



**Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Tuesday, April 26, 2016**

Mayor: Joedy Wall
Deputy Mayor: Mark Vardy

Executive Clerk: Susan O'Keefe
Assistant Clerk: Pam Wall

Councillors: Rob Tizzard
John Sainsbury
Tish Williams
Robert Brink
Greg King

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:30pm.

2. ADOPTION OF THE AGENDA

16-072 Motion: J. Sainsbury/T. Williams

Motion to approve the agenda for April 26, 2016 with the removal of the following:
Development Application, Accessory Building - 1 Evan's Road.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

3. ADOPTION OF THE MINUTES

16-073 Motion: R. Brink/G. King

Motion to approve the minutes of a Regular Council Meeting dated April 4, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

4. BUSINESS ARISING

Kirby's Garden Art Board

Staff have received some interest in this project, waiting on proposals to be submitted.

MOU between Pouch Cove & Bauline

Mayor J. Wall advised that the draft MOU has been sent to Bauline for review.

5. DELEGATE

Bugs & Debbie Greene presented a videography pitch for the Town to consider being part of their television show. This would include highlights/footage of Pouch Cove, as well as showcasing local talents and residents.

6. CORRESPONDENCE

A. FFAW – Letter of Support, Standing Up for Rural NL (Revisit)

16-074 Motion: T. Williams/R. Brink

Motion to send a letter of support regarding the FFAW campaign, Standing Up for Rural NL.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

B. St. John's Regional Fire Department – 2016 Schedule of Fees

16-075 Motion: T. Williams/M. Vardy

Motion to approve St. John's Regional Fire Department 2016 Schedule of Fees.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

C. Royal Canadian Legion – Military Service Recognition Book

16-076 Motion: J. Sainsbury/G. King

Motion to purchase a ¼ page, full color ad in the Military Service Recognition Book, 100th Anniversary of Beaumont Hamel.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

D. 1st City Cycling Club – Pouch Cove Spring Classic

For information only. Staff will contact the Cycling Club to see if they require any help.

7. BUSINESS

A. Development

i. Accessory Building – 41-43 Wall's Road

16-077 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 41-43 Wall's Road measuring 28'x34'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Accessory Building – 11-13 O'Keefe's Lane

16-077 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 11-13 O'Keefe's Lane measuring 10'x20'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Accessory Building – 8-10 MicNoel Place

16-077 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 8-10 MicNoel Place measuring 24'x30'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iv. Business, Day Home – 10 Gully Road

A discretionary use ad will be placed in the Telegram for two weeks, as well as a notice being posted in the neighbourhood.

B. Public Works

i. Committee Report

-Bulk clean up is scheduled for May 24-27, 2016.

-Community Clean up scheduled for May 28, 2016.

-Next Public Works meeting to be scheduled.

ii. Brush/Sweeper Replacement

- 16-078** Motion: T. Williams/R. Brink
Motion to approve quote for Brush/Sweeper Replacement from Toromont CAT in the amount of \$2766.95.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Quotes – Shoe Cove Pond Area

- 16-079** Motion: R. Brink/T. Williams
Motion to approve quote from Hudson's Excavating in the amount of \$2500 plus hst.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

Deputy Mayor M. Vardy left the meeting at 5:14pm due to work commitments.

C. Finance

i. Accounts Payable \$40,767.02

- 16-080** Motion: R. Brink/R. Tizzard
Motion to approve accounts payable listing dated April 26, 2016.
Motion: Carried
For: J. Wall, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Account Adjustments September 2015 – April 2016

- 16-081** Motion: R. Brink/T. Williams
Motion to approve adjustments for September 2015 – April 2016 as presented.
Motion: Carried
For: J. Wall, M. Vardy, T. Williams, R. Brink, G. King
Against: R. Tizzard, J. Sainsbury

Councillors R. Tizzard and J. Sainsbury feel they should see the account numbers and individual amounts prior to making their decisions. Staff advised that this information was reviewed by the Finance Committee and is available at the Town office for Council review.

