motion Defeated Unanimously. The area applied for is not presently zoned as Mineral Workings.

(E) Sam Connors Correspondence

Previous Motion #11-164 has been rescinded and the applicant must resubmit his development application for Noseworthy's Lane. Mr. Connors previously met with members of the Development Committee and he was advised of their recommendations for the development application.

(F) Eastern Waste Management Correspondence

Information only.

(G) Department of Municipal Affairs Correspondence

Information only.

(H) Wayne Crane Correspondence.

Mr. Crane addressed Council with his concerns about ATVs in his area. He was advised that Council will not be installing a speed bump at the corner of the intersection of New Road and Connor's Hill at this time and he should contact the RNC if the problem persists.

(I) W. J. Murrin Correspondence

Councillor A. Murrin left the chambers due to a conflict of interest.

Mr. Murrin is to be notified that the matter is of a civil nature.

Councillor A. Murrin returned to the chambers.

(J) Volunteer Firemen's & Spouses Insurance

Motion: R. Furlong-McGrath / A. Murrin

**12-181** Motion to approve payment of insurance obtained from A.E. McDonald for 21 members of the Pouch Cove Volunteer Fire Department in the amount of \$3759.00.

Motion Carried Unanimously.

(K) Dept of Natural Resources - GWK Holdings Inc.

Motion: K. Connors / R. Furlong-McGrath

**12-182** Motion to support GWK Holding Inc's application to extend the Meetinghouse Road quarry as presented (Permit #: 125600). An environmental study on the site is to be conducted by the applicant.

Motion Carried Unanimously.

(L) Pouch Cove Recreation - Killick Coast Games Shirts

Motion: K. Connors / R. Furlong-McGrath

**12-183** Motion to approve the purchase of white t-shirts to be tie-dyed with red, green and orange by volunteers to be worn by the athletes participating in the 2012 Killick Coast Games.

Motion Carried Unanimously.

(M) Cara Eustace - Shand Nurseries Pink Day

Motion: K. Connors / W. Butt

**12-184** Motion to approve to waive the \$250.00 cost of the rental of Stiles Cove Recreation Complex for the Pink Softball Tournament of Hope from July 27<sup>th</sup> to 29<sup>th</sup>.

Motion Carried Unanimously.

(N) Mutual Aid Agreement for Fire Depart.

Motion: R. Furlong-McGrath / W. Butt

**12-185** Motion to approve the signing of a Mutual Aid Agreement between the Town of Torbay Fire Department and the Town of Pouch Cove Fire Department.

Motion Carried. Councillor Butt against.

Councillor Butt raised concerns about the Town of Pouch Cove's only pumper truck not being able to respond to a call in Pouch Cove or Bauline

if it is in Torbay.

(O) Roger Dugal Correspondence

The owner of 29-31 Meetinghouse Road is to be notified that he must completely restore or remove the porch attached to the home within 30 days. If this work is not completed within this time frame, the Town will issue an official order where the structure will be removed and any debt incurred for removal of the structure will be charged to his account as a civil debt.

(P) MNL Convention

Information Only.

(Q) Audit 2011

12-186 Motion: W. Butt / K. Connors

Motion to approve the audited Financial Statement December 31<sup>st</sup>, 2011 as presented.

Motion Carried Unanimously

**7. Accounts Payable**

Councillor W. Butt left the chambers due to conflict of interest, a purchase he made appears on the Accounts Payable list.

Motion: K. Connors / A. Murrin

12-186 Motion to approve the Accounts Payable at \$37.29.

Motion Carried Unanimously

Councillor W. Butt returned to the chambers.

Motion: W. Butt / K. Connors

12-187 Motion to approve the Accounts Payable at \$14,701.82.

Motion Carried Unanimously

**8. Foreman's Report**

Motion: K. Connors / A. Murrin

12-188 Motion to approve the Foreman's Report as presented. Flushing of the water system in the Town is ongoing. Grading of the Town roads will begin when scheduling and weather conditions permit.

Motion Carried Unanimously

**9. Liaison Report**

Fire Department Liaison Councillor Furlong-McGrath presented the Pouch Cove Volunteer Fire Department Report dated June 18, 2012 (see attached).

Motion: R. Furlong-McGrath / A. Murrin

**12-189** Motion to approve the use of barricades only for blocking the Main Road in front of the Municipal Building during Canada Day Celebrations on July 1<sup>st</sup>.

Motion Carried. Mayor Patten and Councillor Butt against.

**10. Committee Report**

Library Board meeting this evening.

**11. New Business**

Motion: R. Furlong-McGrath / W. Butt

**12-190** Motion to approve a ban on cell phone use, texting or playing of music by student employees and staff during working hours.

Motion Carried Unanimously.

Motion: K. Connors / R. Furlong-McGrath

**12-191** Motion to approve the call for a tender to recap up to two kilometres of bi-roads in Pouch Cove through the Gas Tax Funding.  
Motion Carried Unanimously.

Another unpermitted cabin has been erected in Pouch Cove in the area of Miles Pond near Meetinghouse Road. The Town shall contact Joe Connors with Crown Lands Division to inquire if the Town has jurisdiction to issue a Stop Work Order.

As a result of the recent paving of Mundy's Road the 'Rough Road Ahead' sign should be relocated to another area in the town.

More quotes are needed for excavation work necessary to extend the Kiddies Park.

Motion: W. Butt / K. Connors

12-192 Motion to accept Leanne Montgomery as the arbitrator assigned in a staff arbitration hearing.

Motion Carried Unanimously.

Motion: R. Furlong-McGrath / W. Butt

12-193 Motion to advertise for the position of Town Clerk. Mayor Patten, Councillor R. Furlong-McGrath and Town Manager Tilley to sit on the hiring committee.

Motion Carried Unanimously.

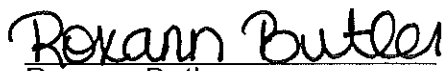
12. **Adjournment**

12-194 Motion: R. Furlong-McGrath / A. Murrin

Motion to Adjourn.

Motion Carried Unanimously

There being no further business the meeting adjourned at 7:55 p.m.

  
Roxann Butler  
Town Clerk

  
Sarah Patten  
Mayor



**PCVFD Liaison Report June 18, 2012**

- 1) Fire School Training went very well.
- 2) May 2012 Recycle Drive went extremely well, a huge turnout of volunteers. \$ amount not in yet.
- 3) 2 Bunker suits allocated for in budget were purchased
- 4) Unable to obtain extra quotes on Color Party. Suggest we use the current one.
- 5) Preparations for Fire Prevention Week is well under way.
- 6) Canada Day Celebrations - using trucks to close off the roads. Not advisable. Will not use trucks  
- due to safety reasons - possible damage to trucks, possible fire call etc.  
- other fire dept's have changed this action and are now using baracades
- 7) Request for support for Fireworks - yes
- 8) Canada Day Service 11am , will be in attendance and laying a wreath
- 9) Website - needs updating - pictures - fire dept list needs to be updated