



**Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Monday, June 6, 2016**

Mayor: Joedy Wall
Deputy Mayor: Mark Vardy

Councillors: Rob Tizzard
John Sainsbury
Tish Williams
Robert Brink
Greg King

Executive Clerk: Susan O'Keefe
Assistant Clerk: Pam Wall

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:29pm.

2. ADOPTION OF THE AGENDA

16-121 Motion: T. Williams/G. King

Motion to approve the agenda for June 6, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

3. ADOPTION OF THE MINUTES

16-122 Motion: T. Williams/R. Tizzard

Motion to approve the minutes of a Regular Council Meeting dated May 16, 2016 with the following additions:

Motion 16-105: Council has discussed remediation of the site and is aware of the remediation that may/may not be required.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

4. BUSINESS ARISING

Refund – Right Whey Contracting

The Finance Committee has decided not to issue Mr. Whey with a retro-active refund for 2015.

10 Gully Road – Day Home, Discretionary Use Response

There were no issues brought forward when advertised.

16-123 Motion: R. Brink/R. Tizzard

Motion to approve application for child care at 10 Gully Road.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

5. CORRESPONDENCE

A. Royal St. John's Regatta Committee – Program Advertisement

No motion was made, for information only.

6. BUSINESS

A. Development

i. House – 50-52 Stiles Cove Road

16-124 Motion: R. Brink/T. Williams

Motion to approve application for a house at 50-52 Stiles Cove Road measuring 22'x57'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Extension to House – 5 Bank Road

16-125 Motion: R. Brink/J. Sainsbury

Motion to approve application for an extension to a house at 5 Bank Road measuring 12'x16'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Accessory Building – 30-32 Satellite Road

16-126 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 30-32 Satellite Road up to a maximum of 100 square metres.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iv. Accessory Building – 907-909 Pouch Cove Line

16-127 Motion: R. Brink/M. Vardy

Motion to approve application for accessory building at 907-909 Pouch Cove Line measuring 16'x20'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

v. Accessory Building – 12 Meadow Place

16-128 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 12 Meadow Place measuring 20'x24'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

vi. Accessory Building – 84 Town Circle

16-129 Motion: R. Brink/J. Sainsbury

Motion to approve application for accessory building at 84 Town Circle measuring 16'x16'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

vii. Accessory Building – 649 Main Road

16-130 Motion: R. Brink/T. Williams

Motion to approve application for accessory building at 649 Main Road measuring 8'x13'6".

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

- viii. **Business, Music Lessons– 18 Goldsworthy’s Road**
A Discretionary Notice will be posted in the neighbourhood.

B. Finance

i. Accounts Payable \$102,909.82

- 16-131** Motion: T. Williams/R. Tizzard
Motion to approve accounts payable listing dated June 6, 2016.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Resolution to Borrow from Bank \$125,000

- 16-132** Resolution: R. Brink/R. Tizzard
BE IT RESOLVED that the Town of Pouch Cove enter into a one-year term loan with a five-year amortization with the Royal Bank of Canada with a rate of prime plus 0.50% in the amount of \$125,000 to be used for the paving of 14 roads.
Resolution: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Water Treatment Plant – 10% Payment Phase I

- 16-133** Motion: R. Tizzard/R. Brink
Motion to defer payment until exact amount has been presented.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

C. Public Works

i. Committee Report

-Water build up again near 557 Main Road, Transportation and Works will be notified.

ii. Expropriation – Goldsworthy’s Road

- 16-134** Motion: R. Tizzard/T. Williams
Motion to engage the Town’s legal services to begin process of expropriation of land on Goldsworthy’s Road.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Priority List – Paving Phase II

- 16-135** Motion: R. Tizzard/T. Williams
Motion to approve paving of Butler’s Road Extension.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
- 16-136** Motion: R. Tizzard/T. Williams
Motion to approve paving of Sam’s Place.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
- 16-137** Motion: R. Tizzard/T. Williams
Motion to approve paving of Foley Crescent.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

- 16-138** Motion: R. Tizzard/T. Williams
Motion to approve paving of Strugnell's Marsh Road (Recap).
Motion: Carried
For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
Against: M. Vardy

Deputy Mayor M. Vardy feels that the Town should pave existing gravel roads prior to recapping roads.

Councillor T. Williams was declared in conflict and left the room at 4:58pm.

