



# NEW DEVELOPMENT/EXTENSION APPLICATION

## CIVIC INFORMATION

CIVIC # \_\_\_\_\_  
 STREET NAME: \_\_\_\_\_  
 ROLL NUMBER: \_\_\_\_\_ PAR ID: \_\_\_\_\_

## APPLICANT CONTACT INFORMATION

NAME: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_  
 PHONE: \_\_\_\_\_  
 CELL: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_

## PROJECT INFORMATION

TYPE OF DEVELOPMENT:  NEW CONSTRUCTION  EXTENSION TO DWELLING  
 WILL PROPOSED DWELLING HAVE AN APARTMENT?  YES  NO  
 SIZE OF PROPOSED DWELLING/ADDITION: LENGTH (FT) \_\_\_\_\_ WIDTH (FT) \_\_\_\_\_ HEIGHT (FT) \_\_\_\_\_  
 TOTAL SQUARE FOOTAGE: \_\_\_\_\_ ESTIMATED COST OF DWELLING: \_\_\_\_\_

## DESCRIPTION OF LAND AND SERVICES

IS CURRENT ZONING RESIDENTIAL?  YES  NO  
 TYPE OF LAND:  VACANT LAND  EXISTING DWELLING(S)  
 SERVICES ON SITE:  WATER/SEWER  WATER  WELL  SEPTIC  
 FRONTAGE (FT) \_\_\_\_\_ DEPTH (FT) \_\_\_\_\_ TOTAL LAND AREA (FT) \_\_\_\_\_

## APPLICANT SIGNATURE OF AGREEMENT

I HEREBY SUBMIT THIS APPLICATION AND CONFIRM THAT THE INFORMATION SUPPLIED IS TO THE BEST OF MY KNOWLEDGE CORRECT. I AGREE TO COMPLY WITH ALL MUNICIPAL REGULATIONS, THE NATIONAL BUILDING CODE, AND AGREE TO DEVELOP IN ACCORDANCE WITH THE PLANS APPROVED BY THE MUNICIPALITY, AND NOT TO COMMENCE DEVELOPMENT WITHOUT APPLICABLE WRITTEN APPROVAL AND PERMITS FROM THE MUNICIPALITY.

NOTE: WHEN THE APPLICANT AND THE PROPERTY OWNER ARE NOT THE SAME, THE SIGNATURE OF THE PROPERTY OWNER IS REQUIRED BEFORE THE APPLICATION CAN BE ACCEPTED FOR PROCESSING.

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 PROPERTY OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

## APPLICATION REQUIREMENT CHECKLIST

- APPLICATION FORM
- LEGAL LAND SURVEY
- PROCESSING FEE (\$100 NON-REFUNDABLE)
- PLOT PLAN WITH MEASUREMENTS \*
- PROPOSED BUILDING PLANS
- AREA CLEARLY MARKED ON PROPERTY

\*The Plot Plan is a copy of your legal land survey, with the proposed dwelling drawn, accompanied by all measurements. Measurements include front, side, and rear-yard depth, dimensions of the proposed dwelling, as well as distances from the road. **See reverse for details.**

## DEVELOPMENT REGULATIONS

- 1 PERMIT EXPIRES TWO (2) YEARS FROM DATE ISSUED
- 2 IF CULVERT IS REQUIRED, IT MUST BE INSTALLED AND INSPECTED PRIOR TO PERMIT ISSUED
- 3 ALL BUILDINGS MUST COMPLY WITH THE NATIONAL BUILDING CODE AND THE TOWN OF POUCH COVE MUNICIPAL PLAN DEVELOPMENT REGULATIONS

## FOR OFFICE USE ONLY

OCCUPANCY PERMIT FEE: \_\_\_\_\_ CROSS CUT FEE \_\_\_\_\_ TOTAL PERMIT COST \_\_\_\_\_  
 PERMIT COST (\$2/SQ.M) \_\_\_\_\_ W/S CONNECTION FEE \_\_\_\_\_  
 CULVERT FEE \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

## PLOT PLAN

A photocopy of your survey must be used. Record all measurements as well as the measurements for any existing dwellings or accessory buildings.

- **Front Yard Depth** is the distance between the front lot line of a lot and the front wall of the main building on the lot.
- **Rear Yard Depth** is the distance between the rear lot line and the rear wall of the main building on the lot.
- **Side Yard Width** is the distance between a side lot line and the nearest side wall of any building on the lot.
- **Frontage** is the horizontal distance between the front lot line of a lot and the front wall of the main building on the lot.

