

**Minutes of a Regular Meeting
of The Town Council of Pouch Cove held
Monday, January 28, 2013**

Present: Mayor Sarah Patten
Deputy Mayor Kevin Connors

Councillors:

J. Mulley
W. Butt
R. Furlong
J. Sainsbury
A. Murrin

Also present: Barbara Tilley – Town Manager
Jacqueline Berkshire - Town Clerk

1. CALLED TO ORDER

Mayor Patten called the meeting to order at 6:30 p.m.

Councillor Butt asked Mayor Patten for the floor before the meeting started. He advised he will no longer be attending any meetings outside the regularly scheduled meetings of Council due to personal reasons.

2. ADOPTION OF THE AGENDA

13-031 Motion: J. Mulley/W. Butt

Motion to approve the Agenda as presented.

Motion Carried Unanimously

3. ADOPTION OF THE MINUTES

Regular Meeting of Council Monday, January 7, 2013.

13-032 Motion: W. Butt/J. Mulley

Motion to approve the minutes of Regular meeting of council held on Monday, January 7, 2013 as presented with the following errors and omissions:

- Motion 13-004 on page 2 - ...Welch's Road.
- Motion 13-010 on page 3 ...Mundy's Road...
- **(I) Cheque regarding Pouch Cove Heritage Association donation from Royal Bank.** – *Dan Rubin who was in attendance advised Council that the Committee had a meeting prior to Christmas and it was decided to change their status to a Society. Council felt this would prevent the Town from assisting in applications and transfers of money, etc. in the future. As a Committee they are a part of Council – as a Society they are on their own.*
- **(J) Quotes for painting of old rescue vehicle for use by Public Works as a Water/Sewer Unit.**
- **13-013 Motion to accept the lowest quote from Heritage Rod & Custom to paint the old rescue, which will be used as a Public Works Water/Sewer unit, in the amount of \$4,520.00 tax included.**

Motion Carried Unanimously.

Special Meeting of Council January 16, 2013.

13-033 Motion: J. Mulley/A. Murrin

Motion to approve minutes of Special meeting of Council held on January 16, 2013 as presented.

Motion Carried Unanimously.

4. BUSINESS ARISING

Council asked if the boulders at 100-102 Gully Road have been moved to sixteen (16') from the centre of the road as was requested at a regular meeting of Council held on Monday, January 7, 2013. Town Manager advised that she would check with the Public Works Foreman regarding the issue and have an answer for Council at the next meeting.

5. DEVELOPMENT APPLICATIONS

(1) Jason Biddiscombe – Development Application Single Family Dwelling - Revisit

13-034 Motion: K. Connors/W. Butt

Motion to approve single family dwelling at 27 Stiles Cove Road subject to approval of Government Services and Lands for septic design and installation and subject to a variance as noted in Mr. Garland's correspondence of January 23, 2013.

Motion Carried Unanimously.

J. Mulley excused himself from the meeting at 6:39 p.m. as he declared conflict.

(2) Jeff Mulley – Development Application Single Family Dwelling

13-035 Motion: J. Sainsbury/R. Furlong

Motion to approve Development Application as presented to erect a 32' x 37.4' single family dwelling at 19 O'Keefe's Lane (Lot A) subject to a major-minor side yard depth.

Motion Carried Unanimously.

(3) Bradley Mulley – Development Application Single Family Dwelling

13-036 Motion: W. Butt/K. Connors

Motion to approve Development Application as presented to erect a 40' x 26.8' single family dwelling at 19 O'Keefe's Lane (Lot C) subject to a major-minor side yard depth.

Motion Carried Unanimously.

(4) Lynette Mulley – Development Application Single Family Dwelling

13-037 Motion: W. Butt/K. Connors

Motion to approve Development Application as presented to erect a 32' x 37.4' single family dwelling at 19 O'Keefe's Lane (Lot B) subject to a major-minor side yard depth.

Motion Carried Unanimously.

