



Minutes of a Regular Meeting of Council
The Town Council of Pouch Cove held
Tuesday, October 11, 2016

Mayor: Joedy Wall (absent)
Deputy Mayor: Mark Vardy

Councillors: Rob Tizzard
John Sainsbury
Tish Williams
Robert Brink
Greg King

Town Manager/Clerk: Barbara Tilley
Executive Clerk: Susan O'Keefe

1. CALL TO ORDER

Deputy Mayor M. Vardy called the meeting to order at 4:35pm.

2. ADOPTION OF THE AGENDA

16-241 Motion: T. Williams/R. Brink

Motion to approve the agenda for October 11, 2016 as presented.

Motion: Carried

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

3. ADOPTION OF THE MINUTES

Regular Meeting September 19, 2016

16-242 Motion: T. Williams/R. Brink

Motion to approve the minutes of a Regular Council Meeting dated September 19, 2016 as presented.

Motion: Carried

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

Special Meeting October 3, 2016

16-243 Motion: T. Williams/R. Brink

Motion to approve the minutes of a Special Council Meeting dated October 3, 2016 as presented.

Motion: Carried

For: M. Vardy, T. Williams, J. Sainsbury, R. Brink, G. King

Against: R. Tizzard

4. BUSINESS ARISING

16-244 Motion: G. King/J. Sainsbury

Motion to rescind Motion 16-230, as it will be joined with a new motion with all information included.

Quotes – Plough Truck

16-230 Resolution: T. Williams/G. King

BE IT RESOLVED that the Town of Pouch Cove purchase a 2016 Chevrolet Silverado from Hickman Motors Limited in the amount of \$38,840.00 plus hst, to finance for a five-year term.

Resolution: Carried

For: J. Wall, M. Vardy, R. Tizzard, T. Williams, R. Brink, G. King

Motion: Carried

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

16-245 Motion: G. King/J. Sainsbury
Motion to amend Motion 16-238, to include the cost of the new truck:

16-238 Motion: G. King/B. Brink
Be it resolved that the Town of Pouch Cove Purchase a 2016 Chevrolet Silverado Plow Truck in the amount of \$38, 800 plus hst with Financing through RBC @ 2.91 % on a five-year term.
Motion: Carried
For: J. Wall, M. Vardy, T. Williams, R. Brink, G. King

Motion: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

5. CORRESPONDENCE

i. 934-940 Pouch Cove Line

16-246 Motion: R. Brink/R. Tizzard
Motion to refer to the Development Committee for review.
Motion: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King
Town Manager advised council that hobby farming is not permitted within the town, therefore, this would be in contravention of the town plan.

ii. 11 Bragg's Lane – Road Paving

For information only. Staff will send response.

iii. CUPW – Canada Post Review Survey

For information only. Mayor Wall has completed this before, staff will advise to do the same for this second review.

iv. The Arthritis Society – Jingle Bell Walk & Run

For information only. Staff will send response.

6. BUSINESS

A. Development

i. General Development (Approval in Principle) – 5C Jordan's Lane (Revisit)

16-247 Motion: R. Tizzard/G. King
Motion to approve in principal a single family dwelling, subject to the applicant upgrading the existing water line to 150mm or whatever the Town Engineer sees fit at the time of application.
Motion: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. General Development (Extension) – 930 Pouch Cove Line

16-248 Motion: R. Brink/T. Williams
Motion to approve application for an extension measuring 28'x30' as presented.
Motion: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Accessory Building – 67 Town Circle (Revisit)

16-249 Motion: R. Brink/J. Sainsbury

Motion to approve application for accessory building measuring 20'x24' as presented.

Motion: Approved

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

Councillor R. Tizzard declared conflict and left the chambers at 5:14pm.

iv. Accessory Building – 675 Main Road

16-250 Motion: J. Sainsbury/R. Brink

Motion to approve application for accessory building measuring 24'x24' as presented.

Motion: Approved

For: M. Vardy, J. Sainsbury, T. Williams, R. Brink, G. King

Councillor R. Tizzard returned to the chambers at 5:15pm.

v. Accessory Building – 465 Main Road

16-251 Motion: R. Brink/G. King

Motion to approve application for accessory building measuring 16'x24' subject to removing the existing accessory buildings within 90 days of completion of the new accessory building.

Motion: Approved

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

vi. Business Application – 170 Main Road (Revisit)

16-251 Motion: J. Sainsbury/R. Brink

Motion to issue a discretionary use ad for the proposed business.

Motion: Approved

For: M. Vardy, J. Sainsbury, T. Williams, R. Brink, G. King

Against: R. Tizzard

Town Manager suggested the applicants submit a business plan to the town.

B. Public Works

i. Committee Report

16-252 Motion: T. Williams/R. Tizzard

Motion to approve Public Works report dated September 29, 2016.

