

**Minutes of a Regular Meeting
The Town Council of Pouch Cove held
Tuesday, March 12, 2013**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors: J. Mulley
R. Furlong
J. Sainsbury
A. Murrin

Also present: Barbara Tilley – Town Manager
Jacqueline Berkshire - Town Clerk

Regrets: A. Murrin
W. Butt

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:35 p.m.

2. ADOPTION OF THE AGENDA

13-077 Motion: J. Sainsbury/J. Mulley

Motion to approve the Agenda as presented.

Motion Carried. Councillor Furlong against.

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, February 18, 2013.

13-078 Motion: J. Mulley/J. Sainsbury

Motion to approve the minutes of Regular meeting of Council held on Monday, February 18, 2013 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

Councillor Furlong advised that three (3) applicants were interviewed for the Coop Student position. She stated that one (1) candidate was well suited however she hasn't had any feedback to date from the Regional Recreation Coordinator as to whether the position has been offered.

5. DEVELOPMENT APPLICATIONS

(1) Development Application – J. Whey – Building Lot

13-079 Motion: J. Mulley/J. Sainsbury

Motion to approve building lot at 62-64 Main Road.

Motion Carried Unanimously.

(2) Development Application – R. Gould – Accessory Building

13-080 Motion: J. Sainsbury/J. Mulley

Motion to approve construction of an accessory building at 4 Gould's Road. (To replace building that was destroyed by fire.)

Motion Carried Unanimously.

(3) Development Application – B. Murray – Single Family Dwelling

13-081 Motion: K. Connors/J. Mulley

Motion to approve in principal Development Application to erect a 39.6' x 36' single family dwelling at 12 Whiterock Road subject to Mr. Murray making a turnaround on his land with a 50' right of way (at his own expense) and also subject to a recommendation from the Town Engineer regarding size and grade for water and sewer hookup from the main line on Marsh Road.

Motion Carried Unanimously.

(4) Development Application – Barbara Hudson – Building Lot

13-082 Motion: J. Mulley/K. Connors

Motion to approve building lot at 557 Main Road.

Motion Carried Unanimously.

(5)Development Application -- Barbara Hudson -- Building Lot

13-083 Motion: J. Mulley/K. Connors

Motion to approve in principal Building Lot at 555 Main Road subject to Department of Highways easement on property that must be moved prior to developing the land.

Motion Carried Unanimously.

(6)Development Application -- Nino Construction -- Single Family Dwelling

13-084 Motion: K. Connors/J. Sainsbury

Motion to approve in principal development of a 26' x 40' Single Family Dwelling at 478 Pouch Cove Highway subject to drain line from water main being moved as per conversation with Town Foreman.

Motion Carried Unanimously.

6. NEW CORRESPONDENCE

(A)Correspondence George Story --14 Braggs Lane - Revisit

It is recommended that Mr. Story contact the Town Engineer for possibly servicing his lot from Mundy's Road or bring the line from the Main Road. The Town cannot prevent anyone from installing an artesian well however because the property is in a serviced area the yearly Water & Sewer fee is applicable. Additionally, the previous conditions still apply as per correspondence dated November 29, 2013 from the Town regarding original application.

(B)Correspondence -- Roger & Maureen Dugal

Town to contact Kavanagh & Associates to request a "detailed" statement outlining the description of engineering work completed by Kavanagh & Associates for the Dugal's property at 20 Meetinghouse Road and forward same to Mr. & Mrs. Dugal.

(C)Correspondence -- Anchor Iron & Metalworks Limited -- Dennis Bishop

13-085 Motion: J. Sainsbury/J. Mulley

Motion to approve in principal former Pouch Cove Fish Plant Site situated on the Main Road, Pouch Cove subject to a Zoning Change to Commercial General which will require a Municipal Plan and Development Regulations amendment at Mr. Bishop's expense.

Motion Carried Unanimously.

(D) Correspondence – PCVFD – Signage Proof to Identify Volunteer Fire Fighters properties

13-086 Motion: J. Mulley/R. Furlong

Motion to approve the purchase of signage from Signs 1st to identify the driveways of the Pouch Cove Volunteer Fire Department for snow clearing as requested by the Fire Department at the February 18, 2013 Council meeting. The snow clearing as requested by the Fire Department can only be done by one piece of equipment. The blade can be lifted when passing the marked driveways in the event of an emergency.

Motion Carried Unanimously.

(E) Assistant Town Clerk Position

13-087 Motion: K. Connors/J. Sainsbury

Motion to approve the hiring of an Assistant Clerk for the Town office. Ad to be placed in the Telegram on March 16, 2013 and the closing date will be March 22, 2013. The hiring committee will consist of Mayor Patten, Councillor Furlong and Town Manager.

