



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Monday, February 23, 2015**

**PRESENT**

**Mayor:** Joedy Wall  
**Deputy Mayor:** Mark Vardy

**Councillors:** Rob Tizzard  
Tish Williams  
Robert Brink  
Kim Jordan  
Roger Bill

**Town Manager/Clerk:** Barbara Tilley  
**Executive Clerk:** Susan O'Keefe

---

**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:30pm.

**2. ADOPTION OF THE AGENDA**

**15-040** Motion: R. Brink/T. Williams

Motion to approve the agenda for February 23, 2015 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**3. ADOPTION OF THE MINUTES**

**A. Regular Meeting of Council held Monday, February 9, 2015**

**15-041** Motion: T. Williams/K. Jordan

Motion to approve the minutes dated January 26, 2015 with the following additions:

*Motion#*

*Add "...Councillor R. Brink expressed the need Policy for travel, training and allowances to be developed. This will be referred to the Human Resources Committee."*

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**4. BUSINESS ARISING**

There is no business arising from the minutes of February 9, 2015.

**5. PRESENTATION**

Mayor J. Wall presented Holy Trinity High School student, Kirsten Moores, with the sponsor cheque for the 2015 Safe Grad. Tara Power expressed thanks on behalf of the Safe Grad committee.

**6. DEVELOPMENT APPLICATIONS**

**A. General Development, House – 24 Castella’s Lane**

**15-042** Motion: R. Brink/R. Tizzard

Motion to defer general development application for a single family dwelling at 24 Castella’s Lane until further discussion with homeowner has been done. This is because the proposed location is in an open space/conservation area.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**B. General Development, Garage – 15 MicNoel Place**

**15-043** Motion: R. Tizzard/R. Brink

Motion to approve general development application for a garage measuring 24’x40’ at 15 MicNoel Place, subject to the homeowner constructing the accessory building without excavating the property.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**C. General Development, Lot Development – Lawrence Lane**

**15-044** Motion: R. Brink/R. Tizzard

Motion to defer application for lot development until further discussion regarding the Town Plan after the Council planning Meeting March 19, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

**7. NEW CORRESPONDENCE**

**A. Business Application – D and H Welding Incorporated**

The location for this business is in a Residential Area. A Discretionary Use ad will be purchased and invoiced to the applicant.

**B. East Coast Trail Meeting Proposal**

Mayor J. Wall will correspond with Council and the ECT Committee to determine a date for this meeting.

**C. Request for Proposal for Cleaning Services**

The Town will advertise locally for about a week for any RFP's for cleaning services at the Town Hall. Staff will look after the paperwork and advertisement for this.

**D. Current Account Fund Transfer – Mundy's Road CW Project**

**15-045** Motion: R. Brink/K. Jordan

Motion to transfer \$1171.18 from our current account to the Capital Works account for Mundy's Road.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

#### **E. Amendments to Appeal Provisions – Urban & Rural Planning Act, 2000**

For information only.

#### **F. MNL Avalon Regional Meeting – March 13-14/15**

This is re-scheduled from January 23-24. Registration for Councillor R. Brink has already been processed and paid for.

#### **G. PMA Eastern Regional Meeting**

For information only.

#### **H. Green Team Program**

Recreation Coordinator usually looks after the summer employment applications. Councillor R. Brink advised he will work with the Recreation Coordinator to apply for this Green Team project application.

#### **I. Training & Professional Development Opportunities 2015**

For information only.

#### **J. Cameron Place Water Issues**

Discussion regarding the Town taking over the private water line on Cameron Place led to the general consensus to obtain a quote on how much it would cost for an engineering firm to come to Pouch Cove to analyze the existing water line and the cost associated with fixing it.

#### **K. ATIPP Resolution**

**15-046 Motion:** R. Tizzard/M. Vardy

BE IT RESOLVED that the “Head of the Public Body” being the group of councillors, make the ultimate decisions of ATIPP requests.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **L. Salt/Sand Spreader**

### **15-047 Motion: R. Tizzard/M. Vardy**

Motion to approve quote from Action Truck Caps for a 8' Salt/Sand Spreader in the amount of \$6329.99.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

*Staff to consult with Gerald regarding decision prior to purchase.*

## **8. ACCOUNTS PAYABLE**

### **15-048 Motion: R. Brink/T. Williams**

Motion to approve Payables List dated February 23, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **9. PUBLIC WORKS REPORT**

### **15-049 Motion: T. Williams/K. Jordan**

Motion to approve Public Works Report dated February 11, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink, R. Bill

## **10. LIAISON REPORTS**

### **Recreation**

- Snowfest Activities will begin this Friday, February 27.

### **Heritage**

- Currently working on their cod liver oil project.

### **Library**

- After school program is running smoothly, many teenagers and kids attending.

**Jack Byrne Arena**

- Several initiatives being put into place.
- The walking program has been taken over by the Arena staff. It will cost \$7 per month or \$30 for 6 months.

**Joint Council**

- Discussed the 911 system.
- Minutes of January meeting will be available at the next Council meeting.

**11. COMMITTEE REPORTS**

**Development**

- Council planning meeting will take place on Thursday March 19, 2015 to discuss the Town Plan.

**Water**

- The Town has officially signed the agreement with the Provincial Government and SNC Lavalin on Thursday February 19, 2015.
- Request for Proposal process will be started as soon as possible.
- The hope is to have the micro projects up by this summer.
- Meetings will be ongoing, on a monthly basis.

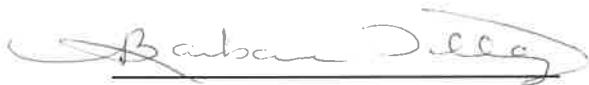
**12. NEW BUSINESS**

There is no new business for Monday February 23, 2015.

**13. ADJOURNMENT**

**15-050 Motion: R. Brink/T. Williams**

There being no further business, the meeting adjourned at 5:22pm.



Barbara Tilley  
Town Manager/Clerk

  
Joedy Wall  
Mayor