



**TOWN OF POUCH COVE
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY FEBRUARY 27, 2023**

Mayor:	Mark Vardy	Councillors:	Todd Vaters (ABSENT)
Deputy Mayor:	Kara Connors		Danny Connors
Chief Administrative Officer/Clerk:	Conrad Freaque		Erin Nugent
			Jennifer Noseworthy
Executive Assistant:	Pam Wall		Kate Sullivan

1. CALL TO ORDER

Mayor M. Vardy called the meeting to order at 6:32pm.

2. ADOPTION OF THE AGENDA

23-001 Motion: *D. Connors/K. Connors*
Motion to approve the agenda as presented.
Motion: *Carried*
For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

3. ADOPTION OF THE MINUTES

a. Regular Meeting – January 30, 2023

23-002 Motion: *J. Noseworthy/K. Connors*
Motion to approve the minutes of a Regular Council Meeting – January 30, 2022.
Motion: *Carried*
For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

4. BUSINESS ARISING

There was no business arising.

5. DELEGATE

There was no delegate.

6. CORRESPONDENCE

a. Epilepsy Week Proclamation

Mayor Vardy signed a proclamation for Epilepsy week

b. Killick Coast Agriculture Strategic Plan was discussed; Mayor referenced this topic being discussed at the recent Mayors meeting of Killick Coast.

7. FINANCE & HUMAN RESOURCES

a. Finance & Human Resources Report

23-015 Motion: *K. Sullivan / K. Connors*
Motion to approve the Finance and Human Resources Report as presented.
Motion: *Carried*
For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

- b. Accounts Payable**
23-016 Motion: *D. Connors/K. Connors*
 Motion to approve Accounts Payable List
 Motion: *Carried*
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*
- c. Finance Pickup Truck**
23-017 Motion: *K. Sullivan/D. Connors*
 Motion to approve Pouch Cove financing the 2023 Sierra 3500HD for 72 months at a monthly payment of \$1,633 at an interest rate of 5.49% from Steele Chevrolet.
 Motion: *Carried*
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*
- d. Leave of Absence**
23-018 Motion: *K. Sullivan/D. Connors*
 Motion to approve a leave of absence for Councillor Todd Vaters as per Section 206 (1) (d) of the Municipalities Act from February 27 - June 27th, 2023.
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*
- e. Progress Claim – Firefighting Training facility**
23-019 Motion: *J. Noseworthy/E. Nugent*
 Motion: Be it Resolved that the Town of Pouch Cove approve the progress claim in the amount of \$115,000 HST included to Bursey Manufacturing Inc.
 Motion: *Carried*
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*
- f. Tax Exemption – Lions Club 2022 and 23**
23-020 Motion: *J. Noseworthy/E. Nugent*
 Motion: Be it Resolved that the Town of Pouch Cove waive taxes for Pouch Cove Lions Club for 2022 and 2023.
 For: *M. Vardy, K. Connors, E. Nugent, J. Noseworthy, K. Sullivan*
D. Connors Conflict of interest

8. PLANNING & PROTECTIVE SERVICES

- a. Planning and Protective Services Report**
23-021 Motion: *J. Noseworthy/K. Sullivan*
 Motion to approve Planning and Protective Services Report
 Motion: *Carried*
M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan
- b. Permit Log**
23-021 Motion: *K. Connors/J. Noseworthy*
 Motion to approve the Permit Log from January 31 – February 27, 2023.
 Motion: *Carried*
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

9. Infrastructure & Public Works

- a. Infrastructure and Public works report**
23-022 Motion: *D. Connors/K. Sullivan*
 Motion to approve Infrastructure and Public Works
 Motion: *Carried*
 For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

b. Multipurpose Court Prime Consultant Agreement

23-023 Motion *D. Connors/K. Sullivan*
Motion to approve Prime Consultant for Multipurpose Court
Motion: *Carried*
For: *M. Vardy, K. Connors, D. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

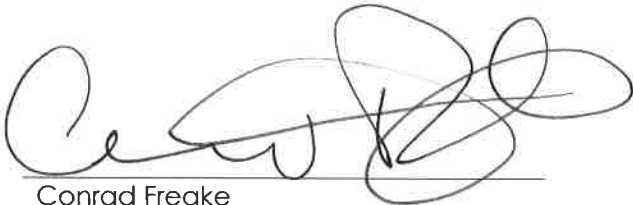
10. RECREATION & COMMUNITY SERVICES

a. Recreation & Community Services Report

23-024 Motion: *K. Connors / E. Nugent*
Motion to approve the Recreation & Community Services report.
Motion: *Carried*
For: *M. Vardy, K. Connors, E. Nugent, J. Noseworthy, K. Sullivan*

11. ADJOURNMENT

23-017 Motion: *D. Connors*
There being no further business, the meeting was adjourned at 7:06pm.



Conrad Freake
Chief Administrative Officer



Mark Vardy
Mayor