



## ACCOUNTS RECEIVABLE TO BE CURRENT TO OBTAIN PERMITS POLICY

<b>Original Prepared By:</b> Rod Hynes, CAO	<b>Approved:</b> <b>Motion #: 2025-0038</b>
<b>Date:</b> March 21, 2025	<b>Date:</b> March 24, 2025
<b>Revision Prepared By:</b>	<b>Approved:</b> <b>Motion #:</b>
<b>Date:</b>	<b>Date:</b>

### PURPOSE

To ensure every means of tax, fine, and fee collection available to the Town is employed.

To ensure that all properties and buildings requesting any Town permit are not further developed or improved, thereby improving their value, without the payment of outstanding taxes, fines, and fees.

### POLICY

It is the policy of the Town that no permits are issued to any property owner or tenant of property for which the Property, Business, Water or Sewer Tax is in arrears or any fines, or fees have not been paid.

This policy shall apply to any outstanding receivable related to the permit requested.

### POLICY REVIEW

This policy shall be reviewed annually or sooner by the CAO and the Mayor as may be necessary.