



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, March 23, 2015**

**PRESENT**

<b>Absent:</b>	<b>Joedy Wall</b>	<b>Councillors:</b>	<b>Rob Tizzard</b>
<b>Absent:</b>	<b>Mark Vardy</b>		<b>Tish Williams</b>
			<b>Robert Brink</b>
			<b>Kim Jordan</b>
<b>Town Manager/Clerk:</b>	<b>Barbara Tilley</b>		
<b>Executive Clerk:</b>	<b>Susan O'Keefe</b>	<b>Absent:</b>	<b>Roger Bill</b>

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**1. CALL TO ORDER**

Councillor R. Brink, Alternate Alternate Chair, called the meeting to order at 4:35pm.

**2. ADOPTION OF THE AGENDA**

**15-061** Motion: R. Tizzard/K. Jordan

Motion to approve the agenda for March 23, 2015 with the following addition to New Correspondence:

*L. SNC Lavalin Quote for Leak Detection*

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**3. ADOPTION OF THE MINUTES**

**A. Regular Meeting of Council held Monday, March 9, 2015**

**15-062** Motion: K. Jordan/T. Williams

Motion to approve the minutes dated March 9, 2015 as presented.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**4. BUSINESS ARISING**

**15-063** Motion: R. Tizzard/K. Jordan

Motion to rescind Motion 15-047 from a regular meeting Monday, February 23, 2015.

**L. Salt/Sand Spreader**

**15-047** Motion: R. Tizzard/M. Vardy

Motion to approve quote from Action Truck Caps for a 8' Salt/Sand Spreader in the amount of \$6329.99.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Staff to consult with Gerald regarding decision prior to purchase.*

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**Salt/Sand Spreader**

**15-064** Motion: R. Tizzard/T. Williams

Motion to approve quote from H&H Auto for a 7' Salt/Sand Spreader in the amount of \$5495.00 plus tax.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

*After consultation with Town Foreman G. Noseworthy, it was decided that a 7' Salt/Sand Spreader would suit our vehicle and needs. H& H Auto was the lowest quote for these specifications.*

**5. DEVELOPMENT APPLICATIONS**

**A. General Development, Garage – 309 Main Road**

**15-065** Motion: R. Tizzard/K. Jordan

Motion to approve general development application for a garage located at 309 Main Road measuring 28'x30'.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**B. Crown Land, Meetinghouse Road**

**15-066** Motion: R. Tizzard/K. Jordan

Motion to defer Crown Land application for Meetinghouse Road until more information has been gathered.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**6. NEW CORRESPONDENCE**

**A. Business Approval – Mobile Welding Business**

**15-067** Motion: R. Tizzard/K. Jordan

Motion to approve business application for a Mobile Welding business at 930 Pouch Cove Line, subject to all fees being paid.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **B. Quotes for Cleaning Services**

**15-068** Motion: R. Tizzard/K. Jordan

Motion to approve cleaning service quote for \$20/hr and for the office staff to decide which cleaner to employ.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **C. Painting of Loader**

**15-069** Motion: R. Tizzard/K. Jordan

Motion to refer painting of the loader to the Public Works committee to obtain more quotes.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **D. NLPCA Annual Charity Benefit Hockey Game Request for Support**

**15-070** Motion: R. Tizzard/K. Jordan

Motion to support the NLPCA Annual Charity Benefit Hockey Game in the amount of \$137.17.

Motion: Defeated

Against: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **E. Crown Land Application for Town**

**15-071** Motion: R. Tizzard/K. Jordan

Motion to approve Crown Land Application process for the Town's land application for property on Satellite Road. Staff to complete the application form.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **F. Artesian Well Pump Test**

**15-072** Motion: R. Tizzard/K. Jordan

Motion to complete a pump/flow test for the potential artesian well at the Stiles Cove Recreation Complex.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **G. Correspondence - Pouch Cove Senior Men's Softball League**

**15-073** Motion: R. Tizzard/K. Jordan

Motion to refer letter to the Regional Recreation Coordinator to organize a meeting with the league, as well as the council liaison's for recreation.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **H. AWWA 2015 Membership Renewal**

**15-074** Motion: R. Tizzard/K. Jordan

Motion to approve 2015 AWWA Membership renewal for Town Foreman G. Noseworthy in the amount of \$295.00 USD.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

## **I. Volunteer Week Event**

**15-075** Motion: T. Williams/K. Jordan

Motion to approve \$1000.00 budget for the 2015 Volunteer Week event.

Motion: Carried

For: K. Jordan, T. Williams, R. Brink

Against: R. Tizzard

*Councillor Tizzard would like it noted that he acknowledge that this event should be an alcohol-free event, and the money saved to be put toward the volunteer gifts.*

**J. Lands Act Review**

For information only.

**K. Correspondence - HTH Band Parents' Association**

For information only. Due to the existing policy, the Town does not give donations.

**L. SNC Lavalin Quote for Leak Detection**

**15-076** Motion: R. Tizzard/K. Jordan

Motion to approve quote from SNC Lavalin in the amount of \$8500 plus tax for leak Detection study.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**7. ACCOUNTS PAYABLE**

**15-077** Motion: K. Jordan/T. Williams

Motion to approve Payables List dated March 23, 2015.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**8. PUBLIC WORKS REPORT**

**15-078** Motion: K. Jordan/T. Williams

Motion to approve Public Works Report dated March 11, 2015.

Motion: Carried

For: R. Tizzard, K. Jordan, T. Williams, R. Brink

**9. LIAISON REPORTS**

**Heritage**

- The committee is still working on their cod liver oil project. A phone app will be available soon.
- There is a meeting later this week.

**Recreation**

- Councillor K. Jordan and Councillor R. Tizzard are looking to meet with the Recreation Coordinator to discuss a long term goal plan for the softball complexes.
- There is a meeting later this week.

**ICSP**

- The committee is still working on their Inventory of Natural Assets, using Google Maps and information provided by the Town's representatives.
- Next meeting is April 7, 2015. The Pouch Cove Heritage Committee is giving a presentation on their work. All councillors are invited to attend.

**10. COMMITTEE REPORTS**

**Water**

- As stated under New Correspondence Item L, the Leak Detection study will be beginning soon.

**Development**

- Council Planning Day was a success.
- Council will be meeting with Town Planner Reg Garland in the coming week.

**11. NEW BUSINESS**

There is no new business for Monday March 23, 2015.

**12. ADJOURNMENT**

**15-079 Motion:** T. Williams/K. Jordan

There being no further business, the meeting adjourned at 5:39pm.



Barbara Tilley  
Town Manager/Clerk



Joedy Wall  
Mayor