

**Minutes of a Regular Meeting  
The Town Council of Pouch Cove held  
Monday, September 16<sup>th</sup>, 2013**

**Present:** Mayor Sarah Patten

**Councillors:** J. Sainsbury

**Also present:** Barbara Tilley – Town Manager  
Jacqueline Berkshire – Town Clerk

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**1. CALLED TO ORDER**

Mayor Patten called the meeting to order at 6:30 p.m.

**2. ADOPTION OF THE AGENDA**

**13-280** Motion: J. Sainsbury/S. Patten

Motion to approve the Agenda as presented with the following additions:

- Letter from Roger Bill re Bank Road
- Notice re Heritage Days

Motion Carried Unanimously.

**3. ADOPTION OF THE MINUTES**

**Regular Meeting of Council Monday, August 26<sup>th</sup>, 2013**

**13-281** Motion: S. Patten/J. Sainsbury

Motion to approve the Minutes of Regular meeting of Council held on Monday, August 26<sup>th</sup>, 2013 as presented.

Motion Carried Unanimously.

**Special Meeting of Council Tuesday, August 27<sup>th</sup>, 2013**

**13-282** Motion: J. Sainsbury/S. Patten

Motion to approve the Minutes of Special meeting of Council held on Tuesday, August 27<sup>th</sup>, 2013 as presented.

Motion Carried Unanimously.

**4. BUSINESS ARISING**

It was confirmed that the flag pole has been ordered.

Councillor Sainsbury and his wife will be attending the Fireman's Ball.

**5. DEVELOPMENT APPLICATIONS**

**(1) Development Application – Kenneth Rowsell – Shed**

**13-283** Motion: J. Sainsbury/S. Patten

Motion to approve Application to construct a 10' x 12' shed at 24-25 Stiles Cove Road as presented.

Motion Carried Unanimously.

**(2) Development Application – Glenn & Karen Ryan - Shed**

**13-284** Motion: S. Patten/ J. Sainsbury

Motion to approve Application to construct a 20' x 24' accessory building at 85 Marsh Road as presented.

Motion Defeated Unanimously.

It was pointed out that the total square meters of the existing sheds on the property plus the proposed shed exceeded the maximum allowable 75 square meters and that the total square meters of the buildings is more than 7% of the building lot.

**6. NEW CORRESPONDENCE**

**(A) PMA – Fall Training Forum October 10-11, 2013 - Gander**

**13-285** Motion: Motion: J. Sainsbury/S. Patten

Motion to approve sending the Town Clerk to this training session.

Motion Carried Unanimously.

**(B) E-Mail – Residents of Butler's Road**

13-286 Motion: J. Sainsbury/S. Patten

Motion to erect signage regarding keeping dogs on leash and no parking to alleviate the problems encountered by the residents.

Motion Carried Unanimously.

**(C) Quote – RNS – 16 Loads of Topsoil – Satellite Road Ball Field and Quote – RNS – 1150 sq. ft. sods – Satellite Road Ball Field**

13-287 Motion: J. Sainsbury/S. Patten

Motion to defer to the new Council.

Motion Carried Unanimously.

**(D) Correspondence – Portugal Cove – St. Philips – Proposed Amendments: St. John’s Urban Region Regional Plan Amendment No. 9, 2013, Municipal Plan Amendment No. 22, 2013 and Development Regulations Amendment No. 51, 2013**

13-288 Motion: J. Sainsbury/S. Patten

Motion to approve the proposed Portugal Cove – St. Philips’s proposed amendments: St. John’s Urban Regional Plan Amendment No. 9, 2013 and Municipal Plan Amendment No. 22, 2013 and Development Regulations Amendment No. 51, 2013.

Motion Carried Unanimously

**(E) E-Mail – Gina Quilty – Culvert at 72 Marsh Road**

It was pointed out the environmental permits are in place and quotes to do the work have to be obtained. The resident is to be advised of the status.

**(F) E-Mail – Lorna Talbot Mooers – Library Summer Student**

Ms. Talbot Mooers advised by email that she was very impressed with Lucas Gillingham who taught computer classes this summer and recommended that he should be hired again if possible.

It was pointed out Lucas was an employee of the Library Board and that we would pass the information on to the Board and to Lucas.

**(G) Correspondence – Matthew Cooper – Christmas Card Competition**

13-289 Motion: J. Sainsbury/S. Patten

Motion to defer this item to the new Council.

Motion Carried Unanimously.

**(H) Correspondence – Matthew Cooper – Pouch Cove Recreation Commission AGM  
Election of Officers**

**13-290** S. Patten/J. Sainsbury

Motion to accept the new Executive and Members at Large for the Pouch Cove Recreation Commission.

Motion Carried Unanimously.

**(I) Quote – Flooring for Chalet**

**13-291** J. Sainsbury/S. Patten

Motion to accept the lowest quote for vinyl plank flooring for the Chalet at a cost of \$3842.00 including taxes from Urban Flooring.

Motion Carried Unanimously.

**(J) Correspondence – Roger Bill re Bank Road**

Mr. Bill provided an update on the status of upgrading Bank Road and extending the water service and that it will start October 1, 2013.

Councillor Sainsbury pointed out this should be followed at every step by the Town Engineer.

**(K) Heritage Days – September 28 and 29, 2013**

For information.

**7. ACCOUNTS PAYABLE**

**13-292** Motion: J. Sainsbury/S. Patten

Motion to approve Accounts Payable as presented dated September 16<sup>th</sup>, 2013 in the amount of \$92,492.52.

Motion Carried Unanimously.

**8. FOREMAN'S REPORT**

**13-293** J. Sainsbury/S. Patten

Motion to adopt the Foreman's report as presented.

Motion Carried Unanimously.

9. **LIAISON REPORT**

ICSP

Councillor Sainsbury said the Committee is working well and going in a good direction. Ideas are being exchanged between the three towns.

Mayor Patten reported that the Killick Coast Games were a huge success for our joint hosting towns of Pouch Cove and Flatrock and the kids had a ball.

10. **COMMITTEE REPORTS**

Nil.

11. **NEW BUSINESS**

**1 Noseworthy's Lane**

13-294 Motion: J. Sainsbury/S. Patten

Motion that a repair or tear order be posted on the house for 30 days and if no owner comes forward, all avenues will have been exhausted and Council will have the dilapidated building removed.

Motion Carried Unanimously.

**Final Council Remuneration**

13-295 J. Sainsbury/S. Patten

Motion to pay remuneration to Council.

Motion Carried Unanimously.

Mayor Patten noted the September 22 Community event at the Jack Byrne Arena for the four owner towns to participate in. It is from 11 a.m. to 2 p.m.

Councillor Sainsbury noted that there were approximately 50 people in attendance at the Terry Fox Run and thank you again to Gail Everson for leading this event over the past 30 years.

Mayor Patten noted with regret the passing of two residents – Janet Taylor, volunteer firefighter and Gary Hussey.

12. ADJOURNMENT

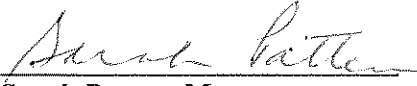
13-296 Motion: J. Sainsbury/S. Patten

Motion to Adjourn.

Motion Carried Unanimously.

There being no further business the meeting adjourned at 7:30 p.m.

  
for Barbara Tilley, Town Manager

  
Sarah Patten, Mayor