- 16-139** Motion: R. Tizzard/T. Williams
Motion to approve paving of Goldsworthy's Road.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, R. Brink, G. King

Councillor T. Williams returned to the room at 4:59pm.

iv. Quotes – Paving Phase I & Phase II

- 16-140** Motion: T. Williams/R. Tizzard
Motion to approve quote from Weir's Construction in the amount of \$120,830.00 plus hst for the paving of Phase I roads:

Marsh Road (Recap)	Evan's Road Extension
Lawrence Lane	Bonfire Hill Road
Hollow Cove Road	Jordan's Lane
Bank Road	Wesbill Place
Old Road Extension	

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

- 16-141** Motion: T. Williams/R. Tizzard
Motion to approve quote from Weir's Construction in the amount of \$74,830.00 plus hst for the paving of Phase II roads:

Butler's Road Extension	Strugnell's Marsh Road (Recap)
Sam's Place	Goldsworthy's Road
Foley Crescent	

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

v. Quotes – Sod Shoe Cove Pond & Stiles Cove Recreation Area

- 16-142** Motion: T. Williams/G. King
Motion to approve quote from J&C Sod Farm in the amount of \$8704.00 plus hst.
Motion: Carried
For: J. Wall, M. Vardy, J. Sainsbury, T. Williams, R. Brink, G. King
Against: R. Tizzard

Councillor R. Tizzard disagrees with this motion as the Town does not have a budget for this particular project.

D. General Business

i. Disclosure Statements

16-143 Motion: R. Brink/T. Williams
Motion to accept all disclosure statements as presented.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Nomination for 2016 Premier's Forum on Local Government

16-144 Resolution: M. Vardy/G. King
BE IT RESOLVED that the municipality of Pouch Cove hereby nominates Joedy Wall, Mayor, to represent the Avalon Region at the 2016 Premier's Forum on Local Government on Wednesday October 5, 2016 at the Delta Hotel in St. John's, NL.
Resolution: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

E. Water Committee Report

- Councillor R. Tizzard advised that the Town is waiting on a meeting with Municipal Affairs.
- Our portion of the project is complete.
- The Boil order has been lifted.
- Leaks are being fixed.

7. LIAISON REPORTS

Arena	Mayor J. Wall met with the Arena Treasurer and Manager to discuss engaging an engineering company for the extension project.
NEAJC	Minutes attached.
NEAR	No update, meeting to be scheduled.
Fire Department	Recycling Drive went very well. Fire School also went very well.
Mayors/MHA	Minutes attached.
Environment	Currently reviewing the Habitat Stewardship Agreement. Looking at Wet Lands.
Library	Readings with two authors taking place June 8, 2016 7:00pm. Councillor R. Tizzard is working with the Library to discuss possible outcomes of the library.
Recreation	Meeting scheduled for Tuesday June 7, 2016.
Heritage	No update.
ICSP	Meeting scheduled for Tuesday June 7, 2016.
HTH School Council	The school board has agreed to keep the times the same for the 2016/2017 year.
Come Home Year	Meeting scheduled for Tuesday June 6, 2016.

8. OTHER COMMITTEE REPORTS

No other committee reports.

9. NEW BUSINESS

Commemorative Signs – Shoe Cove

Councillor R. Brink requested that we engage the Heritage Society to help create signs/story boards to commemorate the former community of Shoe Cove. Staff will send the Heritage Society a letter with this request.

Kirby's Garden

The Kirby's Garden mural has been started.

Action Report

Going forward, an action report will be created to keep Council and staff updated on jobs completed.

Recording meetings

Councillor R. Brink suggested the use of a recorder for the meetings to assist in minute taking, etc.

10. QUESTION & ANSWER

Council was addressed by Mr. Garry Knight.

11. ADJOURNMENT

16-145 Motion: R. Brink/R. Tizzard

There being no further business, the meeting adjourned at 5:25pm.



Susan O'Keefe
Executive Clerk



Joedy Wall
Mayor

**Minutes of a Regular Meeting of NEAJC
Held Wednesday, March 16, 2016**

PRESENT

Craig Williams, Conception Harbour – Chair

Peggy Roche, Torbay – Vice Chair

Steve Tessier, CBC – Treasurer

Joedy Wall, Pouch Cove – Secretary

Sam Whalen, Colliers

Sadie King, Holyrood

Jim Joy, Holyrood

Stirling Willis, Paradise

Brian Whitty, Torbay

1. CALL TO ORDER

The meeting was called to order at 6:40pm and the Chair welcomed all members in attendance.

2. ADOPTION OF THE AGENDA

Motion: S. Willis / S. Tessier

Motion to approve the agenda for March 16, 2016 as presented.

Motion: Carried.

3. BUSINESS ARISING

1. Chair contacted Transportation and Works and Municipal affairs; will advise on a date and time to meet to discuss issues raised.
2. Summer student applications for 2016; Chair to follow up in Ashley Hydes absence.
3. Discussion on Municipal Assessment Agency; S.Tessier to discuss with Dan Noseworthy and advise group at next meeting. Pouch Cove had no consensus from council on a different approach to assessments. S. Willis asked what action is the Provincial Government taking, if any, on assessments? Decided to carry forward discussion at next meeting for possible solutions for the generation on revenue for the towns.

