



Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Tuesday, November 1, 2016

Mayor: Joedy Wall
Deputy Mayor: Mark Vardy

Councillors: Rob Tizzard
John Sainsbury
Tish Williams
Robert Brink (absent)
Greg King

Town Manager/Clerk: Barbara Tilley
Executive Clerk: Susan O'Keefe

1. CALL TO ORDER

Mayor J. Wall called the meeting to order at 4:29pm.

2. ADOPTION OF THE AGENDA

16-257 Motion: G. King/J. Sainsbury

Motion to approve the agenda for November 1, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

3. ADOPTION OF THE MINUTES

Regular Meeting September 19, 2016

16-258 Motion: G. King/T. Williams

Motion to approve the minutes of a Regular Council Meeting dated October 11, 2016 as presented.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

4. BUSINESS ARISING

Canada Post Survey

Mayor Wall advised that he completed the second survey from Canada Post regarding the postal service review.

Business Application – 170 Main Road

Staff contacted the applicant to get permission to proceed with the discretionary use ad, but no response has been received yet. No advertisement has been placed as of yet.

5. CORRESPONDENCE

i. PMA – Module Training for Assistant Clerk (Module 5)

16-259 Motion: R. Tizzard/J. Sainsbury

Motion to approve training for Assistant Clerk to complete Module 5 of the CORE program.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

ii. Recreation – Long Term Contract with All Saints Hall for Rentals

16-260 Motion: R. Tizzard/G. King

Motion to defer signing this contract until further information and details are obtained from a contract review with the recreation coordinator and liaison.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

- iii. **Jack Byrne Regional Sports & Entertainment Complex – Second Ice Surface**
16-261 Motion: T. Williams/G. King
Motion to approve allocating funds in the amount of \$10,500.00 in the 2017 budget to cover the costs associated with the studies being completed for the installation of a second ice surface at the Jack Byrne Regional Sports & Entertainment Complex.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King
- iv. **PCVFD – Santa Claus Parade 2016**
For information only.
- v. **Northeast Eagles Senior Hockey Club Sponsorship**
For information only. No motion was made.
- vi. **Municipal Assessment Agency - Workshop**
For information only. If any councillor or staff is interested in attending, let staff know.
- vii. **Town of Torbay – Animal Control Rates 2017**
16-262 Motion: R. Tizzard/M. Vardy
Motion to approve the 2016 Animal Control Rates from the Town of Torbay in the amount of \$31.50/per hour.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

6. BUSINESS

A. *Development*

- i. **General Development (House) – 11A Marsh Road**
16-263 Motion: J. Sainsbury/T. Williams
Motion to approve general development for a single family dwelling located at 11A Marsh Road as per application.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King
- ii. **Accessory Building – 11-13 Diamond’s Road**
16-264 Motion: J. Sainsbury/T. Williams
Motion to approve application for accessory building measuring 10’x12’ located at 11-13 Diamond’s Road as per application.
Motion: Approved
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King
- iii. **Accessory Building – 50-52 Stiles Cove Road**
16-265 Motion: J. Sainsbury/T. Williams
Motion to approve application for accessory building measuring 26’x30’ located at 50-52 Stiles Cove Road as per application.
Motion: Approved
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

B. Public Works

i. Committee Report

16-266 Motion: T. Williams/G. King

Motion to approve Public Works report dated October 19, 2016.

Motion: Approved

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

ii. Garbage & Recycling Contract Tender

Domestic Garbage

16-267 Motion: M. Vardy/J. Sainsbury

Motion to approve quote from Ridge G&P Services Ltd. in the amount of \$7129.39 plus hst per month for the 2017 Domestic Garbage contract pending vehicle/equipment inspections as well as company reference checks.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

Recycling

16-268 Motion: R. Tizzard/M. Vardy

Motion to approve quote from Ridge G&P Services Ltd. in the amount of \$1535.24 plus hst per month for the 2017 Recycling contract pending vehicle/equipment inspections as well as company reference checks.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

Domestic Garbage

16-269 Motion: R. Tizzard/M. Vardy

Motion to approve quote from Ridge G&P Services Ltd. in the amount of \$839.40 plus hst per month for the 2017 Bulk Garbage contract pending vehicle/equipment inspections as well as company reference checks.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

iii. Quotes – Flooring Repair & Stair Replacement

16-270 Motion: T. Williams/R. Tizzard

Motion to approve quote from Baker Flooring in the amount of \$1590.00 plus hst to repair the Town Hall stairs and the floor in Silver Threads.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

iv. Flow Meter & Sampler – Offer to Purchase

For information only. Staff to confirm process of selling equipment.

v. Goldsworthy's Road – Expropriation (Revisit)

16-271 Motion: J. Sainsbury/G. King

Motion to defer approving stipulations received from the property owners (21 Goldsworthy's Road) until further details and information is received.

Motion: Carried

For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

C. Finance

i. Accounts Payable \$123,085.30

16-272 Motion: R. Brink/R. Tizzard
Motion to approve accounts payable listing dated November 1, 2016.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

ii. 2016 Tax Recovery Plan Resolution for Approval

16-273 Resolution: J. Sainsbury/T. Williams
BE IT RESOLVED that the Town of Pouch Cove approve the 2016 Tax Recovery Plan and
WHERE AS the Town of Pouch Cove shall provide a Tax Recovery Plan and Tax
Receivable Summary to the Department of Municipal Affairs by June 30th of each year.
Resolution: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

D. General Business

i. Ronald McDonald House Brunch

For information only.

ii. Canada 150 Celebrations

For information only. This will be sent to the Recreation Coordinator to review.

iii. I Am Responding Subscription Renewal

16-274 Motion: J. Sainsbury/T. Williams
Motion to approve the I Am Responding subscription renewal for one year in the
amount of \$300.00.
Motion: Carried
For: J. Wall, M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, G. King

7. LIAISON REPORTS

Recreation	Killick Coast Games meeting Thursday evening, babysitting course this Saturday, Bonfire Night November 5 th , Christmas Card contest has been sent to the elementary school. Reminder of the Remembrance Day ceremony November 11 th 10:45am.
NEAJC	No update.
NEAR	No update.
Fire Department	No update.
Mayors/MHA	No update.
Environment	No update.
Library	No update.
Arena	No update.
Heritage	No update.
ICSP	No update.
HTH School Council	No update.

8. OTHER COMMITTEE REPORTS

Water Committee

Councillor R. Tizzard advised that he is still waiting on government regarding the Water Treatment Plant funding/monies. He advised that he calls for an update once per week.

9. NEW BUSINESS

PCVFD & Lions Club Fundraising

Chase the Ace has been going well.

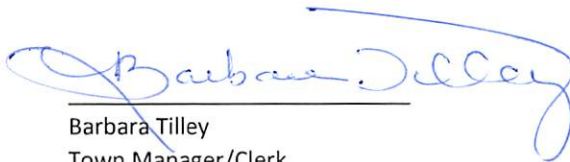
10. QUESTION & ANSWER

There were no questions from the gallery.

11. ADJOURNMENT

16-275 Motion: R. Tizzard/G. King

There being no further business, the meeting adjourned at 6:04pm.



Barbara Tilley
Town Manager/Clerk



Joedy Wall
Mayor