



ACCESSORY BUILDING APPLICATION

CIVIC INFORMATION

CIVIC # _____

STREET NAME: _____

APPLICANT CONTACT INFORMATION

NAME: _____ MAILING ADDRESS: _____

PHONE: _____

CELL: _____

EMAIL: _____

PROJECT INFORMATION

SIZE OF PROPOSED ACCESSORY BUILDING: LENGTH (FT) _____ WIDTH (FT) _____ HEIGHT (FT) _____

TOTAL SQUARE FOOTAGE: _____ ESTIMATED COST OF DWELLING: _____

ARE THERE ANY EXISTING ACCESSORY BUILDINGS? YES NO

IF YES, HOW MANY AND WHAT IS THE TOTAL SQUARE FOOTAGE OF EACH BUILDING?

NUMBER OF EXISTING BUILDINGS: _____ TOTAL EXISTING SQUARE FOOTAGE: _____

TOTAL SQUARE FOOTAGE (EXISTING & PROPOSED) (SQ FT): _____

**SEE REVERSE FOR DETAILS*

DESCRIPTION OF LAND

FRONTAGE (FT) _____ DEPTH (FT) _____ TOTAL LAND AREA (SQ FT) _____

APPLICANT SIGNATURE OF AGREEMENT

I HEREBY SUBMIT THIS APPLICATION AND CONFIRM THAT THE INFORMATION SUPPLIED IS TO THE BEST OF MY KNOWLEDGE CORRECT. I AGREE TO COMPLY WITH ALL MUNICIPAL REGULATIONS, THE NATIONAL BUILDING CODE, AND AGREE TO DEVELOP IN ACCORDANCE WITH THE PLANS APPROVED BY THE MUNICIPALITY, AND NOT TO COMMENCE DEVELOPMENT WITHOUT APPLICABLE WRITTEN APPROVAL AND PERMITS FROM THE MUNICIPALITY.

NOTE: WHEN THE APPLICANT AND THE PROPERTY OWNER ARE NOT THE SAME, THE SIGNATURE OF THE PROPERTY OWNER IS REQUIRED BEFORE THE APPLICATION CAN BE ACCEPTED FOR PROCESSING.

APPLICANT: _____ DATE: _____

PROPERTY OWNER: _____ DATE: _____

APPLICATION REQUIREMENT CHECKLIST

- | | |
|---|---|
| <input type="checkbox"/> APPLICATION FORM & \$25 FEE (NON-REFUNDABLE) | <input type="checkbox"/> PLOT PLAN WITH ALL MEASUREMENTS* |
| <input type="checkbox"/> LEGAL LAND SURVEY | <input type="checkbox"/> AREA CLEARLY MARKED ON PROPERTY |
| <input type="checkbox"/> | <input type="checkbox"/> TEMPORARY STRUCTURE (NO CHARGE) |

**SEE REVERSE FOR DETAILS*

DEVELOPMENT REGULATIONS

- 1 PERMIT EXPIRES ONE (1) YEAR FROM DATE ISSUED.
- 2 PERMIT COST BASED ON \$2.00 PER SQUARE METER OF PROPOSED ACCESSORY BUILDING SIZE.
- 3 ALL BUILDINGS MUST COMPLY WITH THE NATIONAL BUILDING CODE AND THE TOWN OF POUCH COVE MUNICIPAL PLAN DEVELOPMENT REGULATIONS.

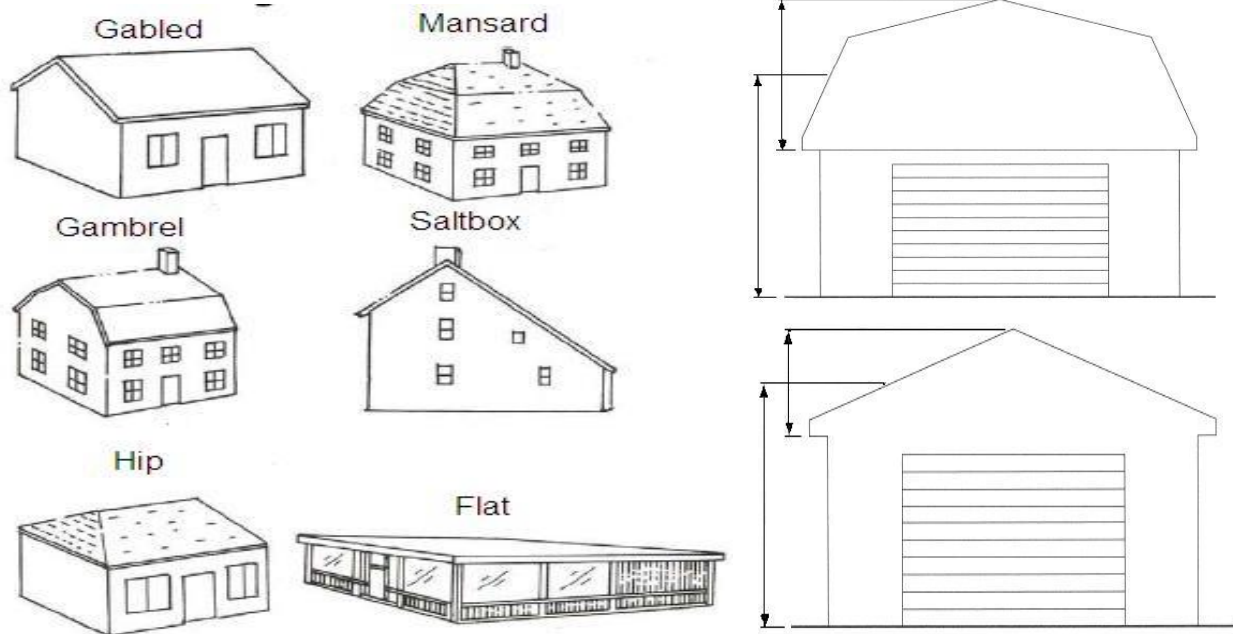
FOR OFFICE USE ONLY

DATE ISSUED: _____ PERMIT NUMBER: _____

BUILDING HEIGHT

- Maximum height for an Accessory building shall not exceed five (5) meters.
- Maximum square footage of all accessory buildings shall not exceed 100 square meters,
- The vertical, distance measured in meters from the established grade to the:
 - a) Highest point of the roof surface of a flat roof
 - b) Deck line of a mansard roof
 - c) Mean height level between the eave and the ridge of a gable, hip or gambrel roof

*A building height shall not include mechanical structure, smokestacks, steeples and purely ornamental structures above a roof.



PLOT PLAN

A photocopy of your survey must be used. Record all measurements as well as the measurements for any existing dwellings or accessory buildings.

- **Front Yard Depth** is the distance between the front lot line of a lot and the front wall of the main building on the lot.
- **Rear Yard Depth** is the distance between the rear lot line and the rear wall of the main building on the lot.
- **Side Yard Width** is the distance between a side lot line and the nearest side wall of any building on the lot.
- **Frontage** is the horizontal distance between the front lot line of a lot and the front wall of the main building on the lot.

