



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, September 8, 2014**

**PRESENT**

<b>Mayor:</b>	<b>Joedy Wall</b>	<b>Councillors:</b>	<b>Rob Tizzard</b>
<b>Deputy Mayor:</b>	<b>Mark Vardy</b>		<b>Kim Jordan</b>
			<b>Tish Williams</b>
<b>Town Foreman</b>	<b>Gerald Noseworthy</b>		<b>Robert Brink</b>
<b>Executive Clerk:</b>	<b>Susan O'Keefe</b>		<b>Roger Bill</b>
<b>Assistant Clerk:</b>	<b>Stephanie Butt</b>		

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**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:31pm.

**2. ADOPTION OF THE AGENDA**

**14-330** Motion: R. Bill/K. Jordan

Motion to approve the agenda for September 8, 2014 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**3. ADOPTION OF THE MINUTES**

**14-331** Motion: R. Brink/ T. Williams

Motion to approve the minutes dated August 25, 2014 with the following corrections:

*14-327 Motion Defeated.*

*For: J. Wall, M. Vardy*

*Against: R. Tizzard, K. Jordan, T. Williams, R. Brink*

*14-327 Councillor K. Jordan advised that because the homeowners build their houses against the Town Plan, the Council should not pay for this. It should not be the Town's responsibility to install culverts.*

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

Abstention: R. Bill

#### **4. BUSINESS ARISING**

##### **A. 8 Castella's Lane**

Councillor R. Brink advised that the Council is exercising their discretionary power of authority to make the decision to allow the applicant to build their proposed garage. Because of the address change of the house (Main Road to Castella's Lane), this created no possibility to build 'behind' the existing dwelling.

**14-332 Motion:** R. Brink/K. Jordan

Motion to approve application for garage at 8 Castella's Lane measuring 16'x20'.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

##### **B. 18-32 Bank Road**

*Councillor R. Bill declared conflict and left the room at 4:35pm.*

- This letter was asking Council if they would consider taking over the road as is.
- Councillor R. Brink advised that we currently have recommendation on file from the engineer stating the deficiencies in the road. Once these deficiencies (i.e. culvert installation) have been met, the Town can then take over the road.
- Councillor T. Williams advised that the issue regarding the installation of the culverts was brought up at the end of the project and there should be no detriment to the developer.
- Mayor J. Wall advised that the Town cannot approve taking over the road on the basis of this letter.
- Council agreed to meet once again with the engineer to discuss the issues at hand.

*Councillor R. Bill returned to the room at 4:41pm.*

**5. DEVELOPMENT APPLICATIONS**

**A. General Development, Garage – 264-266 Main Road**

**14-333** Motion: R. Brink/K. Jordan

Motion to approve application for garage at 264-266 Main Road measuring 20'x30'.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. General Development, Garage – 1000A Pouch Cove Line**

**14-334** Motion: R. Brink/K. Jordan

Motion to defer application for garage at 1000A Pouch Cove Line until survey is provided for the applicant's property.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*The Development Committee suggests that a survey is required for purposes of proof of ownership, as well as calculations of lot size and allowance-size of accessory buildings.*

**C. General Development, Sub Divide – 27 Stiles Cove Road**

**14-335** Motion: R. Brink/K. Jordan

Motion to approve application to subdivide lots at 27 Stiles Cove Road.

Motion Defeated.

Against: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*The proposed lots do not include the required frontage to be categorized as two lots.*

**6. NEW CORRESPONDENCE**

**A. ACWWA Course October 15-16/14 (Revisit)**

**14-336** Motion: R. Brink/T. Williams

Motion to send one Councillor to the ACWWA Course in St. John's October 15-16/14.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. Business Proposal – 376 Main Road**

**14-337** Motion: R. Bill/T. Williams

Motion to approve business proposal for Cookie's Customs Inc. at 376 Main Road.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. Community Skate Schedule**

**14-338** Motion: T. Williams/K. Jordan

Motion to approve cost of ice rental for the community skates as \$240.00 per session.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**D. Declaration – Arthritis Awareness Month**

**14-339** Motion: R. Brink/K. Jordan

Motion to declare September 2014 as Arthritis Awareness Month.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **E. Quotes – Step for 2012 Pick Up**

**14-340** Motion: R. Tizzard/T. Williams

Motion to approve quote for supply & installation of truck steps from Action Truck Caps in the amount of \$520.74 (\$396.99 steps, \$123.75 installation).

