

**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, June 4th, 2012**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors:
W. Butt
R. Furlong-McGrath
J. Mulley
J. Sainsbury

Also present : Barbara Tilley - Town Manager
Roxann Butler - Town Clerk

Absent: A. Murrin

1. Called to Order :

Mayor Patten called the meeting to order at 6:35 p.m.

2. Adoption of the Agenda :

Motion: W. Butt / J. Mulley

12-139 Motion to approve the Agenda as presented with the addition under New Correspondence: Fire Department Honorarium; New Business: Gas Tax Secretariat, Kiddies Park, Volunteer Letter, Community Cleanup and Two Public Work Quotes.

Motion Carried Unanimously

3. Adoptions of the Minutes

(1) Regular Meeting of Council of Monday, May 14th, 2012

12-140 Motion: K. Connors / J. Mulley

No omissions or errors.

Motion Carried Unanimously

(2) Special Meeting of Council of Tuesday, May 23rd, 2012

12-141 Motion: J. Mulley / R. Furlong-McGrath

No omissions or errors.

Motion Carried Unanimously

4. Business Arising

Under Motion 12-139 a site visit has been conducted by the Public Works Committee in reference to a culvert at 72 Marsh Road. The culvert is a private culvert which runs along the homeowner's driveway hence repairs to the culvert are the responsibility of the homeowner. The homeowner is to be contacted with this information.

Under Motion 12-123 the road for Berry Ridge, Phase II has been paved before surety was paid. Stantec is to provide a report to our Town Engineer before the road can be turned over.

5. Delegates

(1) Fred Squires - Petition

Mr. Squires presented to Council a petition to amend the Town Plan to allow for seasonal residential developments in the Town of Pouch Cove. The Council informed Mr. Squires that his request will be included in the Town Plan review and he will be notified of the date for public consultations.

(2) Paul Quigley - Quarry

Mr. Quigley addressed Council regarding his proposed quarry at Spout Road. Mr. Quigley was advised by Council that they have received advice from Crown Lands Division of the Government of NL and advised him they do not support this proposed project as presented.

6. Development Applications

(1) Sam Connors

12-142 J. Mulley / K. Connors

Motion to approve the application to construct a single family dwelling located at Noseworthy's Lane as presented with a revised house positioning.

Motion Defeated. Mayor Patten, Councillors Butt, Connors and Sainsbury against.

(2) Thomas Murrin - Accessory Building

12-143 W. Butt / J. Mulley

Motion to approve an accessory building measuring 16X16 Feet at 75 Murrin's Road.

Motion Carried Unanimously

(3) David Diamond - Accessory Building

12-144 J. Mulley / W. Butt

Motion approve an accessory building measuring 24X32 Feet at 21 Mountain Crescent.

Motion Carried Unanimously

(4) Ed Collins - Accessory Building

12-145 K. Connors / R. Furlong-McGrath

Motion to approve an accessory building measuring 8X12 Feet at 969 Pouch Cove Line.

Motion Carried Unanimously

(5) Chris & Mitzi Smyth - Accessory Building

12-146 W. Butt / A. Murrin

Motion to approve two accessory buildings measuring 15X25 Feet for an enclosed pool and 15X27 Feet for an artist studio.

Motion Carried Unanimously

(6) Robert O'Leary - Development

12-147 K. Connors / J. Mulley

Motion to approve a development application at 19 Hollow Cove Road based on the survey pending an engineer's report surrounding water and sewer for the proposed lot. The lot is in accordance with the specs for a coastal estate lot.

Motion Carried Unanimously

(7) Paul Rideout - Accessory Building

12-148 K. Connors / J. Mulley

Motion to approve an accessory building measuring 20X24 Feet at 29-31 Shoe Cove Road.

Motion Carried Unanimously

(8) Colin White - Development

12-149 K. Connors / J. Mulley

Motion to transfer the approval in principle previously given to Harold Tucker for 39-41 Vale Drive to Colin White. Applicant is to be advised that a culvert must be properly installed and inspected by the Town Foreman. If this is not completed before construction, a \$1500 deposit must be paid.

Motion Carried Unanimously

(9) Chris Hickey - Development

12-150 K. Connors / J. Mulley

Motion to approve a development application at 104-144 Satellite Road subject to the results of a discretionary use ad.

Motion Carried Unanimously

(10) Roger & Maureen Dugal - Development

12-151 J. Mulley / R. Furlong-McGrath

Motion to forward the development application for 20-24 Meetinghouse Road to Town Engineer for review of a ditched located the property.

Motion Carried Unanimously

(11) Roger Dugal - Development

12-152 J. Mulley / R. Furlong-McGrath

Motion to approve in principle the development application as presented for 26-28 Meetinghouse Road.