J. Mulley returned to chambers at 6:41 p.m.

6. NEW CORRESPONDENCE

(A) Correspondence – Sharon Wall

Mrs. Wall asked to address Council regarding her issue with 12 Sullivan's Loop. The Town Manager recommended that a meeting be set up between Municipal Assessment Agency and the Town to investigate her allegations against all parties.

(B) Minutes – Operations Meeting with SJR Fire Department

Minutes were forwarded to Council for information. Town Manager advised that the Town is awaiting the feedback from the Fire Department in reference to the emergency plan. This is a required document by Government and should be signed without delay.

(C) PMA-41st Annual Convention & Trade Show Info. – For Information.

(D) Correspondence from the Town of Torbay – Proposed St. John’s Urban Region Regional Plan Amendment

13-038 Motion: K. Connors/J. Mulley

Motion to support the proposed St. John’s Urban Region Regional Plan Amendment, Town of Torbay Municipal Plan Amendment No. 19, 2011 and Development Regulations Amendment No. 38, 2011.

Motion Carried Unanimously.

(E) Proposal – Family Home Child Care – Revisit

13-039 Motion: J. Sainsbury/J. Mulley

Motion to approve Shannon’s Family Childcare as there was no feedback from the Discretionary Use Ad placed in the Telegram.

Motion approved unanimously.

(F) Correspondence from Town of Flatrock

13-040 Motion: J. Sainsbury/J. Mulley

Motion to approve salary increase for Matthew Cooper in the amount of 3% effective January 1, 2013 as proposed by Flatrock Town Council.

Motion approved. W. Butt Against.

(G) Email from the Town of Flatrock – RRSP

The Town will forward a letter to the Town of Flatrock confirming support regarding Matthew Cooper’s RRSP contributions.

(H) Correspondence from the Town of Flatrock – Compost Bins.

13-041 Motion: K. Connors/J. Mulley

Motion to cost share with the Town of Flatrock the purchase of Compost Bins which residents can purchase from their Towns.

Motion approved unanimously.

(I)Correspondence from Matthew Cooper, Regional Recreation Coordinator, Town of Pouch Cove-Town of Flatrock – Co-op Student.

13-042 Motion: K. Connors/J. Mulley

Motion to support hiring a Coop student who would be shared between the Town of Pouch Cove and the Town of Flatrock for the Recreation Department. Flatrock Recreation will be purchasing a laptop for the coop student's use.

Motion approved unanimously.

(J)Correspondence from Office of the Public Trustee – Estate of John Moulton

13-043 Motion: J. Sainsbury/R. Furlong

Motion to approve Crown Land application regarding the Estate of John Moulton.

Motion Carried Unanimously.

(K)Correspondence from Keith & Diane McInnis – 669A Main Road & Church Lane
Council advised that Church Lane is a public right of way and cannot be owned. However, if Mr. & Mrs. McInnis wish to upgrade Church Lane they are free to do so.

7. ACCOUNTS PAYABLE

13-044 Motion: J. Mulley/K. Connors

Motion to approve Accounts Payable dated January 28, 2013 in the amount of \$21,048.63.

Motion Carried Unanimously.

8. FOREMAN'S REPORT

13-045 Motion: W. Butt/J. Mulley

Motion to approve the Foreman's Report dated January 24, 2013 as presented.

Motion Carried Unanimously.

The Town Manager gave an overview of the recent flooding at Silver Threads.

9. LIAISON REPORT

Mayor Patten advised that the 2013 Snowfest was running from February 8-24, 2013. The opening ceremonies are scheduled for 7 p.m. Friday, February 8 at Cape St. Francis Elementary. She encouraged residents to get out and take in the scheduled events.

Deputy Mayor Connors feels that more groups should be involved i.e. churches, Silver Threads, Lions Club, etc. in the planning and participation of the Snowfest. He suggested that next year planning be started earlier and include these groups.

10. **COMMITTEE REPORTS**

No Committee Reports.

11. **NEW BUSINESS**

No New Business.


12. **ADJOURNMENT**

13-046 Motion: W. Butt/K. Connors

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:30 p.m.


Jacqueline Berkshire, Town Clerk


Sarah Patten, Mayor