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **F. Quotes – Automated Phone System**

For information only. More information will be gathered and brought back at the next meeting.

### **G. Correspondence – Pouch Cove Heritage Committee**

**14-341** Motion: K. Jordan/R. Brink

Motion to approve request to have children and families paint the nine concrete barriers along the Cove Bank during Pouch Cove Heritage Days 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **H. Backfilling & Excavation Regulations**

**14-342** Motion: R. Tizzard/R. Brink

Motion to adopt the Backfilling & Excavation Regulations as presented.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

### **I. Resident Correspondence – 13-15 Castella’s Lane**

- The Development Committee advised that the Engineer recommended that the ditch be moved to accommodate the new extension to the house.
- Councillor R. Bill expressed concern for the proposed drawing of the ditch and how the flow of water will leave the Sainsbury’s property. He also believes that the applicants should not be responsible for the parts of the ditch that is not on their property.
- Councillor R. Brink suggested that this could perhaps be cost shared between the applicant and the Town.
- Councillor R. Tizzard advised that if the applicant choses to make changes to the property, then whatever is required to make that change, is the responsibility of the applicant.
- The Town Foreman advised he will speak to the Town Engineer regarding this issue.

### **J. Water Treatment Consultant**

**14-343** Resolution: R. Tizzard/M. Vardy

**BE IT RESOLVED** that the Town of Pouch Cove accepts the recommendation of the review panel for the RFP for Prime Consulting Services for the Town of Pouch Cove – Replacement and Upgrade of Water Treatment Facility Project, MA reference #17-MCW-14-00010 to SNC Lavalin.

Resolution Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Other competing proposals were received from RV Anderson and CBCL Limited.*

## **7. ACCOUNTS PAYABLE**

**14-344** Motion: R. Brink/R. Tizzard

Motion to approve Payables List A in the amount of \$44,011.07 dated September 8, 2014.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Mayor J. Wall declared conflict and left the room at 5:28pm.*

**14-345 Motion: R. Brink/T. Williams**

Motion to approve Payables List B in the amount of \$104.36 dated September 8, 2014.

Motion Carried.

For: M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Mayor J. Wall returned to the room at 5:29pm.*

**8. PUBLIC WORKS REPORT**

- *WSER project still ongoing, waiting to hear from Tender on Bypass of water main.*
- *A bid came in for the 1975 CAT Loader, the committee recommends selling the loader.*
- *The rental loader will be delivered on December 8, 2014.*

**14-346 Motion: R. Bill/T. Williams**

Motion to accept bid on the 1975 CAT Loader in the amount of \$13,499.99 for the loader and the bucket.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**9. LIAISON REPORTS**

**Heritage**

The Pouch Cove Heritage Days are September 26-28, 2014. The committee requested \$800.00 for help in funding the event.

**14-347 Motion: K. Jordan/R. Tizzard**

Motion to approve funding for Pouch Cove Heritage Days 2014 in the amount of \$800.00.

Motion Carried.

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**Library**

The library is back to regular hours. Pre-school program on Friday mornings is very successful. The Library Board applied for and received a student position for 20 weeks.

**ICSP**

Meetings will resume Tuesday, September 9, 2014 in Bauline.

**10. COMMITTEE REPORTS**

There are no committee reports for September 8, 2014.

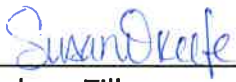
**11. NEW BUSINESS**

There is no new business for September 8, 2014.

**12. ADJOURNMENT**

**14-348** Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 5:44.

*for*   
\_\_\_\_\_  
Barbara Tilley  
Town Manager/Clerk

  
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Joedy Wall  
Mayor