Motion Carried Unanimously.

(F) Correspondence – Susan O’Keefe – “Pouch Cove Days”

Ms. O’Keefe addressed council regarding the potential planning of Pouch Cove Days 2013 and requested the Towns support on the venture.

13-088 Motion: J. Sainsbury/J. Mulley

Motion to support providing a monetary donation to the “Pouch Cove Days 2013” activities after itinerary has been confirmed.

Motion Carried Unanimously.

(G) Correspondence – Spring Cleanup 2013

13-089 Motion: J. Mulley/K. Connors

Motion to approve increase of 5% or \$487.50 (DBI Garbage Removal) for the 2013 Spring Cleanup scheduled May 13 – 24, 2013.

Motion Carried Unanimously.

(H) Finance Meeting – February 28, 2013

13-090 Motion: R. Furlong/J. Mulley

Motion to approve adjustments from Finance Meeting held on February 28, 2013 with the exception of those highlighted below which have been deferred to the next public meeting of Council scheduled for Monday, April 1, 2013.

Motion Carried Unanimously.

Mayor Patten and Councillor Mulley left the Chambers as they were in conflict. As there were not enough Councillors remaining in Chambers to deal with the adjustment issue, Council asked Mayor Patten and Councillor Mulley to return to Chambers and defer the 6 issues regarding them to the next meeting.

<i>ACCOUNT NUMBER</i>	<i>AMOUNT ADJUSTED</i>
PATTS001	\$ 59.50
MCDOD001	\$ 1,662.97
SULLK005	\$ 96.85
VATEG004	\$ 420.00
ROGER001	\$ 472.01
WHALG001	\$ 961.61
TNCH001	\$ 2,500.00
WILLI001	\$ 615.00
STAMD	\$ 20.45
COADB001	\$ 379.34
PATTJ002	\$ 400.00
PATTJ002	\$ 341.11
PATTJ002	\$ 500.00
PATTJ002	\$ 233.74
SULLI014	\$ 355.60
HOLLD001	\$ 36.90
SULLK001	\$ 2,149.92
BRAGB003	\$ 188.40
BELLA001	\$ 4.46
NEWFO002	\$ 38,435.90
O'REB001	\$ 414.00
RICHG001	\$ 54.60
QUIGD002	\$ 333.00
BARRB001	\$ 332.20
MULLJ001	\$ 84.60
RUBID001	\$ 114.00
NOSET004	\$ 734.00
CONNL006	\$ 470.40
KEANP001	\$ 320.00
POWERR003	\$ 204.93
BELLM001	\$ 9,966.59
WILLI001	\$ 652.84
Total	\$ 63,514.92

(I)Email S. Kavanagh – MIOX System

Mayor Patten read Mr. Kavanagh's recommendation for the Town's Water Treatment Plant regarding the Miox System. His recommendation was that we keep the system that we currently have.

There was a Motion of Council at the February 18, 2013 public meeting to forward a letter to the Minister regarding the THM's in the Town's water. Councilor Sainsbury requested that this letter and any emails with regard to the water issue be posted on the Town's website. Town Manager advised that there could be privacy issues associated with posting the letter and that the Town office will contact the ATIPP office for clarification.

(J)Department of Municipal Affairs - Training & Professional Development Correspondence - 2013

13-091 Motion: J. Sainsbury/R. Furlong

Motion to approve the Town Manager's attendance at the Municipalities Newfoundland & Labrador Municipal symposium being held in Gander on May 9-11, 2013.

Motion Carried Unanimously.

(K)Correspondence – J. J. & Penney Patten re: 15-19 Bank Road Access

Mayor Patten excused herself from Chambers at 7:25 p.m. as she declared conflict.

Deputy Mayor Connors read the letter concerning the Patten's access to their property at 15-19 Bank Road from the Main Road and a letter issued to them from the Town dated October 25, 2012 requesting they refrain from using the access to their property from Bank Road. Mr. Patten who was in the gallery was advised that he must abide by his Building Permit and access his home via the approval given by Council. Once the Road is developed the letter can then be retracted.

Mayor Patten returned to the Chambers at 7:32 p.m.

(L-Q & W) Correspondences regarding Conflict of Interest

13-092 Motion: J. Sainsbury/K. Connors

Motion to defer Items L, M, N, O, P, Q and W on the Agenda until direction is obtained from the Department of Municipal Affairs.

L – Correspondence from s. Patten to J. Mulley
M – Correspondence from J. J. Patten to J. Mulley
N – Correspondence from S. Patten to R. Furlong
O – Correspondence from S. Patten to J. Sainsbury
P – Correspondence to S. Patten – Friendly hearing
Q – Correspondence to S. Patten
W – Correspondence to A. Murrin

Motion Carried Unanimously.

