



**TOWN OF POUCH COVE
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY December 18, 2023**

Mayor:	Mark Vardy	Councillors:	Erin Nugent
Deputy Mayor:	Kara Connors		Jennifer Noseworthy
Chief Administrative Officer:	Conrad Freaque		Kate Sullivan
Executive Clerk:	Tracy Nichols	Absent:	Danny Connors

1. CALL TO ORDER

Mayor M. Vardy called the meeting to order at 6:33 pm.

2. ADOPTION OF THE AGENDA

2023-180 Motion: K/ Sullivan / J. Noseworthy
Motion to approve the agenda as presented.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

3. ADOPTION OF THE MINUTES

A. Regular Meeting – November 27, 2023

2023-181 Motion: K. Sullivan / J. Noseworthy
Motion to approve the minutes of a Regular Council Meeting November 27, 2023
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

4. BUSINESS ARISING

There was no business arising.

5. DELEGATE

No Delegate

6. CORRESPONDENCE

ERSB – Bulk Garbage: more information is needed

7. FINANCE & HUMAN RESOURCES

A. Finance & Human Resources Report – no report

B. Accounts Payable

2023-182 Motion: K. Sullivan / J. Noseworthy
Motion to approve the AP list
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

C. Approval to Borrow

2023-183 Motion: K. Sullivan / E. Nugent
Be it resolved that, The Town of Pouch Cove borrow from the Royal Bank, \$150,000.00, for a mid sized dump truck for a term of 5 years, amortization period of 5 years. the rate will be fixed at 6.46%.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

8. PLANNING & DEVELOPMENT

A. Planning & Protective Services Report

2023-184 Motion: J. Noseworthy / K. Sullivan
Motion to approve the Report
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

B. Fire Chief's Report – no report

C. 7 – 11 Castella's Road

2023 – 185 Motion: K. Sullivan / E. Nugent
Motion to approve set-back to 4m to allow for septic to be put in front of property
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

D. 3 Central Hill – Non-Conforming Use

2023-186 Motion: J. Noseworthy / K. Sullivan
Be it Resolved that the Town Council of Pouch Cove approves a non-conforming dwelling extension located at 3 Central Hill, Pouch Cove, as per Regulation 49 of the Town's Development Regulations.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

E. 901 Pouch Cove Line – Variance

2023-187 Motion: J. Noseworthy / K. Sullivan
Be it Resolved that the Town Council of Pouch Cove approves a 10% variance to the side yard for an Accessory Building located at 901 Pouch Cove Line, Pouch Cove, as per Regulation 11 of the Town's Development Regulations.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

F. Business Application – 754 Main Road

2023-188 Motion: J. Noseworthy / E. Nugent
Be it Resolved that the Town Council of Pouch Cove approves a business application at 754 Main Road as per business application.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent
Motion: E. Nugent / K. Sullivan
Rescind motion to open floor for further discussion
Motion: K. Sullivan / J. Noseworthy
Be it Resolved that the Town Council of Pouch Cove approves a business application at 754 Main Road as per business application.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

G. Business Application – 8 Foley Crescent

2023-189 Motion: J. Noseworthy / E. Nugent
Be it Resolved that the Town Council of Pouch Cove approves a business application at 8 Foley Crescent as per business application contingent on no responses from the discretionary use ad
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

H. Business Application – 748 Pouch Cove Line

2023-190 Motion: J. Noseworthy / K. Sullivan
Be it Resolved that the Town Council of Pouch Cove approves a business application at 748-750 Pouch Cove Line as per business application: contingent on:
i) The results of the discretionary use ad
ii) The applicant acquiring the proper permits from Service NL.

Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

I. Sub-Divide Application – 46-54 Mundys Road

2023-191 Motion: K. Sullivan / J. Noseworthy

Be it Resolved that the Town Council of Pouch Cove approves 46-54 Mundy's Road to be subdivided as per application.

Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, E. Nugent

9. INFRASTRUCTURE & PUBLIC WORKS

A. Infrastructure and Public Works Report – no report

B. Ratify Email Poll – Insulate Screen Chamber

2023-192 Motion: K. Sullivan / J. Noseworthy

Be it Resolved that the Town of Pouch Cove ratify vote to unanimously approve cost to complete Sheeting of screen chamber in the amount of \$26,450.00 HST Included to CJ Eavestrough.

Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors, E. Nugent

10. RECREATION & COMMUNITY SERVICES

A. Recreation & Community Services Report

2023-193 Motion: E. Nugent / J. Noseworthy

Motion to accept the Recreation & Community Services Report as read

Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors, E. Nugent

11. GENERAL BUSINESS

A. Permit Log

2023-194 Motion: K. Sullivan / J. Noseworthy

Motion to approve the Permit Log

Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors, E. Nugent

12. NEW Business

A. Deputy Mayor Connors would like some more information regarding Stewart McKelvey, In Trust, who is getting the money

13. ADJOURNMENT

A. Sullivan made the motion to adjourn the meeting at 7:01 pm.

Conrad Freake
Chief Administrative Officer

Mark Vardy
Mayor