



**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, November 19, 2012**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors:

R. Furlong
A. Murrin
J. Mulley
W. Butt
J. Sainsbury

Regrets: Councillor J. Mulley

Also present: Barbara Tilley – Town Manager
Jacqueline Berkshire - Town Clerk

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:35 p.m.

2. ADOPTION OF THE AGENDA

12-360 Motion: W. Butt/J. Sainsbury

Motion to approve the Agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, October 29, 2012.

12-361 Motion: W. Butt/K. Connors

Motion to approve the minutes of Monday, October 29, 2012 meeting as presented.

Motion Carried Unanimously

4. BUSINESS ARISING

(A) Turnaround at Evans Road – In order to put a turnaround at Evans Road Council have instructed a letter be drafted and forwarded to the three (3) residents who have agreed to give land to the town for the turnaround and to work around the other resident who they are having difficulty contacting.

(B) Motion to Rescind Motion 12-216

12-362 Motion: R. Furlong/A. Murrin

Motion to Rescind Motion 12-216 which was moved at public Council Meeting held on July 16, 2012.

Motion Carried Unanimously.

(C) Motion to Rescind Motion 12-217

12-363 Motion: R. Furlong/A. Murrin

Motion to rescind Motion 12-217 which was moved at a public Council Meeting held on July 16, 2012.

Motion Carried Unanimously.

(D) Motion to hold a hearing.

12-364 Motion: J. Sainsbury/R. Furlong

Motion to hold a friendly hearing for Mayor Patten regarding conflict of interest should the need arise.

Motion Carried. Councillor Butt against.

5. DEVELOPMENT APPLICATIONS

(1) George & Elizabeth Story – Application Building Lot

12-365 Motion: J. Sainsbury/R. Furlong

Motion to approve in principal lot at 4-14 Braggs Lane with the following conditions; that the owner subdivide the property and provide new survey of subdivided land, owner provide original survey of property and to refer to the Town's Engineer for an opinion on where the services will originate from via Main Road and whether it is feasible.

Motion Carried Unanimously.

(2) David Baxter Snow – Crown Land

12-366 Motion: K. Connors/W. Butt

Motion to approve submission by David Baxter Snow Municipal Recommendation Form for Crown Land Applications within Municipal and Planning Area Boundaries which was submitted previously but expired at Crown Lands (Application No. 138019).

Motion Carried Unanimously.

(3) Hedley Sullivan – Application to Sub-Divide at 857-861 Pouch Cove Line

12-367 Motion: K. Connors/W. Butt

Motion to approve in principal to sub divide property at 857-861 Pouch Cove Line.

Motion Defeated Unanimously.

6. NEW CORRESPONDENCE

(A) Referral Letter from Government of NL – Department of Natural Resources Mineral Lands Division regarding Applicant Garry Knight.

12-368 Motion: K. Connors/W. Butt

Motion to accept referral letter from Government of NL – Department of Natural Resources Mineral Lands Division regarding Applicant Garry Knight.

Motion Carried unanimously.

(B) Referral Letter from Government of NL – Department of Natural Resources Mineral Lands Division regarding Applicant Hudson's Excavating Ltd.

12-369 Motion: K. Connors/W. Butt

Motion to accept referral letter from Government of NL – Department of Natural Resources Mineral Lands Division regarding Applicant Hudson's Excavating Ltd.

Motion Carried Unanimously.

(C) Correspondence from the Pouch Cove Volunteer Fire Department regarding the Town's participation in this year's Annual Santa Claus Parade on Saturday, December 1, 2012. – Town Manager to ask Public Works if they would like to put a float in this year's parade.

(D) Email from Heather Craniford – Baby Gear to Share Rentals

12-370 Motion: K. Connors/W. Butt

Motion to prorate taxes and refund amount owing paid by Baby Gear to Share Rentals Inc. which ceased operation on September 1, 2012.

Motion Carried Unanimously.

(E) Quote from Homescape Property Improvements & Renovations

12-371 Motion K. Connors/W. Butt

Motion to accept quote Item 3 dated November 5, 2012 in the amount of \$1850.00 plus taxes from Homescape to extend fence 10' closer to roadway and remove existing front section so that fenced area is larger and better suited to the Town's needs and minor repairs to right side of fence and quote item 4 in the amount of \$4000.00 plus taxes to remove existing concrete wall to the right side of the Town Hall and rebuild as per quote.

Motion Carried Unanimously.

Quote from Homescape Property Improvements & Renovations

12-372 Motion K. Connors/W. Butt

Motion to accept quote Item 5 dated November 3, 2012 in the amount of \$200.00 plus taxes from Homescape to replace railing on concrete retaining wall once wall has been rebuilt.

Motion Carried Unanimously.

(F) Quote from Provincial Fence Products

12-373 Motion K. Connors/W. Butt

Motion to accept quote dated November 8, 2012 in the amount of \$3,650.00 plus taxes from Provincial Fence Products to erect a fence around communications building on Pouch Cove Line.

Motion Carried Unanimously.

