



TOWN OF POUCH COVE

Job Advertisement Summer Camp Head Counsellors

About Pouch Cove

The beautiful Town of Pouch Cove is a coastline community of approximately 2,000 residents with the great fortune of being the “the first to see the sun” in North America. Our Vision, Mandate, and Values are built on the theme of “A Community Built for Everyone” by providing great municipal services with a focus on best practices and cost efficiency; promoting, supporting, and attracting the continued growth and expansion of residential and business development; and championing a rich and respectful culture of positive citizen engagement, community pride, and volunteer spirit.

The Position

The Town of Pouch Cove is currently seeking motivated, energetic, and enthusiastic individuals who enjoy working with children between the ages of 5 and 13 years old. The Head counsellors will be the onsite leaders to deliver scheduled summer camp activities. They will work together with the Town Clerk/Program Coordinator to plan and implement all camp activities where required. In this role, they must adhere to and enforce camp principles to camp counsellors and participants. Duties also include but are not limited to planning and implementation of summer day camp activities, creativity, strong communication skills, and responsibility for the general safety of campers.

Qualifications:

- Experience in camps, working with children and youth
- Supervisory experience, including dealing with staff, the public and children
- Ability to deal with situations, make decisions, and lead a team
- Excellent communication skills with both adults and children
- The ability to problem solve
- Age 18 years and older
- Must have an updated RNC Certificate of Conduct, including vulnerability check*
- Certified Standard First Aid/ CPR “C”/AED*
- HIGH FIVE ® Principles of Healthy Child Development Certification

***Not required to apply; however, required before beginning employment for a successful candidate.**

Period of Employment

June 23rd, 2025 – August 27th, 2025

7:30 am – 5:00 pm

40 hours/week

\$18.00

Application Process

Applications complete with a cover letter and resume can be emailed, in confidence, to Jennifer Langmead, at jenniferlangmead@pouchcove.ca, or delivered to the Town Hall (660 Main Road, Pouch Cove) no later than

Friday, April 25th, 2025, at 4:00 pm.

We thank all applicants for their interest, however, only those candidates being considered for an interview will be contacted.