



**Town of Pouch Cove  
Agenda  
Regular Meeting of Council  
Tuesday, September 8, 2015**

1. Call to Order
2. Adoption of the Agenda    Tuesday, September 8, 2015
3. Adoption of the Minutes    Regular Meeting of Council – August 24, 2015
4. Business Arising
5. Development Applications  
    A. General Development, Root Cellar – Connors Lane (Revisit)  
    B. General Development, Garage Extension – 49B Gully Road  
    C. General Development, Garage – 784 Pouch Cove Line  
    D. General Development, Garage – 22 Wesbill Place  
    E. General Development, Garage – 527 Main Road
6. New Correspondence  
    A. Finance Adjustments December 2014 – September 2015  
    B. Recreation Commission Constitution Changes  
    C. Gas Tax Correspondence (FYI)  
    D. Museum Association AGM & Conference – Oct 2-3/2015  
    E. PMA Fall Training Forum  
    F. Resident Correspondence – Signage Foley Crescent  
    G. Resident Correspondence – Pole Light  
    H. Resident Correspondence – Turnaround
7. Accounts Payable            See attached in the amount of **\$97,713.70** dated September 8, 2015.
8. Public Works Report
9. Liaison Reports
10. Committee Reports
11. New Business
12. Adjournment



**Minutes of a Regular Meeting of Council  
The Town Council of Pouch Cove held  
Tuesday, September 8, 2015**

**PRESENT**

<b>Mayor:</b>	<b>Joedy Wall</b>	<b>Councillors:</b>	<b>Tish Williams</b>
<b>Deputy Mayor:</b>	<b>Mark Vardy</b>		<b>Robert Brink</b>
			<b>Roger Bill</b>
			<b>Rob Tizzard</b>
<b>Town Manager/Clerk:</b>	<b>Barbara Tilley</b>		
<b>Executive Clerk:</b>	<b>Susan O’Keefe</b>		

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**1. CALL TO ORDER**

Mayor J. Wall called the meeting to order at 4:31pm.

**2. ADOPTION OF THE AGENDA**

**15-266** Motion: T. Williams/M. Vardy

Motion to approve the agenda for September 8, 2015 with the following additions:

*New Business*

<i>A. Recreation Correspondence – National Senior’s Day</i>
<i>B. Recreation Correspondence – Required Work at Chalet</i>
<i>C. Library Funding September – December 2015</i>

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**3. ADOPTION OF THE MINUTES**

**A. Regular Meeting of Council held August 24, 2015**

**15-267** Motion: R. Brink/R. Bill

Motion to approve the minutes of a Regular Council Meeting dated August 24, 2015, as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**4. BUSINESS ARISING**

There is no business arising from the previous minutes.

**5. DEVELOPMENT**

**A. General Development, Root Cellar – Connors Lane**

**15-268** Motion: R. Brink/R. Tizzard

Motion to defer application for a root cellar located on Connor's Lane measuring 8'x10'.

Motion: Defeated

For: R. Tizzard, R. Brink

Against: J. Wall, M. Vardy, T. Williams, R. Bill

**15-269** Motion: R. Brink/R. Tizzard

Motion to use Council's discretionary authority as per Section 10 of the Municipal Plan to approve application for a root cellar located on Connor's Lane measuring 8'x10' subject to the applicant complying with the parameters set out by Council.

Motion: Carried

For: J. Wall, R. Brink, R. Bill, T. Williams

Against: M. Vardy, R. Tizzard

*Town Manager B. Tilley advised that this application was in contravention to the Town Plan because it is not permitted to have an accessory building on a piece of land without a dwelling already on it.*

**B. General Development, Extension to Garage – 49B Gully Road**

**15-270** Motion: R. Brink/R. Bill

Motion to approve application for an extension to existing garage located at 49B Gully Road measuring 12'x24'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**C. General Development, Garage – 784 Pouch Cove Line**

**15-271** Motion: R. Brink/R. Bill

Motion to approve application for a garage located at 784 Pouch Cove Line measuring 20'x24'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

*Deputy Mayor M. Vardy declared conflict and left the Council Chambers at 4:52pm.*

**D. General Development, Shed – 22 Wesbill Place**

**15-272** Motion: R. Brink/R. Bill

Motion to approve application for a shed located at 22 Wesbill Place measuring 12'x12'.