iii. Tax Sale Properties

- 16-082** Motion: R. Brink/T. Williams
Motion to proceed with the process for a Tax Sale on the following properties:
- | | | |
|-----------------------------|----------------------------------|----------------------------------|
| <i>71C Butler's Road</i> | <i>276-278 Main Road</i> | <i>26 Strugnell's Marsh Road</i> |
| <i>7-11 Castella's Lane</i> | <i>369A Main Road</i> | <i>132 Town Circle</i> |
| <i>17A Castella's Lane</i> | <i>369B Main Road</i> | <i>136-140 Town Circle</i> |
| <i>10-12 Gould's Road</i> | <i>46-54 Mundy's Road</i> | <i>24A Welch's Road</i> |
| <i>5A Jordan's Lane</i> | <i>851-855 Pouch Cove Line</i> | <i>33-43 Welch's Road</i> |
| <i>268-270 Main Road</i> | <i>19 Strugnell's Marsh Road</i> | <i>12 William's Hill</i> |
- Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iv. Request for Business Class Change

16-083 Motion: R. Brink/R. Tizzard
Motion to change Right Whey Contracting from Contractor to Construction/Home Reno and reimburse the business owner \$500 for the 2016 tax year.

Motion: Carried
For: J. Wall, R. Tizzard, T. Williams, R. Brink
Against: J. Sainsbury. G. King

16-084 Motion: R. Brink/R. Tizzard
Motion to reimburse Right Whey Contracting in the amount of \$500 for the 2015 tax year.

Motion: Defeated
Against: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

D. General Business

i. Removal of 'Shoe Cove Signs' on Main Road

16-085 Motion: G. King/T. Williams
Motion to remove the 'Shoe Cove' signs from the Main Road, and to work with the Town and Heritage Society to create Shoe Cove signage that will commemorate the community of Shoe Cove.

Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Quotes – Server/Upgrade

16-086 Motion: R. Tizzard/J. Sainsbury
Motion to defer server installation/upgrade until more information regarding Google Drive, Malware/anti-virus software is obtained and additional information is obtained from Telus.

Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

E. Water Committee Report

Councillor R. Tizzard advised that we are waiting on the Request for proposals. Executive Clerk S. O'Keefe advised that the flow meter has been received and installed as of April 26, 2016 and will contact Service NL to have water tested to lift the Boil Order.

8. LIAISON REPORTS

Arena	The Arena AGM was held April 21, 2016. Arena finances are in good standing.
NEAJC	No update, meeting to be scheduled.
NEAR	No update, meeting to be scheduled.
Fire Department	Meeting scheduled for tonight, April 26, 2016.
Mayors/MHA	Currently working on a project for the Killick Coast.
Environment	Presentation given by Dorothea Hanchar regarding sustainability, groundwater, lot size recommendations, etc. The committee will submit a written submission for the Town Plan.

- Library** No update.
- Recreation** Canada Day Celebrations planning underway.
- 16-087** Motion: J. Sainsbury/G. King
Motion to hire the Patrick Moran Showband as performers for Canada Day.
Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
- 16-088** Motion: J. Sainsbury/R. Tizzard
Motion to approve \$1000 for purchase of fireworks for Canada Day.
Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
- Heritage** Currently working on the Come Home Year activities.
- ICSP** Meeting has been cancelled twice, trying to reschedule.
- HTH School Council** No update, meetings scheduled for next week regarding the new school and start/end times of high school.
- Come Home Year** Plans ongoing, 50/50 tickets on sale now.

9. OTHER COMMITTEE REPORTS

- Development** Town Plan needs to be worked on, meeting to be scheduled.

10. NEW BUSINESS

The policy for Snow Storm/Inclement Weather office closures is currently based on the Confederation Building closure schedule. Council feels that this should be changed to the discretion of the Town Manager/Clerk. This change will be made in the policy manual and put forward for approval.

Mayor J. Wall and Councillor G. King met with Nick Whalen, MP, and visited the school, the launch, and Cape St. Francis Road. He was very receptive to the projects. There has been 35 million dollars made available for small crafts, and we may be able to apply for some of this funding.

11. QUESTION & ANSWER

Council was addressed by Mr. Garry Knight.

12. ADJOURNMENT

- 16-089** Motion: R. Brink/G. King
There being no further business, the meeting adjourned at 6:50pm.



Susan O'Keefe
Executive Clerk



Joedy Wall
Mayor