



## **We're Hiring a CAO**

If you're up for a challenge and would like to work in a fast-paced municipal work environment where multi-tasking is the "order of the day" we may have just the job for you. The scenic Town of Pouch Cove is seeking a CAO to lead its organization and generally oversee its operations. Pouch Cove is a coastline community of 2,061 people with a thriving economy and breathtaking views of the sea.

The successful incumbent must be visionary, an excellent communicator, a proven problem-solver, and must have at least five years experience in a leadership or management position. Experience in the municipal sector is viewed favourably, but is not essential. The CAO reports directly to the mayor and council and is ultimately responsible for the supervision and performance of all inside and outside operations – currently a complement of 9.5 employees. A valid driver's license is required, and the incumbent must be bondable, and must produce a current "certificate of conduct".

The job offers a competitive salary, RRSP benefits towards retirement, and excellent health benefits that includes dental, general health and spousal coverage (if required). RRSP's and health benefits are matched 50/50 by the employee and the employer.

A detailed job description can be forwarded upon request (through the email below). This is both an exciting and challenging opportunity for the right individual. Applications will be reviewed beginning 4:00 pm Friday, July 1, 2022 and interviews are scheduled for Monday, July 4, 2022.

All applications must contain a cover letter, current CV, and 2 professional references.  
Applications should be directed electronically (by email) only as follows:

JW Consulting Associates

[cet@nl.rogers.com](mailto:cet@nl.rogers.com)

Subject Line: "Application CAO Pouch Cove"

Any questions or inquiries should be directed to John Walsh of JW Consulting Associates by email or by calling (709) 728-8414. No inquiries or applications at the Town Hall please.