



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, October 20, 2014**

**PRESENT**

**Mayor: Joedy Wall**  
**Deputy Mayor: Mark Vardy**

**Councillors: Rob Tizzard**  
**Tish Williams**  
**Robert Brink**  
**Roger Bill**  
**Kim Jordan**

**Town Manager/Clerk: Barbara Tilley**  
**Executive Clerk: Susan O'Keefe**

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**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:33pm.

**2. ADOPTION OF THE AGENDA**

**14-381 Motion: T. Williams/K. Jordan**

Motion to approve the agenda for October 20, 2014 with the following addition under *New Correspondence*:

*D. NEAR Plan Cost Share*

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**3. ADOPTION OF THE MINUTES**

**14-382 Motion: R. Tizzard/R. Brink**

Motion to approve the minutes dated October 6, 2014 with the following additions:

*H. New Building Canada Fund (NBCF)*

**Added:** *“Forwarded to Public Works for further review/application. Councillor R. Bill advised that he will complete the application.*

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

#### **4. BUSINESS ARISING**

##### **A. Water Report**

- We have received a letter from the Minister stating that we are approved to move forward with the Owners Advisor contract with SNC Lavalin for the Water Treatment Facility project.

##### **B. Municipal Capital Works**

- The deadline has been extended until October 31, 2014 due to issues with the MSIS submission system.

#### **5. DEVELOPMENT APPLICATIONS**

##### **A. General Development, House – 84-90 Town Circle**

**14-383** Motion: R. Tizzard/R. Brink

Motion to approve application for single family dwelling at 84-90 Town Circle subject to the approval from Government Services.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

##### **B. General Development, Garage – 62-64 Stiles Cove Road**

**14-384** Motion: R. Brink/M. Vardy

Motion to approve application for garage at 62-64 Stiles Cove Road measuring 8’x12’.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**6. NEW CORRESPONDENCE**

**A. Recreation Commission – New Member Approval**

**14-385** Motion: R. Tizzard/R. Brink

Motion to approve two new members for the Recreation Commission pending their Certificate of Conduct.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. Town Suite User Group Meetings**

**14-386** Motion: R. Tizzard/T. Williams

Motion to send Town Manager B. Tilley, Executive Clerk S. O’Keefe, and Councillor R. Brink, to the Town Suite User Group Meeting on Thursday, October 23, 2014 in Whitbourne.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. Silver Threads – New Horizons Grant Update**

**14-387** Motion: R. Tizzard/R. Brink

Motion to approve lowest quotes for equipment for the Silver Threads building including, but not limited to; 60” TV, wall mount, six laptops, six corded mice, printer, miscellaneous supplies (ie. Paper, ink, notepads, etc.), instructional costs, and wireless internet.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **D. NEAR Plan Cost Share**

**14-388** Motion: R. Brink/R. Bill

Motion to approve NEAR Plan Cost Share up to a maximum of \$2720.00. These numbers will be based on the 2011 Census at 0.93%.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **7. ACCOUNTS PAYABLE**

**14-389** Motion: R. Brink/T. Williams

Motion to approve Payables List in the amount of \$61,738.95 dated October 20, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **8. PUBLIC WORKS REPORT**

- Councillor R. Bill advised he does not have time to complete the New Building Canada Fund application, and would like to refer back to the PW Committee.
- A sample of Aquaphault has been received for a trial run for our patching of pavement.

## **9. LIAISON REPORTS**

### **ICSP**

A reminder that there will be a meeting regarding a neighbourhood watch program. This will take place in Pouch Cove at the Stiles Cove Chalet on October 21, 2014 at 7:00pm. All council are encouraged to attend.

### **Fire Department**

Councillor R. Brink can no longer be act as liaison for the Fire Department, however, Deputy Mayor M. Vardy will take his place.

**Recreation**

- A Seniors Outing is scheduled for Tuesday October 21, 2014.
- A new Basketball Camp has started.

**10. COMMITTEE REPORTS**

**Finance**

Office Staff are still working on Budget Reports and are making great progress with it. A Finance meeting will be scheduled soon to review these reports and to start working on the Budget for 2015.

**11. NEW BUSINESS**

**A. 78 Gully Road**

- Quotes have been sourced for the removal of the shed at 78 Gully Road. One verbal quote has been received and two are pending a site visit. A letter from the Town's lawyer will be sent to the home owners stating a timeline of when the shed will be removed from from their property.

**12. ADJOURNMENT**

**14-390** Motion: R. Brink/T. Williams

There being no further business, the meeting adjourned at 5:26pm.

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Barbara Tilley  
Town Manager/Clerk

  
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Joedy Wall  
Mayor