



**Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Monday, May 4, 2015**

PRESENT

Mayor:	Joedy Wall	Councillors:	Rob Tizzard
Deputy Mayor:	Mark Vardy		Tish Williams
			Robert Brink
			Kim Jordan
Town Manager:	Barbara Tilley	Absent:	Roger Bill
Executive Clerk:	Susan O'Keefe		

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:30pm.

2. ADOPTION OF THE AGENDA

15-109 Motion: T. Williams/R. Brink

Motion to approve the agenda for May 4, 2015 with the following addition:

Development Applications

A. Business Development Approval – 421-549 Pouch Cove Line

- i. RV Dealership & Repair Service*
- ii. Convenience Store*
- iii. Brewers Agent License*

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

3. ADOPTION OF THE MINUTES

A. Regular Meeting of Council held Monday, April 21, 2015

15-110 Motion: T. Williams/M. Vardy

Motion to approve the minutes dated April 21, 2015 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

4. BUSINESS ARISING

Safety Conference

- Mayor J. Wall advised that the Safety Conference was a great learning experience. A lot of focus was on Town liability for contractors and subcontractors. This is something that our Town will look into for the future.

Councillor K. Jordan arrived to the Chambers at 4:34pm

5. DEVELOPMENT APPLICATIONS

A. Business Development Approval – 421-549 Pouch Cove Line

i. RV Dealership & Repair Service

15-111 Motion: R. Brink/T. Williams

Motion to approve business application for 421-549 Pouch Cove Line for an RV Dealership & Repair Service subject to the following:

- No more than two RV's at one time shall be visible from the road while being repaired.
- No more than two RV's at one time shall be visible from the road while for sale.
- A building plan review must be submitted to the Town.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

ii. Convenience Store

15-112 Motion: R. Brink/T. Williams

Motion to approve business application for 421-549 Pouch Cove Line for Convenience Store.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

iii. Brewers Agent License

15-113 Motion: R. Brink/T. Williams

Motion to approve business application for 421-549 Pouch Cove Line to obtain a Brewers Agent Licence.

Motion: Carried

For: J. Wall, R. Tizzard, K. Jordan, T. Williams, R. Brink

Against: M. Vardy

B. General Development, Permit Extension – 10 Foley Crescent

15-114 Motion: R. Brink/T. Williams

Motion to approve application for 10 Foley Crescent to extend permit for a garage measuring 30'x30' issued December 9, 2013.

Motion: Defeated

Against: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

This permit expired December 9, 2014 therefore the applicant must re-apply.

Councillor T. Williams declared conflict and left the council chambers at 4:48pm.

C. General Development, Permit Extension – 9 Old Road

15-115 Motion: R. Brink/K. Jordan

Motion to approve application for 9 Old Road to extend permit for a house measuring 38'x34'6" approved May 1, 2013.

Motion: Defeated

Against: J. Wall, M. Vardy, R. Tizzard, K. Jordan, R. Brink

This applicant is proposing a new house plan, therefore they must re-apply with the new measurements and plot plan.

Councillor T. Williams returned to the council chambers at 4:51pm.

D. General Development, House – 40-42 Vale Drive

15-116 Motion: R. Brink/K. Jordan

Motion to approve application for a single family dwelling located at 40-42 Vale Drive, measuring 46'x51', subject to approval from Government Services as well as a culvert being installed measuring 20'x30'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

Mayor J. Wall declared conflict and left the council chambers at 4:52pm.

E. General Development, Garage – 35 Shoe Cove Road

15-117 Motion: R. Brink/M. Vardy

Motion to approve application for a garage located at 35 Shoe Cove Road, measuring 27'x28', with all accessory buildings not to exceed 100m².

Motion: Carried

For: M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

Mayor J. Wall returned to the council chambers at 4:54pm.

F. General Development, Garage – 22 Grassy Lane

15-118 Motion: R. Brink/T. Williams

Motion to approve application for a garage located at 22 Grassy Lane, measuring 20'x26', with all accessory buildings not to exceed 100m².

