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| **TOWN OF POUCH COVE** |
| 660 Main Road | (709) 335-2848 (ph) |
| PO Box 59 | (709) 335-2840 (fa) |
| Pouch Cove, NL | info@pouchcove.ca |
| A0A 3L0 | www.pouchcove.ca |

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**SUMMER Tourism Information Officer**

We are looking for motivated, energetic and enthusiastic individual who is passionate about local tourism in our thriving community!

**POSITION OVERVIEW**

Duties will include but not limited to planning and implementation of tourism activities, bringing creativity to local tourism initiatives, strong communication skills, and responsible for the general summer tourism programming that our town offers.

**QUALIFICATIONS AND EXPERIENCE**

• Experience in tourism, marketing, communications, and/or customer service

• Excellent communication skills with both adults and children

• The ability to problem solve and to work independently

• Age 15- 30 years old

• Ability to use Microsoft Office, Canva, social media, and other computer programs

• Experience working with the public and interacting with visitors

• Willingness and availability to work weekends, evenings, and during community events

• Willingness to get and supply an updated RNC Certificate of Conduct, including vulnerability check

• Diploma in tourism or tourism management would be an asset

• Knowledge of local area, heritage, and region are assets

• Fluency in English required, conversational French or another language would be an asset

**PERIOD OF EMPLOYMENT**

July 22. 2024- September 9th, 2024

35 hours/week

$16/hour

**CLOSING DATE**

July 15th at 4pm

**SEND RESUMES TO**

erikabenteau@pouchcove.ca