(R) Email – Pam Bonnell – Snow Clearing

Correspondence from Pam Bonnell regarding her concerns with respect to snow clearing on Birch Hill specifically both sides of the Road being cleared and the Town vehicles backing out the lane being dangerous. Council will look into the issues Ms. Bonnell has outlined in her email.

(S)Correspondence – Sharon Wall

Town Manager left Council Chambers at 7:47 p.m. as she felt the correspondence from Sharon Wall was defamatory to both herself and the Town Foreman. Additionally she advised that Ms. Wall had threatened legal action against Council. She asked that Council not entertain Ms. Wall in speaking to them as the issues were resolved as far as it could be with both Municipal Assessment Agency and the Town.

Sharon Wall asked Council if she could speak regarding her letter to Council. She was advised that she could not as her issue was dealt with at a meeting with Municipal Assessment and the Town. Ms. Wall was advised to see legal counsel on the matter. Ms. Wall continued to speak and was asked several times by the Mayor to take her seat and refrain from addressing Council. In light of Ms. Wall's continuing to speak a Motion was put forward.

13-093

Motion: J. Sainsbury/J. Mulley

Motion to not permit Ms. Wall to speak to at the public meeting of Council as her issues has been addressed by the Town and she has been advised to retain legal counsel.

Motion Carried Unanimously.

Town Manager returned to the Chambers at 7:51 p.m.

(T)Correspondence – NL Hydro – For information.

Council did note that NL Hydro is following its Generation Contingency Plan as a result of one of the three generating units being out of service at the Holyrood plant. NL Hydro may determine a requirement for short duration rotating power outages and will coordinate with NL Power in an effort to avoid essential service providers such as hospitals, fire department and senior citizen homes being without power. In this regard, the Town is advising that the ongoing renovations to the Silver Threads (caused by the recent flooding) will include upgrading the building with an alternate power source so that in the event of a power outage the building can be used.

(U)Correspondence – LW Consulting – Planning session & questionnaire

Mayor Patten will attend the Planning Session scheduled for Saturday, March 23, 2013 at the City of Mount Pearl at 9:00 a.m. She asked council if they had any issues to please let her know and she will include them with the questionnaire.

(V)Proclamation – Purple Day for Epilepsy – March 26, 2013

13-094 Motion: K. Connors/J. Sainsbury

Motion to proclaim March 26, 2013 as Purple Day for Epilepsy in the Town of Pouch Cove. Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world.

Motion Carried Unanimously.

(X)Council Remuneration

13-095 Motion: K. Connors/J. Sainsbury

Motion to approve Council Remuneration for 2013 first quarter.

Motion Carried Unanimously.

7. ACCOUNTS PAYABLE

13-096 Motion: J. Mulley/ K. Connors

Motion to approve Accounts Payable dated February 18, 2013 in the amount of \$31,344.69.

Motion Carried Unanimously.

8. FOREMAN'S REPORT

13-097 Motion: J. Mulley/K. Connors

Motion to approve the Foreman's Report as presented.

Motion Carried Unanimously.

The speed bump on Satellite Road has settled over the winter and Town Manager will contact Dominion Paving Company to have the issue addressed. Councillor Sainsbury addressed the condition of some dirt roads regarding potholes. He advised that when the roads dry back dragging will be done. In the interim the Town staff will address potholes and ask for the residents to be patient.

9. LIAISON REPORT

Quote – Hitech Communications Ltd.

13-098 Motion: R. Furlong/J. Mulley

Motion to accept quote from Hitech Communications Ltd. for radio system for Pouch Cove Volunteer Fire Department in the amount of \$9,822.91.

Motion Carried Unanimously.

Town Manager advised that other quotes were sought however none were received.

Councillor Furlong presented the Fire Department Liaison Report dated Tuesday, March 12, 2013. *(attached)*

10. COMMITTEE REPORTS

Deputy Mayor Connors advised that Karwood will reapply this year for the Lion's Seniors Complex.

13-099 Motion: K. Connors/J. Mulley

Motion to approve the purchase of posts and chain (parking barrier) for the Kiddie Park as well as bike racks and items for pet centres which will be placed throughout the Town.

Motion Carried Unanimously.

Deputy Mayor and Town Foreman viewed the damaged dugout at the Stiles Cove Recreation Complex. It will be reconstructed by the Town staff

13-100 Motion: K. Connors/J. Mulley

Motion to approve 28' x 32' extension to the Chalet at Stiles Cove Road.