Motion: Carried

For: J. Wall, R. Tizzard, R. Brink, R. Bill, T. Williams

*Deputy Mayor M. Vardy returned to the Council Chambers at 4:53pm.*

**E. General Development, Shed – 527 Main Road**

**15-273** Motion: R. Brink/R. Bill

Motion to approve application for a shed located at 527 Main Road measuring 10'x10'.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**6. NEW CORRESPONDENCE**

**A. Finance Adjustments December 2014 – September 2015**

**15-274** Motion: R. Brink/T. Williams

Motion to approve finance adjustments for December 2014 – September 2015 in the amount of \$33,035.28.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**B. Recreation Commission Constitution Changes**

**15-275** Motion: R. Bill/R. Tizzard

Motion to approve changes to the Recreation Commission Constitution Changes as presented by the Regional Recreation Coordinator. These changes are attached.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**C. Gas Tax Correspondence**

For information only.

**D. Museum Association AGM & Conference – Oct 2-3/2015**

For information only.

**E. PMA Fall Training Forum**

**15-276** Motion: T. Williams/R. Bill

Motion to send one staff to the PMA Fall Training Forum in Gander, September 24-25/2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**F. Resident Correspondence – Signage Foley Crescent**

Speed sign has already been erected on Foley Crescent.

**G. Resident Correspondence – Pole Light**

Pole light has been ordered through NL Power.

**H. Resident Correspondence – Turnaround**

This will be referred to the Public Works committee for review.

**6. ACCOUNTS PAYABLE**

**15-277** Motion: T. Williams/M. Vardy

Motion to approve Payables List dated September 8, 2015.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**7. LIAISON REPORTS**

**Fire Department**

- Open House scheduled for September 16, 2015 from 7:00pm-9:00pm.
- Building renovations have been completed by the Firefighters and they have done a wonderful job.
- Deputy Mayor M. Vardy sent an email to Chief Sullivan expressing thanks from the Town for all their hard work.

**Recreation**

- Summer camp went very well.
- Councillor Reports are available for viewing in the Recreation Office.
- The commission is hoping to get some work done on the chalet and with the grounds at the Stiles Cove Recreation Complex.
- Councillor R. Brink would like financial reports from the Recreation Coordinator when they are completed.

**Environment**

- Two members attended Portugal Cove St. Philip's Environment Committee Meeting to see how they work.
- The committee would like to be given a budget each year to work on trails and other work.

**Library**

- Book Sale Fundraiser is scheduled for September 13, 2015 from 2:00pm-4:00pm at the Lion's Club.

**8. COMMITTEE REPORTS**

**Water**

- RFQ closes today, September 8, 2015.
- There is a meeting scheduled on Friday September 11, 2015 at the Confederation Building to review the RFQ proposals.

**9. NEW BUSINESS**

**A. Recreation Correspondence – National Senior’s Day**

National Senior’s Day is Thursday October 1, 2015. Recreation Coordinator M. Cooper will be planning an event for the seniors in our community. Details to follow.

**B. Recreation Correspondence – Required Work at Chalet**

After receiving the reports from the Head Councillor’s, some work was noted to be done at the Stiles Cove Recreation Complex. This will be forwarded to Town Staff to be budgeted and planned.

**C. Library Funding September – December 2015**

**15-278 Motion: R. Bill/T. Williams**

Motion to defer decision of funding 6 additional hours per week for the period of September 2015 until December 31, 2015.

Motion: Defeated

For: J. Wall, R. Tizzard,

Against: T. Williams, R. Bill, M. Vardy, R. Brink

**15-279 Motion: R. Brink/R. Tizzard**

Motion to approve funding 6 additional hours per week to be used for an after school program for the period of September 2015 until December 31, 2015.

Motion: Carried

For: J. Wall, R. Brink, R. Bill, T. Williams

Against: M. Vardy, R. Tizzard

*Deputy Mayor M. Vardy would like it noted that his vote was against due to the Librarian wages are too high compared to the town staff, the Library Board have not been supportive of Council’s requests, and numbers of visitors per session were low according to the letter from the Library.*

**D. Banked Time Payout – Town Manager**

**15-280** Motion: R. Bill/T. Williams

Motion to approve banked time payout of 40 hours for Town Manager B. Tilley.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, R. Brink, R. Bill, T. Williams

**12. ADJOURNMENT**

**15-281** Motion: T. Williams/R. Brink

There being no further business, the meeting adjourned at 5:52pm.



Barbara Tilley  
Town Manager/Clerk



Joedy Wall  
Mayor