



**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, December 10, 2012**

**Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors**

Councillors:

**J. Mulley
W. Butt
J. Sainsbury**

**Regrets: Councillor R. Furlong
Councillor A. Murrin**

**Also present: Barbara Tilley – Town Manager
Jacqueline Berkshire - Town Clerk**

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:32 p.m.

2. ADOPTION OF THE AGENDA

12-388 Motion: J. Mulley/J. Sainsbury

Motion to approve the Agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, November 19, 2012.

12-389 Motion: J. Mulley/K. Connors

Motion to approve the minutes of Regular meeting of council held on Monday, November 19, 2012 as presented.

Motion Carried Unanimously.

Special Meeting of Council Monday, November 19, 2012.

12-390 Motion: K. Connors/W. Butt

Motion to approve the minutes of special meeting of council held on Monday, November 19, 2012 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

(A) **Turnaround at Evans Road** – Council was advised that the Town Foreman has delivered letters to the two (2) residents who are going to provide land for turnaround. The Town's attempts to reach Neil Noseworthy have still been unsuccessful.

5. DEVELOPMENT APPLICATIONS

(1) Eastern School District - Add modular classroom to Cape St. Francis Elementary School.

12-391 Motion: W. Butt/J. Mulley

Motion to approve in principal Development Application from the Eastern School District to add a modular classroom to Cape St. Francis Elementary School 972.5 square feet as presented.

Motion Carried Unanimously.

(2) Lakewood Development Corporation – Development Application Electrical Sheds

12-392 Motion: K. Connors/W. Butt

Motion to approve in principal Development Application from Lakewood Development Corporation to construct four (4) power sheds (4'x4' each) and one (1) shed/pump house (4'x8') as presented.

Motion Carried Unanimously.

6. NEW CORRESPONDENCE

(A) Correspondence from the Federation of Canadian Municipalities (FCM) requesting The Town of Pouch Cove join the FCM – For Information.

(B) Correspondence from RBC regarding Group RRSP for Staff.

12-393 Motion: W. Butt/J. Sainsbury

Motion to defer in order to poll staff for interest in participating in the Group RRSP Plan.

Motion Carried Unanimously.

- (C) Correspondence from Northeast Avalon Regional Economic Development Board (NEAREDB) regarding changing the funding structure of NEAREDB to extend the current contract for an additional five months at a prorated fee based on current arrangements with the Town of Pouch Cove's share being \$4,884.23 to the end of May, 2013.**

12-394 Motion: K. Connors/J. Mulley

Motion to accept the NEAREDB proposal to support extending the current arrangement and prorate the current contract fee to the end of May 2013 with the Town of Pouch Cove's share being \$4884.23.

Motion Carried. W. Butt Against Motion.

- (D) Correspondence from the Town of Flatrock**

As discussed in "B" of New Correspondence above.

12-395 Motion: K. Connors/W. Butt

Motion to prorate taxes and refund amount owing paid by Baby Gear to Share Rentals Inc. which ceased operation on September 1, 2012.

Motion Carried Unanimously.

- (E) Correspondence from Sharon Wall regarding 12 Sullivan's Loop.** Council gave Ms. Wall the opportunity to speak regarding her correspondence and suggested that she retain a lawyer to resolve her issue with 12 Sullivan's Loop.

- (F) Weekly update from S/Sgt. Sean Ennis of the RNC regarding Traffic Issues.** – For Information - David Snow asked if anything could be done about the ATV's on our Town's Streets. He was advised that he should contact the RNC with his concerns.

- (G) Community Skate Schedule for January – March 2013.** – For Information.

- (H) Memo from Trio regarding increase in the cost of benefits in the New Year.** - For information.

- (I) Quote from Tower Tech Communications & Sports Field Lighting.**

12-396 Motion: K. Connors/J. Mulley

Motion to accept quote from Tower Tech Communications & Sports Field Lighting for Tie Back and secure netting for Stiles Cove Road Field in the amount of \$596.64 including tax.