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

G. General Development, Shed – 479-481 Main Road

15-119 Motion: R. Brink/T. Williams

Motion to approve application for a shed located at 479-481 Main Road, measuring 12'x12'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

H. General Development, Garage Extension – 51 Marsh Road

15-120 Motion: M. Vardy/R. Tizzard

Motion to approve application for an extension to existing garage located at 51 Marsh Road, to the maximum size so the entire building will not exceed 100m².

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

6. NEW CORRESPONDENCE

A. Quotes – Heat Pump for Silver Threads

For information only. This will be revisited with a recommendation from the Public Works Committee.

B. Adoption of PSAB Accounting Rules

15-121 Motion: R. Brink/T. Williams

Motion to adopt the accounting rules of the Public Sector Accounting Board (PSAB) When preparing the Town’s annual financial statements.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

C. Quotes – Grading of Roads

15-122 Motion: R. Brink/K. Jordan

Motion to approve quote from Farrell’s Excavating in the amount of \$125/hr and \$500 transport fee for grading of the roads this season.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

D. Spring Clean Up May 18-22/15

15-123 Motion: K. Jordan/T. Williams

Motion to declare May 18-22, 2015 as Clean Up Week. Bulk garbage collection will begin May 18, 2015 at the North end of Pouch Cove.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

E. PRV Chamber – Pre Engineer Estimates

15-124 Motion: R. Brink/K. Jordan

Motion to approve pre-engineer estimates in the amount of \$2500 from Progressive Engineering Technology.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

F. Business Application – Drafting House Plans

15-125 Motion: T. Williams/K. Jordan

Motion to submit a discretionary use advertisement in the Evening Telegram once fee is paid by the applicant.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

G. Town Clothing for PW Staff

15-126 Motion: T. Williams/K. Jordan

Motion to approve purchase of clothing required for the Public Works Staff from Chandler Sales in the amount of \$1404.00 plus tax.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

H. Chamber Bypass Quote

15-127 Motion: R. Brink/R. Tizzard

Motion to approve quote from RV Anderson in the amount of \$69,500.00 to do the work to complete the chamber bypass project.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

I. 2015 MANL Membership

15-128 Motion: T. Williams/K. Jordan

Motion to approve 2015 MANL Membership in the amount of \$40.00.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

J. Recreation Month Municipal Proclamation

15-129 Motion: T. Williams/K. Jordan

Motion to declare June as recreation month.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

K. Canada Post Petition

15-130 Resolution: T. Williams/K. Jordan

BE IT RESOLVED that the Council of the Town of Pouch Cove demand that the Federal Government continue to enforce the moratorium on rural post offices closures and reject all proposals put forth by the Canada Post Corporation for the privatization of rural postal services and the reduction of service in rural post offices.

BE IT FURTHER RESOLVED that the Town of Pouch Cove ask the Federation of Canadian Municipalities to request that the federal government properly consult with the public about what kind of postal service they need before allowing Canada Post to make such changes to public postal service.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

7. ACCOUNTS PAYABLE

15-131 Motion: T. Williams/K. Jordan

Motion to approve Payables List dated May 4, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

8. PUBLIC WORKS REPORT

15-132 Motion: T. Williams/K. Jordan

Motion to approve Public Works Report as dated April 22, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, K. Jordan, T. Williams, R. Brink

9. LIAISON REPORTS

Recreation

- There is a recreation meeting Tuesday May 5, 2015.
- Summer Camp registration is scheduled for May 20, 2015 6:30pm-8:00pm.
- Killick Coast Games registration May 20, 2015 6:30pm-8:00pm.

Fire Department

- 40th Anniversary plans are underway.
- Recycling Drive May 29-30/15
- Forest Fire season is upon us May 1 – October 15. A permit to burn is required during this time period.

ICSP

- There is an ICSP meeting Tuesday May 5, 2015 in Bauline.

10. COMMITTEE REPORTS

Water/Leak Detection

- Test results from the Leak Detection have come back, there are at least three serious leaks in our system.

11. NEW BUSINESS

Today is International Fire Fighters Day. Council and Staff would like to say Thank you to all of our Volunteer Fire Fighters for their time and dedication to helping our community.

12. ADJOURNMENT

15-108 Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 5:38pm.

Ben 

 Barbara Tilley
 Town Manager/Clerk



 Joedy Wall
 Mayor