



**TOWN OF POUCH COVE
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY February 5, 2024**

Mayor: Mark Vardy
Deputy Mayor: Kara Connors
Administrative Clerk: Emily Wall

Councilors: Kate Sullivan
Danny Connors
Jennifer Noseworthy
Absent: Erin Nugent
Todd Vaters

1. CALL TO ORDER

Mayor M. Vardy called the meeting to order at 6:36 pm

2024-001 Motion: K. Sullivan / J. Noseworthy
Motion to appoint Emily Wall as the acting administrative clerk for the duration of the meeting.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

2. ADOPTION OF THE AGENDA

2024-002 Motion: K. Connors / J. Noseworthy
Motion to approve the agenda as presented.
The date was incorrect on the agenda.
M. Vardy added Aging at Home to General Business.
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

3. ADOPTION OF THE MINUTES

A. Regular Meeting – December 18, 2024

2024-003 Motion: K. Sullivan / J. Noseworthy
Motion to approve the minutes of a Regular Council Meeting December 18, 2024,
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

4. BUSINESS ARISING

There was no business arising.

5. DELEGATE

No Delegate

6. CORRESPONDENCE

A. MNL Regional Meetings

2024-004 Motion: K. Connors / J. Noseworthy
Motion to send up to two people to the MNL Reginal Meetings
Motion: Carried
For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

B. Municipal Conduct Roles

Just an FYI

7. FINANCE & HUMAN RESOURCES

A. Finance & Human Resources Report

2024-005 Motion: K. Sullivan / K. Connors
Motion to approve the Finance & Human Resources report as read.
Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

B. Accounts Payable

2024-006 Motion: D. Connors / J. Noseworthy

Motion to approve the AP list

K. Sullivan in conflict due to spouse, left discussion at 6:43pm

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, D. Connors

K. Sullivan returned to discussion at 6:44pm

2024-007 Motion: K. Sullivan / J. Noseworthy

Motion to accept the motion above minus 28748 and 28779

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

C. Approval to Borrow

2024-008 Motion: K. Sullivan / K. Connors

Motion to approve the approval to borrow 108 Nanofilters

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

D. Property Tax Settlement

2024-009 Motion: K. Sullivan / K. Connors

Motion to waive interest for property roll #143902

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

8. PLANNING & DEVELOPMENT

A. Planning & Protective Services Report

2024-010 Motion: J. Noseworthy / K. Sullivan

Motion to approve the report as read

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

B. Fire Chief's Report

Fire Chief not in attendance, K. Sullivan read out report

2024-011 Motion: K. Sullivan / J. Noseworthy

Motion to approve Fire Chief's report

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

C. Removal Order – Butlers Road

2024 – 012 Motion: J. Noseworthy / D. Connors

Be it resolved, the town of Pouch Cove will proceed with the removal of the fence.

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

D. 46-48 Mundys Road Subdivide/Consolidate

2024-013 Motion: J. Noseworthy / K. Connors

Be it Resolved that the Town Council of Pouch Cove approves that 46A-48A Mundys Road is joining 44-48 Mundys Road and 46-48 Mundys Road will remain the same.

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

E. Permit Log

2024-014 Motion: J. Noseworthy / K. Connors

Motion to approve permit log as printed

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

9. INFRASTRUCTURE & PUBLIC WORKS

A. Infrastructure and Public Works Report

2024-015 Motion D. Connors / J. Noseworthy

Motion to accept the Infrastructure and Public Works report as read

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

B. Ratify Email Poll – Tender 2024-001

2024-016 Motion: D. Connors / J. Noseworthy

Be it Resolved that the Town of Pouch Cove award Tender 2024-001 of a Mid-Size Dump Truck to Avalon Ford in the amount of \$146,369.75.

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

C. Water Treatment Plant – Orders Engineer Award

2024-017 Motion: D. Connors / J. Noseworthy

Be it Resolved that the Town of Pouch Cove award a limited bid to WTP for the owners engineer.

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

10. RECREATION & COMMUNITY SERVICES

A. Recreation & Community Services Report

2024-018 Motion: K. Connors / J. Noseworthy

Motion to accept the Recreation & Community Services Report as read

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

11. GENERAL BUSINESS

A. Aging at Home – Support Letter

2024-019 Motion: M. Vardy

Motion to sign the letter of support for the aging at home cooperative.

Motion: Carried

For: M. Vardy, K. Connors, J. Noseworthy, K. Sullivan, D. Connors

12. NEW Business

A. No New Business

13. ADJOURNMENT

A. D. Connors made the motion to adjourn the meeting at 7:10 pm.

Mark Vardy
Mayor