



Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Tuesday, July 25, 2016

Mayor: Joedy Wall
Deputy Mayor: Mark Vardy

Councillors: Rob Tizzard
John Sainsbury
Tish Williams
Robert Brink
Greg King

Town Manager/Clerk: Barbara Tilley
Executive Clerk: Susan O'Keefe

1. **CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:35pm.

2. **ADOPTION OF THE AGENDA**

16-171 Motion: T. Williams/R. Brink

Motion to approve the agenda for July 25, 2016 with the following addition:

Development vi) 22 Vale Drive (Revisit)

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

3. **ADOPTION OF THE MINUTES**

16-172 Motion: T. Williams/R. Brink

Motion to approve the minutes of a Regular Council Meeting dated June 28, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

4. **BUSINESS ARISING**

There is no business arising from the previous minutes.

5. **CORRESPONDENCE**

i. **Red Shoe Walk - Donation**

Town staff will put together a Pouch Cove merchandise prize pack to donate for the event.

ii. **Premiere's Forum – Vote - Resolution**

16-173 Resolution: G. King/T. Williams

BE IT RESOLVED that the municipality of Pouch Cove hereby selects the following four (4) candidates as our choice to represent the Avalon Region at the 2016 Premier's Forum on Local Government on Wednesday, October 5, 2016 at the Delta Hotel in St. John's, NL.

Councillor Craig Scott, Torbay

Mayor Steve Tessier, Conception Bay South

Mayor Moses Tucker, Portugal Cove-St. Philip's

Mayor Joedy Wall, Pouch Cove

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. **St. John's Fire Fighters Association – Fire Safety Booklet**

For information only. No motion was made.

iv. Capital Investment Plan Approval

The Town's Capital Investment Plan has been approved in the amount of \$564,995.86 to complete work on the following roads; Stiles Cove Road, Hudson's Lane, Whiterock Road and Moran Place

v. Council Chamber Cabinets

16-174 Motion: T. Williams/G. King

Motion to approve quote from Crown Cabinets in the amount of \$2688.00 plus hst.

Motion: Carried

For: J. Wall, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

Against: M. Vardy

Deputy Mayor M. Vardy would like to have seen three quotes obtained for this scope of work.

vi. Xylem Information Session

For information. This information is free of charge. The Town has reserved two seats for anyone interested in attending.

vii. Letter from New Road Residents

For information. This letter/petition outlined the request to have New Road paved. Staff will respond to request with information regarding the work required on New Road in order to pave, including pre-engineered estimates.

viii. MNL AGM 2016

16-174 Motion: G. King/R. Brink

Motion to register all seven (7) council members and one (1) staff for the 2016 MNL AGM at the Delta Hotel, St. John's.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

6. BUSINESS

A. Development

i. Accessory Building – 18 Old Road

16-175 Motion: R. Brink/J. Sainsbury

Motion to approve application for an accessory building at 18 Old Road as per application.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Accessory Building – 897 Pouch Cove Line

16-176 Motion: R. Brink/M. Vardy

Motion to approve application an accessory building at 897 Pouch Cove Line as per application.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. House – 53 Foley Crescent

- 16-177** Motion: R. Brink/M. Vardy
Motion to approve application for a house located at 53 Foley Crescent as per application, as well as approval from all government services agencies.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iv. Accessory Building – 239 Main Road

- 16-178** Motion: R. Brink/M. Vardy
Motion to approve application for accessory building at 239 Main Road as per application.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

v. Extension to House – 16-18 Stiles Cove Road

- 16-179** Motion: R. Brink/J. Sainsbury
Motion to approve application for extension to house at 16-18 Stiles Cove Road as per application.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

vi. House – 22 Vale Drive

- 16-180** Motion: R. Brink/J. Sainsbury
Motion to approve application for a house 22 Vale Drive as per application, as well as approval from all government services agencies.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

B. Public Works

i. Committee Report

- 16-181** Motion: T. Williams/R. Tizzard
Motion to approve Public Works report as presented.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Heat Pump for Chalet

- 16-182** Motion: T. Williams/G. King
Motion to purchase heat pump for the chalet from Todd Barrett in the amount of \$2588.49 plus hst.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Quotes – Road Paving

- 16-183** Motion: M. Vardy/R. Tizzard
Motion to defer information and costs to the finance committee for review.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iv. Fence Repairs

- 16-184** Motion: J. Sainsbury/G. King
Motion to approve quote from Provincial fencing to repair the chain link fence in various areas of the town in the amount of \$4675 plus hst.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

C. Finance

i. Accounts Payable \$189,364.53

- 16-185** Motion: T. Williams/R. Brink
Motion to approve accounts payable listing dated July 25, 2016.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. 2015 Financial Statements

- 16-186** Resolution: R. Brink/G. King
BE IT RESOLVED that the Town of Pouch Cove accept the Audited Financial Statements for the 2015-year form Byron Smith Chartered Accountants as presented.
Resolution: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Loan Interest Rate

- 16-187** Motion: R. Brink/T. Williams
Motion to accept the loan interest rates for the year as presented.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

D. Water Committee Report

SNC Lavalin is working with Municipal Affairs to create a business case study. Flows are still being measured. Councillor R. Tizzard will check on the progress of the Desktop Study required from the pilot projects which have been completed.

7. LIAISON REPORTS

- Arena** Ice surface is back down and the arena is fully booked. Discussions are ongoing regarding the second ice surface.
- NEAJC** No update.
- NEAR** No update.
- Fire Department** No update, meeting scheduled for tonight, July 25, 2016.
- Mayors/MHA** No update.
- Environment** No update.
- Library** Library closure is being reviewed. Councillor R. Tizzard met with the Library Board and discussed what is to be expected if the Library was to close. Councillor R. Tizzard would like all Council to read the document provided regarding the Library and the board.

Recreation	Summer Camp is going very well. Outings are going smoothly and camp activities are well-liked. Only two rained out days at the school so far. The minor softball program has 120 kids registered, and is also going great! The men's and ladies' softball leagues are working towards their five (5) year plan for Satellite Road Recreation Complex. A revised quote was received for the installation of an artesian well to alleviate any water issues that have been occurring. This will be reviewed by Council.
Heritage	The Society has appointed members to help with the Shoe Cove signage. Come Home Year events went excellent and were very well attended.
ICSP	Suggestions being taken for the location of speed signs, Bauline had some questions regarding the limitations of Marine Park's growth.
HTH School Council	No update.
Come Home Year	Very successful event! All activities were very well attended. It was an excellent week, and council would like to thank the committee for their hard work.

8. OTHER COMMITTEE REPORTS

No other committee reports.

9. NEW BUSINESS

Business Inquiry

Councillor R. Tizzard requested a review on a locally advertised business. Town Manager B. Tilley instructed the owner to apply to the Town in order to proceed with the business and he advised her that he would do so right away. Nothing has been received to date.

Tidy Towns

This is something that we would like to work towards. We need a plan to engage residents and will work on this in the coming weeks.

Letter Regarding Stop Signs

A letter was received from R. Noseworthy regarding the stop signs in the community. Staff will reply to the letter advising the resident that the stop signs were erected under consultations with the RNC and are in place for safety.

10. QUESTION & ANSWER

There were no questions.

11. ADJOURNMENT

16-188 Motion: R. Brink/M. Vardy

There being no further business, the meeting adjourned at 6:01pm.


Barbara Tilley
Town Manager/Clerk


Joedy Wall
Mayor