Motion approved unanimously.

(J) Correspondence from Department of Environment – Rodrigues Estate

Reply from Government of Newfoundland and Labrador Department of Environment and Conservation regarding application for crown lands – referral File Reference No. 1033593 – noting revised recommendation based on new information provided by the Town. Kim Blanchard of Land Use Planning would recommend support for the application.

(K) Correspondence from the Anglican Parish of Pouch Cove/Torbay regarding cleaning of the Parish Hall. – For Information.

(L) Email from Matthew Cooper regarding Council’s recent decision regarding the cleaning of the Parish Hall. – For information.

(M) Correspondence from Choice Holdings Limited – Berry Ridge Subdivision – Phase II

12-397

Motion: J. Mulley/K. Connors

Motion to accept Warranty that the portion of Foley Crescent which has been constructed by or on behalf of Choice Holdings Limited and which is known as Phase 2 Road Right of Way, Berry Ridge Subdivision Phase 2 with the Warranty date revised to December 10, 2012.

Town Manager advised the Town accept taking over the Road with the revision of the warranty date changing to December 10, 2012.

Motion Carried Unanimously.

(N) Correspondence from Ken Pittman – Senior Citizens Facility.

Correspondence from Ken Pittman regarding concerns with the proposed application to develop a privately owned ten unit senior’s citizen’s facility in the town. It was decided that a Discretionary Ad be placed in the Telegram as soon as possible for resident input.

(O) Cost Estimate for Shoe Cove Pond Development Stage I.

Councillor J. Mulley excused himself from Council Chambers at 7:35 p.m. as he declared conflict.

Mayor Patten spoke to the special meeting of council held on November 19, 2012 whereby Council advised that it would accept \$250,000.00 in lieu of 10% of the land value for Phase I “only” of the Vales.

Deputy Mayor Connors spoke to Mr. Kavanagh's Quote in the amount of \$194,970.00 which includes \$50,000.00 as open space provides was only 0.442 of an acre and this is cash in lieu of area deficiency 0.558 of an acre.

12-398 Motion: K. Connors/W. Butt

Motion to approve cost estimate from Kavanagh Associates regarding Shoe Cove Pond Development Stage 1 with the following changes – Take out "Draft". As well the funds that are held by the law firm in trust revert to the town due to time constraints.

Motion Carried Unanimously.

Councillor J. Mulley returned to chambers at 7:43 p.m.

(P)Correspondence from Memorial University – Dare or truth: Presidents Reports Highlights 2012 – For information.

7. ACCOUNTS PAYABLE

Mayor S. Patten excused herself from Council Chambers at 7:45 p.m. as she declared conflict. Deputy Mayor Connors chaired the meeting in Mayor Patten's absence.

12-399 Motion: J. Mulley/J. Sainsbury

Motion to approve Accounts Payable dated December 10, 2012 in the amount of \$72,892.35.

Motion Carried Unanimously.

Mayor Patten returned to chambers at 7:46 p.m.

8. FOREMAN'S REPORT – Attached.

12-400 Motion: J. Mulley/K. Connors

Motion to approve the Foreman's Report dated December 7, 2012 as presented (*copy attached*).

Motion Carried Unanimously.

9. LIAISON REPORT

Mayor Patten advised that she recently attended an Arena meeting which gave her an overview of the year.

Councillor Mulley advised that Chief John Shea contacted him to address his concerns that the old fire rescue was returned to the Town.

12-401 Motion: K. Connors/W. Butt

Motion to obtain three (3) quotes for cost to paint to revert the old rescue that was turned over to the Town to be used as a Water/Sewer Unit for Public Works Department.

Motion Carried Unanimously.

10. COMMITTEE REPORTS

No Committee Reports.

11. NEW BUSINESS

No New Business

12. ADJOURNMENT

12-402 Motion: J. Mulley/K. Connors

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 8:15 p.m.


Jacqueline Berkshire, Town Clerk


Sarah Patten, Mayor