Motion: Approved

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Reallocation of Budget Funds – Transportation Services

16-253 Resolution: T. Williams/R. Tizzard

BE IT RESOLVED that the Town of Pouch Cove reallocate budget funds under Transportation Services, from a loader lease/rental to the purchase of a 3500 series plow truck in the amount \$1602.00.

Resolution: Carried

For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

iii. Garbage & Recycling Contract Tender

For information only. This tender call has been sent to the Evening Telegram.

C. Finance

i. Accounts Payable \$122,930.30

16-254 Motion: R. Brink/R. Tizzard
Motion to approve accounts payable listing dated October 11, 2016.
Motion: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

ii. Resolution for Cost Overrun 2015 – Satellite Road

16-255 Resolution: T. Williams/M. Vardy
BE IT RESOLVED that the Town of Pouch Cove submit a Capital Investment Plan Application for the cost overrun for 2015 Satellite Road paving in the amount of \$2640.00.
Resolution: Carried
For: M. Vardy, R. Tizzard, J. Sainsbury, T. Williams, R. Brink, G. King

7. LIAISON REPORTS

Recreation	Fitness program registration low, one class had to be cancelled. Bonfire night is November 5 th at Satellite Road Softball Field. Christmas events and activities were outlined in the newsletter.
NEAJC	No update.
NEAR	No update.
Fire Department	No update.
Mayors/MHA	No update.
Environment	No update.
Library	Board members attended the “Open Forum” but ended up walking out.
Arena	No update.
Heritage	The Heritage Society would like to restore Alfred Moores gravesite, and would like Council to fund the project. Town Manager B. Tilley advised that they must supply three quotes for the work. Councillor R. Brink would like to know if the Society is contributing to the cost.
ICSP	No update.
HTH School Council	No update.

8. OTHER COMMITTEE REPORTS

Finance Committee

Councillor R. Brink advised that we will be starting the budget workings next week, and kindly asks that any ideas or big budgeted items be brought to the attention of the finance committee asap.

Development

Councillor R. Brink would like to remind everyone that applications must be filled out correctly, and all requirements met. Any applications that are incomplete will not be put through to a council meeting.

Water Committee

Councillor R. Tizzard advised that members of Council met with Minister Eddie Joyce regarding the water treatment plant project. There is a business case being prepared to send to the Federal Government. The town has completed all necessary requirements laid out by the government, and is now waiting.

9. NEW BUSINESS

Stewardship Association of Municipalities

Councillor R. Brink advised that he would like council to consider joining SAM. The organization brings opportunities for funding and programs that could benefit the town. The town will need to sign it's Stewardship Agreement.

Question from Councillor G. King:

What is the plan for plowing this winter on William's Hill?

Councillor R. Tizzard suggested engaging an engineer regarding the slope of the hill and perhaps create a policy of not plowing a road of a certain degree where there is no turnaround or exit. Councillor G. King suggests that we should not plow William's Hill due to safety hazards associated with reversing up or down the hill. Councillor T. Williams and Town Manager B. Tilley suggest that the town should obtain a legal opinion on this matter.

Question from Councillor G. King:

What is Council planning to do about the rat problem on Noseworthy's Hill?

Town Manager B. Tilley advised that she presented a pest control program to council last year for three areas in the town, however, the program was not approved. One avenue to use would be to have staff and/or contractor check garbage boxes/properties and send letters to those who have garbage/debris that could attract rodents, to ensure their property is cleaned up. Councillor R. Tizzard asked if other Town's have this type of rodent control program. Councillor G. King asked staff to retrieve an updated quote for a community pest control program.

Question from Councillor G. King:

What is council doing about the Pouch Cove Foundation building?

Councillor G. King asked what the update is on the removal of the metal railings. The property owner was given 14 days to remove the metal, but hasn't complied. Town Manager B. Tilley advised that the metal will be removed this week.

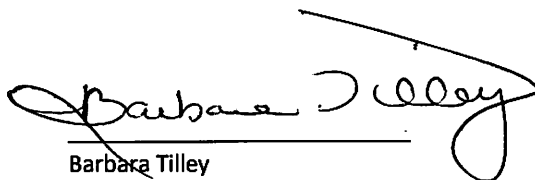
10. QUESTION & ANSWER

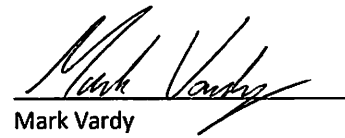
Council was addressed by Mr. Garry Knight.

11. ADJOURNMENT

16-256 Motion: R. Brink/T. Williams

There being no further business, the meeting adjourned at 6:28pm.


Barbara Tilley
Town Manager/Clerk


Mark Vardy
Deputy Mayor