(G) Letter from Sam Connors – 14-16 Bonfire Hill Road & Noseworthy's Lane

12-374 Motion K. Connors/W. Butt

Further to Mr. Connors letter requesting the Town no longer dump snow on his properties at Bonfire Hill Road and Noseworthy's Lane Council will research options regarding Bonfire Hill but will contact Mr. & Mrs. Broccolo as to whether the Town can use an area of their property at Noseworthy's Lane to dump snow.

Motion to contact the Broccolos to request permission by the Town to use their property at Noseworthy's Lane to dump snow.

Motion Carried Unanimously.

(H) Letter from Eastern Waste Management regarding user fee structure that will be in effect from April 1, 2013 to March 31, 2014 at the Regional Integrated Waste Management Facility located at Robin Hood Bay. Fees for the period will be \$67.60 per metric tonne for materials landfilled at the Regional Facility and \$20.00 per metric tonne for recyclable materials. – For information.

(I) Letter from Royal Newfoundland Constabulary (RNC) regarding the Activity Report of the RNC for the year ending March 31, 2012. – For information.

(J) Correspondence from Pouch Cove Volunteer Fire Department

12-375 Motion: K. Connors/R. Furlong

Motion to approve honorarium listing for Pouch Cove Volunteer Fire Department for second half of 2012 (July-December 2012).

Motion approved unanimously.

(K) Notice from Pouch Cove Heritage - Annual General Meeting – For Information

(L) Letter from Pouch Cove Recreation Commission regarding Cleaning the All Saints' Parish Hall on a weekly basis.

12-376 Motion: K Connors/W. Butt

Motion to continue paying hourly rate to the All Saints' Parish Hall for the Town's use and not include cleaning of the Hall.

Motion Carried Unanimously.

(M) Letter from Matthew Cooper – Annual Leave

12-377 Motion: W. Butt/R. Furlong

Motion to approve Annual Leave (9 days) for Regional Recreation Coordinator from December 17-31, 2012.

Motion Carried Unanimously.

7. ACCOUNTS PAYABLE

12-378 Motion: K. Connors/R. Furlong

Motion to approve Accounts Payable dated November 29, 2012 in the amount of \$32,241.49.

Motion Carried Unanimously.

8. **FOREMAN'S REPORT** – No Foreman's Report Available.

9. **LIAISON REPORT**

Councillor Anna Murrin advised that the Library had their book sale on Saturday, November 17, 2012 and they made approximately \$200.00. They are looking to have another book sale on Friday, November 30, 2012. They were provided information on the flea markets at the Jack Byrne Arena held on Sunday's.

On Tuesday, November 6, 2012 the Town Manager, Town Foreman, Councillor Mulley, MHA Kevin Parsons met with Sean Kavanagh regarding the Capital Works 2013-14 Municipal Capital Works application (Roads & Upgrades).

Councillor Butt advised that there would be a budgeting meeting on Wednesday, November 21, 2012 at 1:00 p.m. for council.

10. **COMMITTEE REPORTS**

The street submission list for 2013-2014 Municipal Capital Works application are: Satellite Road to School; Birch Hill; Cameron Place; O'Keefe's Lane; Evans Hill; White Rock Road; Stiles Cove Road. This listing has been cut from fifteen (15) roads. Deputy Mayor Connors spoke with MHA Parsons and he has asked that the list be submitted to him as soon as possible so that he can speak with the Minister regarding the Town's application.

12-379 Motion: K. Connors/R. Furlong

Motion to make a request to the Minister to remove streets from the listing that currently fall under Limited Services for the Town.

Motion Carried Unanimously.

11. **NEW BUSINESS**

(1) Quote from Right Whey Contracting

12-380 Motion: R. Furlong/A. Murrin

Motion to approve quote to install and supply flooring for the lower level of the Town Hall in the amount of \$774.39 tax included from Right Whey Contracting.

Motion Carried Unanimously.

(2) Emergency Operations Centre (EOC) Equipment & Supplies

Town Manager advised that the Town is lacking proper Emergency equipment and supplies in the event of a major emergency. She provided a listing with items that should be contained in a cabinet dedicated for EOC and asked Council to provide a cabinet and supplies required for the Town to use.

12-381 Motion: W. Butt/R. Furlong

Motion to approve the purchase of a cabinet and equipment/supplies needed for the Town to be prepared in the event of an Emergency.

Motion Carried Unanimously.

(3) Quote from Dominion Paving – Town Circle

12-382 Motion: K. Connors/W. Butt

Motion to accept Quote as presented from Dominion Paving for Asphalt Repairs to Town Circle in the amount of \$7,232.00 Tax included.

Motion Carried Unanimously.

(4) Quote from Dominion Paving – Miscellaneous Asphalt Paving

12-383 Motion: K. Connors/W. Butt

Motion to accept Quote as presented from Dominion Paving Ltd. For miscellaneous asphalt paving and three (3) speed bumps in the amount of \$22,600.00 tax included.

Motion Carried Unanimously.

(5) Standby – Public Works Department

12-384 Motion: J. Sainsbury/K. Connors

Motion to approve Town Foreman to effect standby starting November 20, 2012.

Motion Carried Unanimously.

12. ADJOURNMENT

12-385 Motion: W. Butt/A. Murrin

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:40 p.m.

Jacqueline Berkshire, Town Clerk



Sarah Patten, Mayor