Motion Carried Unanimously.

11. NEW BUSINESS

Mayor Patten spoke about caucus solidarity. She indicated a number of issues that she perceived as not reflecting solidarity within the Council.


12. ADJOURNMENT

13-101 Motion: J. Sainsbury/K. Connors

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 8:35 p.m.


Jacqueline Berkshire, Town Clerk


Sarah Patten, Mayor

**Fire Dept. Liaison Report
Tuesday March 12, 2013**

Emergency Plan

- Waiting on meeting date/time with Bill Collins

Fire Dept. List

- New list to cross reference with Jacqueline, Town Clerk

PCVFD Chief's Report for the Year 2012

- Brief Summary
- Attached
- Copy for office.

Letter from Town Manager to PCVFD

- After last council meeting a detailed letter outlining previous issues that Liaison tabled was sent to Fire Dept. from the Town Manager.
- The fire dept would like to express their appreciation on the detailed response from our town manager and are ever so thankful for your prompt attention to the matter.

Queen Elizabeth II Diamond Jubilee Medal

In February, 2012. The 60th Anniversary of Her Majesty Queen Elizabeth II accession to the Throne as Queen of Canada took place. This occasion was only marked once before by her Great-great -grandmother, Queen Victoria in 1897.

Commemorative medals to mark the occasion have been awarded to recognize Canadians for their support and services to their community or their fellow citizens.

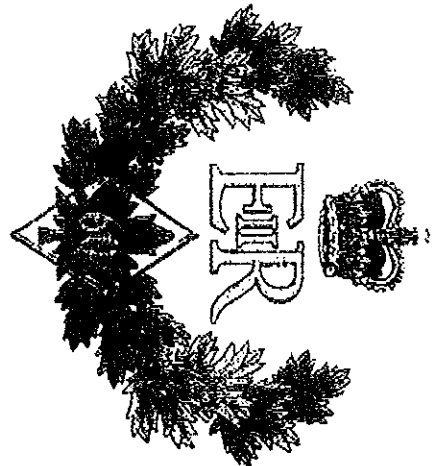
The Canadian Association of Fire Chief's were invited by the Office of the Governor General to be a partner by nominating Fire Chiefs & Fire Commissioners to receive this National Honour.

CAFC had the unique opportunity to recognize individuals who dedicate their time and efforts to bettering the lives of those around them and making

Canada Stronger.

It is with great pleasure that I share with you tonight, that Fire Chief John Shea was nominated last month attended a ceremony at Government House where he received this very prestige award from the Governor General. Congratulations Chief Shea.

QUEEN ELIZABETH II
DIAMOND JUBILEE MEDAL



MÉDAILLE DU JUBILÉ DE DIAMANT
DE LA REINE ELIZABETH II

John Joseph Sheu

*By Command of Her Majesty The Queen,
the Diamond Jubilee Medal is presented to you
in commemoration of the sixtieth anniversary
of Her Majesty's Accession to the Throne
and in recognition of your contributions to Canada.*

*Par ordre de Sa Majesté la Reine,
la Médaille du jubilé de diamant vous est présentée
en commémoration du soixantième anniversaire
de l'accession de Sa Majesté au Trône et en reconnaissance
de votre contribution au service du Canada.*

Governor General of Canada

Gouverneur général du Canada

1952 - 2012

QUEEN ELIZABETH II
DIAMOND JUBILEE MEDAL



MÉDAILLE DU JUBILÉ DE DIAMANT
DE LA REINE ELIZABETH II

Dear recipient,

On behalf of Her Majesty Queen Elizabeth II, I am pleased to award you the Queen Elizabeth II Diamond Jubilee Medal, created to mark the 60th anniversary of Her Majesty's accession to the Throne.

In granting you this honour, I thank you for your dedicated service to your peers, to your community and to Canada. The contributions you have made to our nation are most commendable and deserve our praise and admiration.

I wish to convey to you the heartfelt congratulations of your fellow Canadians, to which I add my own.

Cher récipiendaire,

Au nom de Sa Majesté la reine Elizabeth II, il me fait plaisir de vous attribuer la Médaille du jubilé de diamant de la reine Elizabeth II, créée à l'occasion du soixantième anniversaire de l'accession de Sa Majesté au trône.

En vous octroyant cette distinction, je vous remercie des services distingués que vous avez rendus à vos pairs, à votre communauté et au Canada. Votre apport à la nation mérite les plus grands éloges et toute notre admiration.

Je tiens à vous transmettre les plus sincères félicitations de vos compatriotes, auxquelles j'ajoute les miennes.

Governor General of Canada

Gouverneur général du Canada

1952 · VIVAT REGINA · 2012