Motion Carried Unanimously

(12) Stop Work Order - Gully Road

12-153 K. Connors / J. Mulley

Motion to lift the Stop Work Order issued at Gully Road - Leroy Nichols, May 29th, 2012.

Motion Carried Unanimously

6. New Correspondence

(A) Recreation Correspondence

12-154 K. Connors / J. Mulley

Motion to approve \$1000 to help cover the cost of fireworks for the Canada Day Celebrations.

Motion Carried Unanimously

(B) Darryl & Joan Craniford Correspondence

12-155 K. Connors / J. Mulley

Motion to refer the request for ditching at 1-3 Sam's Place to Public Works for review.

Motion Carried Unanimously

(C) Scholarships - James Hiscock Scholarship and Clare Simmons Scholarship (See Info Note)

12-156 Motion: R. Furlong-McGrath / J. Sainsbury

Motion to support Town Staff to complete applications for scholarships.

Motion Carried Unanimously

(D) Capital Plan Investment Approval Letter

12-157 Motion: W. Butt / J. Sainsbury

Motion to approve retaining Plan-Tech Environmental to proceed with the Municipal Five Year Town Plan Review under the Capital Investment Plan, Project #: 207-2012-2069 in the amount of \$32,589.00 inclusive.

Motion Carried Unanimously

(E) Paul Quigley Correspondence

Information Only.

(F) Rosemary & Bradley Vaters Correspondence

The Town Manager is to look into having cameras installed in areas of the Town where illegal dumping is a problem. In the meantime signs will be installed at numerous sites throughout the community where illegal dumping is a problem.

(G) George Murphy Correspondence

Council and members of the public are encouraged to sign the petition to lobby the Provincial Government to continue to fund RED's.

(H) Municipal Affairs MOG Increase

Information Only.

(I) Dwayne Legge Correspondence

12-158 Motion: J. Mulley / R. Furlong-McGrath

Motion to approve the Pouch Cove Senior Men's Softball League request to build an addition to the third base dugout located at the Satellite Road Softball Field conditional to the extension being constructed out of the same material as the present structure, concrete block.

Motion Carried Unanimously

(J) Green Municipal Fund

Councillor Sainsbury to investigate what projects the Town can avail of through the Green Municipal Fund.

(K) Community Based Coastal Resource Inventory

Information Only.

(L) Fire Department Honorarium

12-159 J. Mulley / K. Connors

Motion to approve the payment of Fire Department Honorarium from January to June 2012 in the amount of \$5300.00.

Motion Carried Unanimously.

8. Accounts Payable

Councillor W. Butt left the chambers due to conflict of interest, his name appears on the Accounts Payable list.

12-160 Motion: J. Mulley / K. Connors

Motion to approve the Accounts Payable at \$29,299.60

Motion Carried Unanimously

Councillor W. Butt returned to the chambers.

9. Foreman's Report

12-161 Motion: K. Connors / J. Mulley

Motion to approve the Foreman's Report as presented.

Motion Carried Unanimously

10. Liaison Report

Due to a scheduling conflict surrounding staff at the Water Treatment Plant, one staff member on annual leave and another at training, it will be necessary to check the water treatment plant on a Saturday, the last of June.

The Fire Department liaison inquired if a gate will be installed at the Stiles Cove Road. The Town Manager stated that a letter was sent to the local MHA to inquire if the road can be opened to the public. The liaison also inquired about fill for Kavanagh's River. The Town Manager will check on the availability of fill.

11. Committee Report

(A) K&D Pratt Quote

12-162 Motion: J. Sainsbury / J. Mulley

Motion to approve the purchase of preventative maintenance from K&D Pratt for the Water Treatment Plant in the amount of \$1672.82.

Motion Carried Unanimously

(B) Certified Lab Products

12-163 Motion: J. Mulley / W. Butt

Motion to approve the purchase of 48 tubes of grease from Certified Lab Products in the amount of \$469.00 plus tax.

Motion Carried Unanimously

(C) Letter from Volunteer

Mayor Sarah Patten thanked all volunteers and staff for their efforts during the Telyhike on Saturday, June 2, 2012.

(D) Kiddies Park

12-164 Motion: K. Connors / J. Mulley

Motion to request three quotes to excavate in preparation for fencing at the Kiddies Park.

Motion Carried Unanimously

(E) Community Cleanup

12-165 Motion: K. Connors / R. Furlong-McGrath

Motion to purchase a \$150.00 gift card from Walmart to offer as a prize for the Community Cleanup taking place Saturday, June 9th, 2012.

Motion Carried Unanimously

12. **New Business**

No New Business at this time.

13. **Adjournment**

12-166 Motion: J. Mulley / R. Furlong-McGrath

Motion to Adjourn.

Motion Carried Unanimously

There being no further business the meeting adjourned at 7:45 p.m.



Roxann Butler
Town Clerk



Sarah Patten
Mayor