Motion: S.Whalen / B. Whitty

Motion to have a letter written and sent to all mayors in NEAJC requesting a council member to attend a meeting and discuss assessments.

Motion: Carried

A press release will be issued on Monday before the Wednesday meeting by the Chair. S. Tessier to assist with wording.

TREASURERS REPORT:

NEAJC membership fees for 2016 have been sent to all municipalities. Only four remain outstanding.

CORRESPONDENCE:

Letter received from Sean Martin, MAA on March 10, 2016 for possible attendance at next meeting.

ERSB REPORT:

Brief discussion on the hiring of the administrative support position for ERSB. Significant response to this position thus far. Salary to be paid by ERSB. Update provided by P.Roche and S.Willis.

NEW BUSINESS:

Federation of Canadian Municipalities (FCM) representative S.Willis introduced a Tax Incentive to prevent food waste in Canada. All members are asked to bring the report back to each council and provide an update next meeting. FCM are requesting all municipalities to agree to come on board and support. P.Roche advised of issues raised in the past with Torbay Foodbank on the quality of food and/or containers ie: dented tins or missing labels. S.Willis to present FCM report for next meeting.

UPCOMING MEETINGS:

Chair to advise on who will attend; MP's Whalen, McDonald and O'Reagan, Municipal Affairs, Transportation and Works, Municipal Assessment Agency.

OTHER BUSINESS:

Chair recognized S.Willis with a token of appreciation for his work and effort on the NEAJC over the last 4 years and thanked him on behalf of all members.

NEXT MEETING:

Next meeting to be held April 20, 2016 at 6:30pm with location to be determined.

Motion to Adjourn at 7:40pm

S.Tessier

Motion: Carried

Notes for Holy Trinity School Council

May 25/16

NLESD proposed School Start/End times – Since May 3, 2016 letter sent to school board to keep school times as they are for 2016-17 year - Meeting at JBA – facilitated by parents – Discussion with school board/Kevin Parsons to work on this problem. Hope for resolution by next week.

Prom 2017 – try to create ideas to make it cost effective for parents – checking on several ideas. More to come at next meeting.

Principals list

– Parking lot safety; company came in to make it safer; put up new signs; will be all backing in parking.

-Student council climate survey – completed 1 ½ months ago – done by province; use these results for external review

-Athlete Banquet/School Dance – May 26th 6-8 for Banquet; 8-10 for dance; parents are invited

Update on Prom/Safe grad 2016 – very successful banquet and 92% of students attended safe grad

Grade 7 student orientation – Cape St. Francis time/date not confirmed; Holy trinity Elementary June 7th at 1 p.m.

**Mayors Meeting
Town of Bauline
May 23, 2016**

Present: Mayor Tapper, Torbay
Mayor Tucker, PCSP
Mayor Kennedy, LMO
Mayor Wall, Pouch Cove
Mayor Dredge, Bauline

Regrets: Mayor Thorne, Flatrock
MHA Parsons, Cape St. Francis
MHA Brazil, Conception Bay-Bell Island

Mayor Dredge called the meeting to order at 7:30pm, following a tour of their municipal building.

1. Arena expansion. Building applications submitted to the Town of Torbay are ready for approval on land adjacent to Jack Byrne Regional. Stantech are willing to provide any gathered information pertaining to said development to JBR if desired. Action item for JBR: cost analysis for each Town on the expansion. Joedy to follow up with L. Tucker.

2. Shared Services. Discussion on municipal enforcement and building inspector. All Mayors to check with respective Towns on building application numbers and permits issued, and forward same to Ken Kelly of the Eastern Regional Service Board. Joedy to contact Darrin.

3. TW Access. Possible update to all municipalities in the coming weeks from Minister A. Hawkins, as stated in the last NEAJC meeting.

4. Bell Aliant Billing. \$2.50/month/household for all users of Bell Aliant. This can possibly be removed by a resolution of Council. Moses to follow up for next meeting.

5. Regional Governance. Awaiting our next meeting with Kathleen Parewick from MNL. Ralph to follow up and advise.

6. Provincial Budget. General discussion on Budget 2016 and how it will affect municipalities. Municipal Affairs Minister E. Joyce stated in the last NEAJC meeting that the Municipal Operating Grants (MOG) will remain the same for 2016. Agreed that any questions would be forwarded onto our MHA's.

7. Noise and Nuisance Regulations. Ralph made available to all Mayors a copy of the new Noise and Nuisance Regulations from the Town of Torbay. Discussion ensued on enforcement, hence item #2.

8. Premiers Forum. Mayor J. Wall from Pouch Cove and Councillor C. Scott expressed interest in this upcoming forum. Resolutions of respective Councils are required.

Meeting adjourned at 9:00pm on a motion by Mayor J. Kennedy.

Joedy R. Wall
Mayor, Town of Pouch Cove
Chairman, Jack Byrne Regional
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